

## **PART I: INSTITUTIONAL DATA**

### **A. PROFILE OF THE COLLEGE**

1. Name and address of the College:

Name: **Y.D.V.D. Arts and Commerce College**  
Address: **Y.D.V.D. Arts and Commerce College**  
City: **Teosa** District: **Amravati** State: **Maharashtra**  
Pin code: **444903.**  
Website: **www.ydvdcollege.org**

2. For communication:

#### **a. Office**

Name	Area STD code	Telephone No	Fax No.	E-mail
Principal: <b>Dr. Jaywant D.Wadate</b>	<b>07225</b>	<b>222031</b>	<b>222031</b>	<a href="mailto:principal@ydvdcollege.org">principal@ydvdcollege.org</a>
Steering Committee Coordinator: <b>Mr. Umesh V. Kadu.</b>	-Nil-	-Nil-	-Nil-	

#### **b. Residence**

Name	Area/ STD code	Tel. No.	Mobile No.
Principal: <b>Dr. Jaywant D. Wadate.</b>	<b>0721</b>	<b>2660289</b>	<b>9423123588</b>
Steering Committee Coordinator:	<b>0721</b>		

3. Type of Institution:

a. By Management	
i. Affiliated College	<input checked="" type="checkbox"/>
ii. Constituent College	--

b. By Funding	
i. Government	--
ii. Grant- in- aid	<input checked="" type="checkbox"/>
iii. Self- financed	--
iv. Any other (Specify the type)	--

c. By Gender	
i. For Men	--
ii. For Women	--
iii. Co-education	<input checked="" type="checkbox"/>

4. Is it a recognized minority institution?

Yes	--	No	<input checked="" type="checkbox"/>
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If yes, specify the minority status (Religious/ linguistic/ any other)  
(Provide the necessary supporting documents)

5. a) Date of establishment of the college:

Date	Month	Year
<b>1<sup>st</sup></b>	<b>July</b>	<b>1971</b>

b) University which the college is affiliated

(If it is an affiliated college) or which govern the college

<b>Sant Gadge Baba Amravati University, Amravati</b>
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6. Date of UGC recognition:

Under section	Date, Month and Year	Remarks(If any)
i. 2 (f)	<b>15-10-1976</b>	--
ii. 12 (B)	<b>Continue</b>	--

**Attached –ANNEXURE- I**

7. Does the university Act provide for autonomy of Affiliated/ Constituent Colleges?

Yes	<input checked="" type="checkbox"/>	No	--
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If yes, has the college applied for autonomy?

Yes	--	No	<input checked="" type="checkbox"/>
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8. Campus area in acres/ sq.mts:

<b>02.79 acres/11300. Sq. Mt</b>
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**Attached –ANNEXURE- II**

9. Location of the College: (Based on Govt. of India census)

Urban	--
Semi- Urban	--
Rural	<input checked="" type="checkbox"/>
Tribal	--
Hilly area	--
Any other(specify)	--

10. Details of programmes offered by the institution:

(Give last year's data) **(2010-2011, 2011-2012)**

Sr No.	Programme Level	Name of the Programme Course	Duration	Entry Qualification	Medium of instruction	Sanction Student Strength	Number of admitted students	
							2010-2011	2011-2012
I	<b><u>Under-Graduate</u></b>	B.Com.	3 Years	XII	Marathi	360	<b>195</b>	<b>115</b>
		B.A.	3 Years	XII	Marathi	480	<b>454</b>	<b>375</b>
		B.Sc.	3 Years	XII	English	360	<b>34</b>	<b>19</b>
II	<b><u>Post-Graduate</u></b>	M.A. Economics	2 Years	B.Com. and B.A.	Marathi	80	<b>12</b>	<b>15</b>
<b>U.G.C. SPONSORED CAREER ORIENTED PROGRAMMES</b>								
III	<b><u>Certificate Course</u></b>	Finance Management and Auditing.	1 Year	XII	English	40	<b>11</b>	<b>30</b>
		Communication Skills in English.	1 Year	XII	English	40	<b>13</b>	<b>25</b>
		Fashion Designing	1 Year	XII	English	40	<b>08</b>	<b>22</b>
		Health Club Management.	1 Year	XII	English	40	<b>14</b>	<b>15</b>
IV	<b><u>Diploma</u></b>	Finance Management and Auditing	1 Year	--	English	40	<b>07</b>	<b>18</b>
		Communication Skills in English.	1 Year	--	English	40	<b>10</b>	<b>17</b>
		Fashion Designing.	1 Year	--	English	40	<b>09</b>	<b>15</b>
		Health Club Management.	1 Year	--	English	40	<b>05</b>	<b>10</b>

V	<u>Advance Diploma</u>	Finance Management and Auditing	1 Year	--	English	40	--	<b>07</b>
		Communication Skills in English.	1 Year	--	English	40	--	<b>09</b>
		Fashion Designing.	1 Year	--	English	40	--	<b>08</b>
		Health Club Management.	1 Year	--	English	40	--	<b>05</b>
VI	<u>Y.C.M.O.U. Study Center Nasik</u>	B.Com.	3 Years	XII	Marathi	--	--	--
		B.A.	3 Years	XII	Marathi	--	--	--

11. List of the departments:

<b>Commerce</b>
Department:  1. Commerce.
<b>Arts</b> {Languages and Social Sciences included}
Departments:  1. English. 2. Marathi. 3. Political Science. 4. History. 5. Economics. 6. Home Economics. 7. Music.

<b>Science</b>
Departments:- <ol style="list-style-type: none"> <li>1. Physics.</li> <li>2. Chemistry.</li> <li>3. Mathematics.</li> <li>4. Botany.</li> <li>5. Zoology.</li> <li>6. Computer Science/Application</li> </ol>
Department: <ol style="list-style-type: none"> <li>1. Physical Education</li> </ol>
<b>Any Other (Specify)</b>
Department: <ol style="list-style-type: none"> <li>1. Y.C.M.O.U (Study Center) Nasik</li> </ol>

12. Unit Cost of Education

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)*

(a) Including the salary component Rs. **Unit Cost= Rs.20, 735.00/Students**

(b) Excluding the salary component = Rs. **Unit Cost = Rs 952.00/Students**

## **B. CRITERION- WISE INPUTS**

### **CRITERION I: CURRICULAR ASPECTS**

1. Does the College have a stated

Vision?

Yes	<input checked="" type="checkbox"/>	No	--
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Mission?

Yes	<input checked="" type="checkbox"/>	No	--
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Objectives?

Yes	<input checked="" type="checkbox"/>	No	--
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2. Does the College offer self- financed programmes?

Yes	<input checked="" type="checkbox"/>	No	--
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If yes, how many?

<b>07. (Seven)</b>
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Fee charged for each programme (Include certificate, Diploma, Add- on courses etc.)

Sr.No.	Programme (B.Sc., B.Com. etc.)	Fee charged in Rs./student.
1.	B.A Music.	300
2.	B.Sc.	295 (Excluding pract.Fees)
3.	M.A Economics.	300
4.	Finance Management and Auditing.	550
5.	Communication Skills in English.	550
6.	Fashion Designing.	550
7.	Health Club Management.	550

3. Number of programmes offered under

a.	Annual system	<b>07</b>
b.	Semester system	<b>01</b>
c.	Trimester system	---

4. Programmes with

a. Choice based credit system

Yes	--	No	<input checked="" type="checkbox"/>	Number	--
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b. Inter/multidisciplinary approach

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>03</b>
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c. Any other, specify

Yes	--	No	--	Number	--
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5. Are there Programmes where assessment of teachers by students is practiced?

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>03</b>
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6. Are there programmes taught only by visiting faculty?

Yes	--	No	<input checked="" type="checkbox"/>	Number	--
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7. New programmes introduced during the last five years.

UG

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>02</b>
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PG

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>01</b>
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Others (specify) (Career Oriented Programmes)

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>04</b>
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8. How long does it take for the institution to introduce a new programme within the existing system?

<b>Within a session.</b>
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9. Does the institution develop and deploy actions plan for effective implementation of the curriculum?

Yes	<input checked="" type="checkbox"/>	No	--
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10. Was there major syllabus revision during the last five years? If yes, indicate the number.

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>03</b>
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11. Is there a provision for Project work etc. in the programme? If yes, indicate the number.

Yes	--	No	<input checked="" type="checkbox"/>	Number	--
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12. Is there any mechanism to obtain feedback on curricular aspects? from

a. Academic peers

Yes	--	No	<input checked="" type="checkbox"/>
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b. Alumni

Yes	<input checked="" type="checkbox"/>	No	--
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c. Students

Yes	<input checked="" type="checkbox"/>	No	--
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d. Employers

Yes	<input checked="" type="checkbox"/>	No	--
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e. Any others.(Parents)

Yes	<input checked="" type="checkbox"/>	No	--
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**CRITERION II: TEACHING- LEARNING AND EVALUATION**

1. How are student selected for admission to various courses?

- a) Through an entrance test developed by the institution.
- b) Common entrance test conducted by the University/ Government.
- c) Through interview.
- d) Entrance test and interview.
- e) Merit at the previous qualifying examination.
- f) Any other (specify)

*(If more than one method is followed, kindly specify the weightages)*

2. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic year. **.(2010-2011 &2011-2012)**

Programme (UG and PG)	Open category		SC/ST category		Any other (specify)	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
<b>B.A.</b> 2010-2011	<b>78.83%</b>	<b>40.00%</b>	<b>68.83%</b>	<b>38.20%</b>	<b>83.83%</b>	<b>38%</b>
	<b>66.50%</b>	<b>47.83%</b>	<b>79.67%</b>	<b>36.17%</b>	<b>90.33%</b>	<b>36.10%</b>
<b>B.Com</b> 2010-2011	<b>68.33%</b>	<b>41.00%</b>	<b>70.17%</b>	<b>39.17%</b>	<b>70.67%</b>	<b>39.71%</b>
	<b>45.00%</b>	--	<b>67.17%</b>	<b>39.67%</b>	<b>71.50%</b>	<b>39.67%</b>
<b>B.Sc</b> 2010-2011	<b>45.00%</b>	<b>44.83%</b>	<b>62.17%</b>	<b>43.50%</b>	--	--
	--	--	<b>43.50%</b>	--	<b>69.10%</b>	<b>44.33%</b>
<b>M.A.</b> 2010-2011	--	--	<b>45.06%</b>	<b>40%</b>	--	--
	--	--	<b>57.00%</b>	<b>38.80%</b>	<b>62.60%</b>	<b>41.40%</b>

3. Number of working days during the last academic year.

<b>246 - Days</b>
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4. Number of teaching days during the last academic year.

<b>180 - Days</b>
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**Attached --ANNEXURE III.**

5. Number of positions sanctioned and filled

	2010-2011		Current Status (2011-2012 Filled)
	Sanctioned	Filled	
Teaching	<b>14</b>	<b>11</b>	<b>11</b>
Non- teaching	<b>12</b>	<b>11</b>	<b>11</b>
Technical	--	--	

6. a. Number of regular and permanent teachers (gender - wise) (2011-2012)

Professors	M	--	F	--
Readers	M	--	F	--
Sr. Grade lecturer	M	<b>3</b>	F	--
Lecturers	M	<b>7</b>	F	1

- b. Number of temporary teachers (gender - wise) (2011-2012)

Lecturers- Full-time	M	--	F	--
Lecturers- Part time	M	--	F	--
Lecturers(Management appointees)- Full time	M	--	F	--
Lecturers(Management appointees)- Part time	M	--	F	--
Any other (CHB)	M	<b>11</b>	F	<b>06</b>
Total	M	<b>11</b>	F	<b>06</b>

c. Number of Teachers (2011-2012)

From same State	<b>10 Male and 01 Female</b>
From other States	--

7. a. Number of qualified / permanent teachers and their percentage to the total number of faculty.

Number	%
<b>11</b>	<b>100%</b>

b. Teacher: student ratio.

<b>1:45</b>
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c. Number of teachers with Ph.D as the highest qualification and their percentage to the total faculty strength.

<b>01</b>	<b>9.09%</b>
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d. Number of teachers with M.Phil as the highest qualification and their percentage to the total faculty strength.

<b>08</b>	<b>72.72%</b>
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e. Percentage of the teachers who have completed UGC, NET and SLET exams.

<b>27.27 %</b>
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f. Percentage of the faculty who have served as resource persons in Workshop/Seminars/Conferences during the last five years.

<b>27.27 %</b>
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g. Number of the faculty development programmes availed by teachers

(Last five years)

	1	2	3	4	5
UGC/ FIP programme	--	--	--	--	--
Refresher	<b>01</b>	<b>04</b>	<b>01</b>	<b>02</b>	<b>02</b>
Orientation	--	--	<b>01</b>	--	--
Any other (Specify)	--	--	--	--	--

h. Number of faculty development programmes organized by the college during the last five years.

	1	2	3	4	5
Seminars/ workshops/ symposia on curricular development, teaching-learning, assessment, etc.	--	--	--	<b>01</b>	<b>01</b>
Research management	--	--	--	--	--
Invited/ endowment lectures	07	10	18	15	17
Any other (specify)	--	--	--	--	--

8 Number and percentage of the courses where predominantly the lecture method is practiced

Number      %

<b>26</b>	<b>75.00%</b>
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9. Does the college have the tutor- ward system?

Yes	--	No	<input checked="" type="checkbox"/>
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If yes, how many students are under the care of a teacher?

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10. Are remedial programme offered?

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>10</b>
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11. Are bridge courses offered? (Coaching classes)

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>10</b>
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12. Are there courses with ICT- enabled teaching- learning processes?

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>02</b>
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13. Is there a mechanism for?

a. Self appraisal of faculty?

Yes	<input checked="" type="checkbox"/>	No	--
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b. Students' assessment of faculty performance?

Yes	<input checked="" type="checkbox"/>	No	--
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c. Expert/ Peer assessment of faculty performance?

Yes	--	No	<input checked="" type="checkbox"/>
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14. Do the faculty members perform additional administrative work?

Yes	<input checked="" type="checkbox"/>	No	--
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if yes, the average number of hours spent by the faculty per week.

<b>10-12 Hours/week</b>
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**CRITERION III: RESEARCH, CONSULTANCY AND EXTENTION.**

1. How many teaching faculty are actively involved in research?

(Guiding student research, managing research projects etc.)

Number	% of total
--	---

2. Research collaborations

a. National

Yes	--	No	<input checked="" type="checkbox"/>
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If yes, how many?

--
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b. International

Yes	--	No	<input checked="" type="checkbox"/>
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If yes, how many?

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3. Is the faculty involved in consultancy work?

Yes	<input checked="" type="checkbox"/>	No	--
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If yes, consultancy earnings/ year (average of last two years may be given)

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4. a. Do the teachers have ongoing/ completed research projects?

Yes	<input checked="" type="checkbox"/>	No	--
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If yes, how many?

On going	Minor Project= 01
Completed	Major Project= Nil

b. Provide the following details about the ongoing research projects.

Major projects	Yes	--	No	<input checked="" type="checkbox"/>	Number	--	Agency	--	Amt.	--
Minor projects	Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>01</b>	Agency	UGC	Amt.	Rs. 55,000
College Projects	Yes	--	No	<input checked="" type="checkbox"/>	Number	--	Amount	--	Amt	--
Industry sponsored	Yes	--	No	<input checked="" type="checkbox"/>	Number	--	Industry	--	Amt.	--
Any other (specify)	--	--	--	--	--	--	--	--	--	--
No. of student research projects	Yes	--	No	<input checked="" type="checkbox"/>	Number	--	Amount sanctioned by the College		--	--

5. Research publications:

International journals	Yes	--	No	<input checked="" type="checkbox"/>	Number	--
National journals – refereed papers	Yes	--	No	<input checked="" type="checkbox"/>	Number	--
College journal	Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>02</b>
Books	Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>03</b>
Abstracts	Yes	--	No	<input checked="" type="checkbox"/>	Number	--
Any other (specify) Research papers at seminars and conferences	Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>38</b>
Awards, recognition, patents etc. if any (specify)						

6. Has the faculty

a. Participated in Conferences?

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>11-</b> Teachers participated in <b>89</b> conferences (Last three years)
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b. Presented research papers in Conferences?

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>11-</b> Teachers presented <b>38</b> papers in conferences (Last three years)
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7. Number of extension activities organized in collaboration with other agencies/ NGOs (such as Rotary/ Lions Club)?(Average of last two years)

<b>12</b>
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8. Number of regular extension programmes organized by NSS and NCC etc. (average of last two years)

NSS	NCC
<b>05</b>	--

9. Number of NCC Cadets/ units.

Male	--	Female	--	Unit	--
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10. Number of NSS Volunteers/ units.

Male	<b>130</b>	Female	<b>70</b>	Unit	<b>02</b>
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**CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES.**

1. (a) Campus area in acres

**2.79 acres**

- (b) Built up area in Sq. Meters.

**4,202.80 sqm**

(\* 1 sq.ft. = 0.093 sq.mt)

2. Working hours of the Library.

- (a) On working days.

**10.00 am to 6.10 pm**

- (b) On Holidays.

**10.00 am to 12.30 pm**

- (c) On Examination days.

**10.00 am to 6.30 pm**

3. Average number of faculty visiting the library/ day (average for the last two years)

**10/day**

4. Average number of students visiting the library/day (average for the last two years)

**50 %**

5. Number of journals subscribed to the institution.

**18**

6. Does the library have the open access system?

Yes	<input checked="" type="checkbox"/>	No	--
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7. Total collection (Number)

		Titles	Volumes
a.	Books	--	<b>17094</b>
b.	Text books		<b>10618</b>
c.	Reference books		<b>695</b>
d.	Magazines		<b>17</b>
e.	Current journals		
	Indian journals		<b>17</b>
	Foreign journals		--
f.	Peer- reviewed journals		--
g.	Back volumes of journals		<b>251. Approx</b>
h.	E- resources		
	CDs/ DVDs		<b>52</b>
	Databases		--
	Online journals		--
	Audio- visual resources		--

i. Special collections (Numbers)

Repository (World Bank, OECD, UNESCO etc.)

Yes	--	No	<input checked="" type="checkbox"/>	Number	--
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Interlibrary borrowing facility.

Yes	--	No	<input checked="" type="checkbox"/>	Number	--
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Materials acquired under special schemes (UGC, DST etc.)

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>6464</b>
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Materials for Competitive examinations including Employment news, Yojana etc.

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>827</b>
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Book Bank

Yes	<input checked="" type="checkbox"/>	No	--	Number	<b>1406</b>
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Braille materials

Yes	--	No	<input checked="" type="checkbox"/>	Number	--
-----	----	----	-------------------------------------	--------	----

Manuscripts

Yes	--	No	<input checked="" type="checkbox"/>	Number	--
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Any other (specify)

Yes	--	No	--	Number	--
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8. Number of books/ journals/ periodicals added during the last two years and their total cost.

	The year before last		Last Year	
	Number	Total Cost (Rs.)	Number	Total Cost (Rs.)
Text books	<b>213</b>	<b>1,21,635</b>	<b>475</b>	<b>2,45,794</b>
Reference Books	<b>13</b>	<b>13,926</b>	<b>204</b>	<b>78,526</b>
Other books	<b>07</b>	<b>930</b>	<b>202</b>	<b>80,464</b>
Journals/Periodicals	<b>32</b>	<b>8,000</b>	<b>--</b>	<b>10,000</b>
Encyclopedia	<b>12</b>	<b>13,627</b>	<b>04</b>	<b>22,566</b>
Any other(specify) CDs	<b>24 CDs</b>			<b>1,300</b>

9. Mention the

Total carpet area of the Central Library (in sq. ft)

**117.17 Sq.Mts**

Number of departmental libraries.

--

Average carpet area of the departmental libraries.

--

Seating capacity of the Central Library (Reading room)

**50 students**

10. Status of Automation of Library

Not initiated	--
Fully automated	--
Partially automated	<input checked="" type="checkbox"/>

11. Percentage of library budget in relation to the total budget.

**2.27%**

12. Services/ facilities available in the library (If yes, tick in the box)

Circulation	<input checked="" type="checkbox"/>
Clipping	<input checked="" type="checkbox"/>
Bibliographic compilation	--
Reference	<input checked="" type="checkbox"/>
Reprography	<input checked="" type="checkbox"/>
Computer and Printing	<input checked="" type="checkbox"/>
Internet	<input checked="" type="checkbox"/>
Inter- library loan	--
Power back up	<input checked="" type="checkbox"/>
Information display and notification	<input checked="" type="checkbox"/>
User orientation/ information literacy	<input checked="" type="checkbox"/>
Any other (specify) Citizens, Ex Students provision of library books	<input checked="" type="checkbox"/>

13. Average number of books issued/returned per day

<b>26/day</b>
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14. Ratio of library books to the number of students enrolled.

<b>01:25.24</b>
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15. Computer facilities

Number of computer in the college	<b>30</b>
Number of Departments with computer facilities	<b>08</b>
Central computer facility (Number of terminals)	<b>30</b>
Budget allocated for purchase of computers during the last academic year	<b>Rs.2,00,000/-</b>
Amount spent on maintenance and upgrading of computer facilities during the last academic year	<b>Rs.30,000/-</b>

Internet Facility Connectivity.

Dialup	Broadband	Others (specify)
--	<input checked="" type="checkbox"/>	--

Number of nodes/ computers with Internet facility.

<b>19</b>
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16. Is there a Workshop/ Instrumentation Centre?

Yes	No	Available from the year
--	<input checked="" type="checkbox"/>	---

17. Is there a Health Centre?

Yes	No	Available from the year
<input checked="" type="checkbox"/>	--	<b>2006-2007</b>

18. Is there Residential accommodation for Faculty?

Yes	--	No	<input checked="" type="checkbox"/>
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Non- teaching staff?

Yes	--	No	<input checked="" type="checkbox"/>
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19. Are there student Hostels?

Yes	<input checked="" type="checkbox"/>	No	--
-----	-------------------------------------	----	----

If yes, number of students residing in hostels.

--
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a. Male.

Yes	--	No	<input checked="" type="checkbox"/>	Number	--
-----	----	----	-------------------------------------	--------	----

b. Female.

Yes	<input checked="" type="checkbox"/>	No	--	Number	--
-----	-------------------------------------	----	----	--------	----

20. Is there a provision for

a) Sports fields

Yes	<input checked="" type="checkbox"/>	No	--
-----	-------------------------------------	----	----

b) Gymnasium.

Yes	<input checked="" type="checkbox"/>	No	--
-----	-------------------------------------	----	----

c) Women rest rooms.

Yes	<input checked="" type="checkbox"/>	No	--
-----	-------------------------------------	----	----

d) Transport.

Yes	--	No	<input checked="" type="checkbox"/>
-----	----	----	-------------------------------------

e) Canteen/ Cafeteria.

Yes	<input checked="" type="checkbox"/>	No	--
-----	-------------------------------------	----	----

f) Students' center.

Yes	<input checked="" type="checkbox"/>	No	--
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g) Vehicle parking facility

Yes	<input checked="" type="checkbox"/>	No	--
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**CRITERION V: STUDENT SUPPORT AND PROGRESSION**

1. a. Student strength

(Provide information in the following format, for the past two years)

**(2010-11 & 2011-2012)**

Student Enrolment	UG			PG ( on no grant basis)			Certificate Diploma / Certificate			Self-Funded		
	M	F	T	M	F	T	M	F	T	M	F	T
Number of students from the same State where the college is located												
<b>2010-2011</b>	<b>277</b>	<b>406</b>	<b>683</b>	<b>05</b>	<b>07</b>	<b>12</b>	<b>33</b>	<b>43</b>	<b>76</b>	-	-	-
<b>2011-2012</b>	<b>183</b>	<b>326</b>	<b>509</b>	<b>09</b>	<b>06</b>	<b>15</b>	<b>87</b>	<b>98</b>	<b>185</b>	-	-	-
Number of students from other States	-	-	-	-	-	-	-	-	-	-	-	-
Number of NRI students	-	-	-	-	-	-	-	-	-	-	-	-
Number of foreign students	-	-	-	-	-	-	-	-	-	-	-	-

**(M- Men, F- Female, T- Total)**

b. Dropout rate in UG and PG (average for the last two batches)

	Number	%
UG	<b>153</b>	<b>36%</b>
PG	<b>06</b>	<b>20%</b>

2. Financial support for students: (last year)

	Number	Amount
Endowments	--	--
Free ships	--	--
Scholarship (Government)	<b>784</b>	<b>20,79,012.00</b>
Scholarship (Institution)	--	--
Number of loan facilities	--	--
Any other financial support (specify) EBC + PTC	<b>35</b>	<b>11,250.00</b>

3. Does the college obtain feedback from students on their campus experience?

Yes	<input checked="" type="checkbox"/>	No	--
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4. Major cultural events (data for last year)

Events	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate	--	--	--	<input checked="" type="checkbox"/>	--	<b>16</b>
Inter-university	--	--	--	--	--	--
National	--	--	--	<input checked="" type="checkbox"/>	--	<b>01</b>
Any other (specify)	--	--	--	--	--	--

5. Examination Results (data of past five years)

Results	UG					PG (M.A. Economics)				
	1	2	3	4	5	1	2	3	4	5
Pass Percentage <b>B.A.</b>	47.27	29.35	7.48	15.71	10.71	--	--	--	00.00	00.00
<b>B.COM</b>	78.00	65.00	18.52	38.46	40.74	--	--	--	--	-
<b>B.Sc</b>	--	--	--	---	00.00	--	--	--	--	--
Number of first classes <b>B.A.</b>	04	05	01	01	--	--	--	--	--	--
<b>B.COM</b>	00	01	00	--	01	--	--	--	--	--
<b>B.Sc</b>	--	--	--	--	--	--	--	--	--	--
Number of distinctions <b>B.A.</b>	--	--	--	--	--	--	--	--	--	--
<b>B.COM</b>	--	--	--	--	--	-	--	--	--	--
<b>B.Sc</b>	--	--	--	--	--	--	--	--	--	--
Ranks (if any) <b>B.A.</b>	--	--	--	--	--	--	--	--	--	--
<b>B.COM</b>	--	--	--	--	--	--	--	--	--	--
<b>B.Sc</b>	--	--	--	--	--	--	--	--	--	--

6. Number of overseas programmes on campus and income earned:

Number	Amount	Agency
--	--	--

7. Number of students who have passed the following examinations during the last five years.

	1	2	3	4	5
NET	<b>01</b>	--	--	--	--
SLET	--	<b>01</b>	--	--	--
CAT	--	--	--	--	--
TOEFL	--	--	--	--	--
GRE	--	--	--	--	--
GMAT	--	--	--	--	--
Civil services (IAS/ IPS/ IFS)	--	--	--	--	--
Defence Entrance	--	--	--	<b>03</b>	<b>04</b>
Other services	--	--	--	--	--
Any other (specify)	--	--	--	--	--

8. Is there a Student Counseling Centre?

Yes	<input checked="" type="checkbox"/>	No	--
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9. Is there a Grievance Reddressel Cell?

Yes	<input checked="" type="checkbox"/>	No	--
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10. Does the college have an Alumni Association?

Yes	No	Formed in the year
<input checked="" type="checkbox"/>	--	2003-2004, revised in 2010 2011

11. Does the college have a Parent- teachers Association?

Yes	No	Formed in the year
<input checked="" type="checkbox"/>	--	2003-2004, revised in 2010 2011

## **CRITERION VI: GOVERNANCE AND LEADERSHIP**

1. Has the institution appointed a permanent Principal?

Yes	<input checked="" type="checkbox"/>	No	--
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If yes, denote the qualifications?

<b>M.Com, B.Ed M.Phil, Ph.D</b>
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If No, for how long has the position been vacant?

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2. Number of professional development programmes held for the Non- teaching staff (last two years)

<b>2009-2010</b>	<b>2010-2011</b>
--	--

3. Financial resources of the college (approximate amount)

Last year's data. (2010-2011)

Grant- in- aid	<b>Rs. 1,59,99,644.00</b>
Fee from aided courses	<b>Rs. 4,30,025.00</b>
Donation	----
Fee from Self- funded courses	----
Any other (specify)	<b>Rs. 14,374.00</b>

4. Statement of Expenditure (for last two years)

Item	Before last 2009-2010	last year 2010-2011
% spent on the salaries of faculty	<b>61.96%</b>	<b>49.20%</b>
% spent on the salaries of non-teaching employees including contractual workers	<b>16.51%</b>	<b>11.70%</b>
% spent on books and journals	<b>2.57%</b>	<b>2.27%</b>
% spent on Building development	<b>3.47%</b>	<b>9.60%</b>
% spent on hostels, and other student amenities	<b>0.97%</b>	--
% spent on maintenance - electricity, water, telephones, infrastructure	<b>0.36%</b>	<b>0.18%</b>
% spent on academic activities of departments - laboratories, green house, animal house, field trips etc.	<b>0.61%</b>	<b>0.31%</b>
% spent on research, seminars, etc.	<b>0.19%</b>	<b>0.34%</b>
% spent on miscellaneous expenditure	<b>0.38%</b>	<b>0.03%</b>

5. Dates of meetings of Academic and Administrative Bodies during the last two years:

	Last year 2010-2011	Year before last 2009-2010	Current Year 2011-2012
Governing Body <b>LMC meetings</b>	<b>18/08/2010.</b>	<b>03/10/2009</b>	<b>19/09/2011</b>
Internal Administrative. Bodies (mentioned the three most important bodies)			

1. Staff Council	16/06/2010. 22/10/2010. 31/11/2010. 22/12/2010. 18/02/2011. 23/04/2011.	26/06/2009. 12/09/2009. 05/12/2009. 04/01/2010. 10/03/2010.	27/06/2011. 14/07/2011. 22/07/2011. 07/09/2011. 15/12/2011.
2. IQAC	28/06/2010. 03/01/2011. 23/04/2011.	12/09/2009. 14/12/2009. 01/05/2010.	20/06/2011. 07/08/2011. 19/01/2012. 09/02/2012.
3. Building Committee	30/07/2010.	--	08/07/2011. 23/11/2011.
Any other (specify)			
1. Library Committee	17/03/2011.	14/03/2009. 10/10/2009.	18/08/2011. 01/02/2012.

6. Are there Welfare Schemes for the academic community?

Loans	Yes	<input checked="" type="checkbox"/>	No	--
Medical allowance	Yes	<input checked="" type="checkbox"/>	No	--
Any other (specify) (Group Insurance)	Yes	<input checked="" type="checkbox"/>	No	

7. Are there ICT supported/computerized units/processes/activities for the following?

a.	Administrative section/ Office	Yes	<input checked="" type="checkbox"/>	No	--
b.	Finance Unit	Yes	<input checked="" type="checkbox"/>	No	--
c.	Students Admissions	Yes	<input checked="" type="checkbox"/>	No	--
d.	Placements	Yes	--	No	<input checked="" type="checkbox"/>
e.	Aptitude Testing	Yes	--	No	<input checked="" type="checkbox"/>
f.	Examinations	Yes	<input checked="" type="checkbox"/>	No	--
g.	Student Records	Yes	<input checked="" type="checkbox"/>	No	--

## CRITERION VII: INNOVATIVE PRACTICES

1. Has institution established Internal Quality Assurance Mechanism?

Yes	<input checked="" type="checkbox"/>	No	--
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2. Do students participate in the Quality Enhancement initiatives of the Institution?

Yes	<input checked="" type="checkbox"/>	No	--
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3. What is the percentage of the following student categories in the institution?

Sr. No	Category	Number of enrolled students		Percentage (%)	
		2010-2011	2011-2012	2010-2011	2011-2012
a.	SC	<b>144</b>	<b>108</b>	<b>21.08 %</b>	<b>21.21 %</b>
b.	ST	<b>12</b>	<b>06</b>	<b>1.75 %</b>	<b>01.17 %</b>
c.	OBC	<b>406</b>	<b>303</b>	<b>59.44 %</b>	<b>59.52 %</b>
d.	Women	<b>406</b>	<b>326</b>	<b>59.44 %</b>	<b>64.04 %</b>
e.	Differently-abled	--	<b>01</b>	--	<b>00.19 %</b>
f.	Rural	<b>N.M</b>	--	<b>N.M</b>	--
g.	Tribal	<b>N.M</b>	--	<b>N.M</b>	--
h.	Any other (specify) VJ/NT,SBC	<b>94</b>	<b>76</b>	<b>13.76%</b>	<b>14.93 %</b>
<b>Total Enrollment of student 2010-2011 = <u>683</u> and 2011-2012 = <u>524</u></b>					

4. What is the percentage of the following category of staff?

	Category	Teaching staff	%	Non-teaching staff	%
a.	SC	<b>03</b>	<b>27.27%</b>	<b>02</b>	<b>18.18%</b>
b.	ST	<b>03</b>	<b>27.27%</b>	<b>01</b>	<b>09.09%</b>

c.	OBC	<b>01</b>	<b>09.09%</b>	<b>02</b>	<b>18.18%</b>
d.	Women	<b>01</b>	<b>09.09%</b>	<b>03</b>	<b>27.27%</b>
e.	Physically challenged	--	--	--	--
f.	General Category	<b>03</b>	<b>27.27%</b>	<b>02</b>	<b>18.18%</b>
g.	Any other (specify) VJ/NT,SBC	<b>01</b>	<b>09.09%</b>	<b>04</b>	<b>36.36%</b>

5. What is the percentage incremental academic growth of the following category of students for the last two batches?

Category		At Admission		On completion of the course	
		Batch I Year 2007-08 F.Y.B.A./B.Com	Batch II Year 2008-09 F.Y.B.A./B.Com	Batch I Year 2009-10 T.Y.B.A./B.Com	Batch II Year 2010-11 T.Y.B.A./B.Com
a.	SC	<b>17.82%</b>	<b>15.97%</b>	<b>12.50%</b>	<b>15.18%</b>
b.	ST	<b>0.37%</b>	<b>0.57%</b>	--	--
c.	OBC	<b>63.28%</b>	<b>67.51%</b>	<b>70.84%</b>	<b>68.75%</b>
d.	Women	<b>49.09%</b>	<b>58.83%</b>	<b>57.30%</b>	<b>76.79%</b>
e.	Physically challenged	--	--	--	--
f.	General Category	<b>0.37%</b>	<b>2.81%</b>	<b>2.08%</b>	<b>6.25%</b>
g.	Any other (specify)	<b>14.90%</b>	<b>13.70%</b>	<b>14.59%</b>	<b>9.83%</b>

**C-PROFILE OF THE DEPARTMENT****Profile of the Department of Commerce**

		<b>Responses</b>	
1.	Name of the Department	<b>COMMERCE</b>	
2.	Year of Establishment	<b>July 1971</b>	
3.	Number of Teachers sanctioned and present position	<b>04</b>	<b>03 + 04 CHB</b>
4.	Number of Administrative Staff	<b>NIL</b>	
5.	Number of Technical Staff	<b>NIL</b>	
6.	Number of Teachers and Students	<b>03 + 04 CHB</b>	<b>115</b>
7.	Demand Ratio (No. of seats: No. of applications)	<b>--</b>	
8.	Ratio of Teachers to Students	<b>01: 28.75</b>	
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>	
10.	The year when the curriculum was revised last	<b>B.Com.I-2011-2012. B.Com.II-2011-2012.</b>	
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	<b>B.Com</b>	<b>College 40.74 % University 49.04 %</b>
13.	University Distinction/ Ranks	<b>23</b>	
14.	Publications by faculty (last 5 years)	<b>03</b>	
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>	
16.	Faculty who have Attended National and International Seminars (last five years)	<b>Dr. J. D.Wadate Mr.D.H.Meshram Mr. M. V.Jagtap</b>	
17.	Number of National and International seminars organized (Last five years)	<b>01</b>	<b>--</b>
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>	
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>	
20.	Research projects completed during last two & its total outlay	<b>NIL</b>	
21.	Number of inventions and patents	<b>NIL</b>	
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>	
23.	Number of Books in the Departmental Library, if any	<b>1217 books</b>	
24.	Number of Journals/Periodicals	<b>06 periodicals</b>	
25.	Number of Computers	<b>20 computers, 01 printer, 03 laptops, 01Inverter.</b>	
26.	Annual Budget	<b>Centralized</b>	

### Profile of the Department of English

		Responses										
1.	Name of the Department	<b>ENGLISH</b>										
2.	Year of Establishment	<b>July 1971</b>										
3.	Number of Teachers sanctioned and present position	<b>02 + 01CHB</b>	<b>02 + 01CHB</b>									
4.	Number of Administrative Staff	<b>NIL</b>										
5.	Number of Technical Staff	<b>NIL</b>										
6.	Number of Teachers and Students (2011-20120)	<b>02 + 01CHB</b>	<b>505</b>									
7.	Demand Ratio (No. of seats: No. of applications)	<b>--</b>										
8.	Ratio of Teachers to Students (2011-20120)	<b>01:168.33</b>										
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>										
10.	The year when the curriculum was revised last	<b>B.A.I- 2009-2010.</b> <b>B.A.II-2010-2011.</b> <b>B.A.III-2011-2012.</b> <b>B.Com.I-2011-2012.</b> <b>B.Com.II-2011-2012.</b> <b>B.Com.III-2011-2012.</b> <b>B.Sc.I-2010-2011.</b>										
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>										
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	<table border="1"> <tr> <td>B.A</td> <td>College 12.35 %</td> <td>University 48.78%</td> </tr> <tr> <td>B.Com</td> <td>50.00 %</td> <td>75.26 %</td> </tr> <tr> <td>B.Sc-I</td> <td>50.00%</td> <td>64.55/ 35.29%</td> </tr> </table>	B.A	College 12.35 %	University 48.78%	B.Com	50.00 %	75.26 %	B.Sc-I	50.00%	64.55/ 35.29%	
B.A	College 12.35 %	University 48.78%										
B.Com	50.00 %	75.26 %										
B.Sc-I	50.00%	64.55/ 35.29%										
13.	University Distinction/ Ranks	<b>NIL</b>										
14.	Publications by faculty (last 5 years)	<b>NIL</b>										
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>										
16.	Faculty who have Attended National and International Seminars (last five years)	<b>Mr.Umesh V.Kadu.</b> <b>Mr. Anil R.Waghmare</b>										
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>										
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>										
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>										
20.	Research projects completed during last two & its total outlay	<b>NIL</b>										
21.	Number of inventions and patents	<b>NIL</b>										
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>										
23.	Number of Books in the Departmental Library, if any	<b>1239</b>										
24.	Number of Journals/Periodicals	<b>02 Periodicals</b>										
25.	Number of Computers	<b>02 laptop</b>										
26.	Annual Budget	<b>Centralized</b>										

### Profile of the Department of Marathi

		Responses		
1.	Name of the Department	<b>MARATHI</b>		
2.	Year of Establishment	<b>1971</b>		
3.	Number of Teachers sanctioned and present position	<b>01</b>	<b>01</b>	
4.	Number of Administrative Staff	<b>NIL</b>		
5.	Number of Technical Staff	<b>NIL</b>		
6.	Number of Teachers and Students	<b>01</b>	<b>505</b>	
7.	Demand Ratio (No. of seats: No. of applications)	<b>--</b>		
8.	Ratio of Teachers to Students	<b>01:505</b>		
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>		
10.	The year when the curriculum was revised last	<b>B.A.I- 2011-2012. B.Com.I-2011-2012. B.Sc. I-2010-2011.</b>		
11.	Number of students passed NET/SLET etc. (last two years)			
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	B.A B.Com B.Sc	College 86.42% 100.00% 50.00 % 47.06%	University 87.70 % 94.53 % 74.70/ 70.47 %
13.	University Distinction/ Ranks	<b>NIL</b>		
14.	Publications by faculty (last 5 years)	<b>NIL</b>		
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>		
16.	Faculty who have Attended National and International Seminars (last five years)	<b>Mr. Charandas G. Solanke</b>		
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>		
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>		
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>		
20.	Research projects completed during last two & its total outlay	<b>NIL</b>		
21.	Number of inventions and patents	<b>NIL</b>		
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>		
23.	Number of Books in the Departmental Library, if any	<b>1869 books</b>		
24.	Number of Journals/Periodicals	<b>02 Periodicals</b>		
25.	Number of Computers	<b>01 laptop</b>		
26.	Annual Budget	<b>Centralized</b>		

## Profile of the Department of Political Science

		<b>Responses</b>	
1.	Name of the Department	<b>POLITICAL SCIENCE</b>	
2.	Year of Establishment	<b>1971</b>	
3.	Number of Teachers sanctioned and present position	<b>01</b>	<b>01</b>
4.	Number of Administrative Staff	<b>NIL</b>	
5.	Number of Technical Staff	<b>NIL</b>	
6.	Number of Teachers and Students	<b>01</b>	<b>375</b>
7.	Demand Ratio (No. of seats: No. of applications)	<b>--</b>	
8.	Ratio of Teachers to Students	<b>01:375</b>	
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>	
10.	The year when the curriculum was revised last	<b>B.A.I-2003-2004. B.A.II-2004-2005. B.A.III-2005-2006.</b>	
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	<b>BA</b>	<b>College 80.25% University 72.29 %</b>
13.	University Distinction/ Ranks	<b>06</b>	
14.	Publications by faculty (last 5 years)	<b>01 ISBN book, 01 Souvenir</b>	
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>	
16.	Faculty who have Attended National and International Seminars (last five years)	<b>Mr. Vinayak H. Bhatkar</b>	
17.	Number of National and International seminars organized (Last five years)	<b>01-state</b>	<b>00</b>
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>	
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>	
20.	Research projects completed during last two & its total outlay	<b>NIL</b>	
21.	Number of inventions and patents	<b>NIL</b>	
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>	
23.	Number of Books in the Departmental Library, if any	<b>1052</b>	
24.	Number of Journals/Periodicals	<b>02 Periodicals</b>	
25.	Number of Computers	<b>01-laptop</b>	
26.	Annual Budget	<b>Centralized</b>	

### Profile of the Department of History

		<b>Responses</b>		
1.	Name of the Department	<b>HISTORY</b>		
2.	Year of Establishment	<b>1971</b>		
3.	Number of Teachers sanctioned and present position	<b>01</b>	<b>03 CHB</b>	
4.	Number of Administrative Staff	<b>NIL</b>		
5.	Number of Technical Staff	<b>NIL</b>		
6.	Number of Teachers and Students	<b>03CHB</b>	<b>331</b>	
7.	Demand Ratio (No. of seats: No. of applications)	<b>--</b>		
8.	Ratio of Teachers to Students	<b>01:110.33</b>		
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>		
10.	The year when the curriculum was revised last	<b>B.A.I-2003-2004 B.A.II-2004-2005 B.A.III-2005-2006</b>		
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>		
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	<b>B.A</b>	<b>College 53.73 %</b>	<b>University 70.00 %</b>
13.	University Distinction/ Ranks	<b>NIL</b>		
14.	Publications by faculty (last 5 years)	<b>NIL</b>		
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>		
16.	Faculty who have Attended National and International Seminars (last five years)	<b>NIL</b>		
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>		
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>		
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>		
20.	Research projects completed during last two & its total outlay	<b>NIL</b>		
21.	Number of inventions and patents	<b>NIL</b>		
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>		
23.	Number of Books in the Departmental Library, if any	<b>705 books</b>		
24.	Number of Journals/Periodicals	<b>02 periodicals</b>		
25.	Number of Computers	<b>NIL</b>		
26.	Annual Budget	<b>Centralized</b>		

### Profile of the Department of Economics

		Responses		
1.	Name of the Department	<b>ECONOMICS</b>		
2.	Year of Establishment	<b>UG-1971</b>		
		<b>PG-2008-2009</b>		
3.	Number of Teachers sanctioned and present position	<b>UG- 01</b>	<b>01</b>	
		<b>PG -00</b>	<b>03 in-house 04 CHB</b>	
4.	Number of Administrative Staff	<b>NIL</b>		
5.	Number of Technical Staff	<b>NIL</b>		
6.	Number of Teachers and Students	<b>UG- 01</b>	<b>216</b>	
		<b>PG- 07</b>	<b>15</b>	
7.	Demand Ratio (No. of seats : No. of applications)	<b>---</b>		
8.	Ratio of Teachers to Students	<b>UG - 01:216</b>		
		<b>PG -01:2.14</b>		
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>		
10.	The year when the curriculum was revised last	<b>B.A.I-2009-2010. B.A.II-2010-2010. B.A.III-2011-2012. B.Com II-2009-2010.</b>		
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>		
12.	Success Rate of students (What is the pass percentage as compared to the University average?)		<b>College</b>	<b>University</b>
		<b>B.A</b>	<b>94.29 %</b>	<b>85.51%</b>
		<b>M.A</b>	<b>00.00 %</b>	<b>48.04 %</b>
13.	University Distinction/ Ranks	<b>Distinction-02</b>		
14.	Publications by faculty (last 5 years)	<b>NIL</b>		
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>		
16.	Faculty who have Attended National and International Seminars (last five years)	<b>Mr. Kishor V. Sable</b>		
17.	Number of National and International seminars organized (Last five years)	<b>01</b>	<b>NIL</b>	
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>		
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>		
20.	Research projects completed during last two & its total outlay	<b>NIL</b>		
21.	Number of inventions and patents	<b>NIL</b>		
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>		
23.	Number of Books in the Departmental Library, if any	<b>694</b>		
24.	Number of Journals/Periodicals	<b>05 Periodicals</b>		
25.	Number of Computers	<b>01-Laptop</b>		
26.	Annual Budget	<b>Centralized</b>		

## Profile of the Department of Home-Economics

		Responses		
1.	Name of the Department	<b>HOME ECONOMICS</b>		
2.	Year of Establishment	<b>1996</b>		
3.	Number of Teachers sanctioned and present position	<b>02</b>	<b>01 + 01 CHB</b>	
4.	Number of Administrative Staff	<b>NIL</b>		
5.	Number of Technical Staff	<b>NIL</b>		
6.	Number of Teachers and Students	<b>01 +01 CHB</b>	<b>166</b>	
7.	Demand Ratio (No. of seats: No. of applications)	<b>01:01</b>		
8.	Ratio of Teachers to Students	<b>01:83</b>		
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>		
10.	The year when the curriculum was revised last	<b>B.A.I-2003-2004. B.A.II-2004-2005. B.A.III-2005-2006.</b>		
11.	Number of students passed NET/SLET etc. (last two years)	<b>Nil</b>		
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	<b>B.A</b>	<b>College 80.49 %</b>	<b>University 88.85 %</b>
13.	University Distinction/ Ranks	<b>NIL</b>		
14.	Publications by faculty (last 5 years)	<b>NIL</b>		
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>		
16.	Faculty who have Attended National and International Seminars (last five years)	<b>Ku. Vijaya M. Wuike</b>		
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>		
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>		
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>		
20.	Research projects completed during last two & its total outlay	<b>NIL</b>		
21.	Number of inventions and patents	<b>NIL</b>		
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>		
23.	Number of Books in the Departmental Library, if any	<b>124</b>		
24.	Number of Journals/Periodicals	<b>01 Periodical</b>		
25.	Number of Computers	<b>01-laptop</b>		
26.	Annual Budget	<b>Centralized</b>		

## Profile of the Department of Music

		Responses	
1.	Name of the Department	<b>MUSIC</b>	
2.	Year of Establishment	<b>2008</b>	
3.	Number of Teachers sanctioned and present position	<b>--</b>	<b>02-CHB</b>
4.	Number of Administrative Staff	<b>NIL</b>	
5.	Number of Technical Staff	<b>NIL</b>	
6.	Number of Teachers and Students	<b>02-CHB</b>	<b>41</b>
7.	Demand Ratio (No. of seats: No. of applications)	<b>---</b>	
8.	Ratio of Teachers to Students	<b>01: 20.50</b>	
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>	
10.	The year when the curriculum was revised last	<b>B.A.I-2003-2004. B.A.II-2004-2005. B.A.III-2005-2006.</b>	
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	<b>B.A</b>	<b>College 100.00 % University 77.58 %</b>
13.	University Distinction/ Ranks	<b>NIL</b>	
14.	Publications by faculty (last 5 years)	<b>NIL</b>	
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>	
16.	Faculty who have Attended National and International Seminars (last five years)	<b>NIL</b>	
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>	
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>	
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>	
20.	Research projects completed during last two & its total outlay	<b>NIL</b>	
21.	Number of inventions and patents	<b>NIL</b>	
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>	
23.	Number of Books in the Departmental Library, if any	<b>14</b>	
24.	Number of Journals/Periodicals	<b>--</b>	
25.	Number of Computers	<b>NIL</b>	
26.	Annual Budget	<b>Centralized</b>	

## Profile of the Department of Physics

		<b>Responses</b>		
1.	Name of the Department	<b>PHYSICS</b>		
2.	Year of Establishment	<b>2009</b>		
3.	Number of Teachers sanctioned and present position	--	<b>01-CHB</b>	
4.	Number of Administrative Staff	<b>NIL</b>		
5.	Number of Technical Staff	<b>NIL</b>		
6.	Number of Teachers and Students	<b>01-CHB</b>	<b>06</b>	
7.	Demand Ratio (No. of seats: No. of applications)	---		
8.	Ratio of Teachers to Students	<b>01:06</b>		
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>		
10.	The year when the curriculum was revised last	<b>B.Sc. I - 2010-2011. B.Sc.II- 2011-2012.</b>		
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>		
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	B.Sc-I	College <b>06.67 %</b> <b>00.00 %</b>	University <b>23.63 %</b> <b>29.86 %</b>
		B.Sc-II	<b>00.00 %</b>	<b>52.05 %</b>
13.	University Distinction/ Ranks	<b>NIL</b>		
14.	Publications by faculty (last 5 years)	<b>NIL</b>		
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>		
16.	Faculty who have Attended National and International Seminars (last five years)	<b>NIL</b>		
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>		
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>		
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>		
20.	Research projects completed during last two & its total outlay	<b>NIL</b>		
21.	Number of inventions and patents	<b>NIL</b>		
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>		
23.	Number of Books in the Departmental Library, if any	<b>40</b>		
24.	Number of Journals/Periodicals	--		
25.	Number of Computers	<b>Nil</b>		
26.	Annual Budget	<b>Centralized</b>		

## Profile of the Department of Chemistry

		Responses	
1.	Name of the Department	<b>CHEMISTRY</b>	
2.	Year of Establishment	<b>2009</b>	
3.	Number of Teachers sanctioned and present position	--	<b>01-CHB</b>
4.	Number of Administrative Staff	<b>NIL</b>	
5.	Number of Technical Staff	<b>NIL</b>	
6.	Number of Teachers and Students	<b>01-CHB</b>	<b>18</b>
7.	Demand Ratio (No. of seats: No. of applications)	---	
8.	Ratio of Teachers to Students	<b>01:18</b>	
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>	
10.	The year when the curriculum was revised last	<b>B.Sc. I - 2010-2011. B.Sc.II- 2011-2012.</b>	
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)		College 40.00 %
		<b>B.Sc-I</b>	11.11 %
		<b>B.Sc-II</b>	00.00%
		University 29.01%	31.35 %
			36.26 %
13.	University Distinction/ Ranks	<b>NIL</b>	
14.	Publications by faculty (last 5 years)	<b>NIL</b>	
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>	
16.	Faculty who have Attended National and International Seminars (last five years)	<b>NIL</b>	
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>	
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>	
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>	
20.	Research projects completed during last two & its total outlay	<b>NIL</b>	
21.	Number of inventions and patents	<b>NIL</b>	
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>	
23.	Number of Books in the Departmental Library, if any	<b>52</b>	
24.	Number of Journals/Periodicals	--	
25.	Number of Computers	<b>NIL</b>	
26.	Annual Budget	<b>Centralized</b>	

## Profile of the Department of Botany

		<b>Responses</b>	
1.	Name of the Department	<b>BOTANY</b>	
2.	Year of Establishment	<b>2009</b>	
3.	Number of Teachers sanctioned and present position	--	<b>01-CHB</b>
4.	Number of Administrative Staff	<b>NIL</b>	
5.	Number of Technical Staff	<b>NIL</b>	
6.	Number of Teachers and Students	<b>01-CHB</b>	<b>13</b>
7.	Demand Ratio (No. of seats: No. of applications)	<b>--</b>	
8.	Ratio of Teachers to Students	<b>01:13</b>	
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>	
10.	The year when the curriculum was revised last	<b>B.Sc. I - 2010-2011. B.Sc.II- 2011-2012.</b>	
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)		College <b>00.00 %</b>
		<b>B.Sc-I</b>	<b>50.00 %</b>
		<b>B.Sc-II</b>	<b>00.00 %</b>
		University <b>26.01%</b>	<b>35.78 %</b>
13.	University Distinction/ Ranks	<b>NIL</b>	
14.	Publications by faculty (last 5 years)	<b>NIL</b>	
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>	
16.	Faculty who have Attended National and International Seminars (last five years)	<b>NIL</b>	
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>	
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>	
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>	
20.	Research projects completed during last two & its total outlay	<b>NIL</b>	
21.	Number of inventions and patents	<b>NIL</b>	
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>	
23.	Number of Books in the Departmental Library, if any	<b>37</b>	
24.	Number of Journals/Periodicals	<b>--</b>	
25.	Number of Computers	<b>NIL</b>	
26.	Annual Budget	<b>Centralized</b>	

## Profile of the Department of Zoology

		Responses	
1.	Name of the Department	<b>ZOOLOGY</b>	
2.	Year of Establishment	<b>2009</b>	
3.	Number of Teachers sanctioned and present position	--	<b>01-CHB</b>
4.	Number of Administrative Staff	<b>NIL</b>	
5.	Number of Technical Staff	<b>NIL</b>	
6.	Number of Teachers and Students	<b>01-CHB</b>	<b>13</b>
7.	Demand Ratio (No. of seats: No. of applications)	<b>--</b>	
8.	Ratio of Teachers to Students	<b>01:13</b>	
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>	
10.	The year when the curriculum was revised last	<b>B.Sc. I - 2010-2011. B.Sc.II- 2011-2012.</b>	
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)		College <b>00.00%</b>
		<b>B.Sc-I</b>	<b>50.00 %</b>
		<b>B.Sc-II</b>	<b>00.00 %</b>
	University	<b>28.23%</b>	
		<b>33.07 %</b>	
13.	University Distinction/ Ranks	<b>NIL</b>	
14.	Publications by faculty (last 5 years)	<b>NIL</b>	
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>	
16.	Faculty who have Attended National and International Seminars (last five years)	<b>NIL</b>	
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>	
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>	
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>	
20.	Research projects completed during last two & its total outlay	<b>NIL</b>	
21.	Number of inventions and patents	<b>NIL</b>	
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>	
23.	Number of Books in the Departmental Library, if any	<b>37</b>	
24.	Number of Journals/Periodicals	<b>--</b>	
25.	Number of Computers	<b>NIL</b>	
26.	Annual Budget	<b>Centralized</b>	

## Profile of the Department of Mathematics

		Responses		
1.	Name of the Department	<b>MATHEMATICS</b>		
2.	Year of Establishment	<b>2009</b>		
3.	Number of Teachers sanctioned and present position	--	<b>01 CHB</b>	
4.	Number of Administrative Staff	<b>NIL</b>		
5.	Number of Technical Staff	<b>NIL</b>		
6.	Number of Teachers and Students	<b>01</b>	<b>01</b>	
7.	Demand Ratio (No. of seats: No. of applications)	<b>--</b>		
8.	Ratio of Teachers to Students	<b>01:01</b>		
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>		
10.	The year when the curriculum was revised last	<b>B.Sc. I - 2010-2011. B.Sc.II- 2011-2012.</b>		
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>		
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	B.Sc-I	College 00.00 % 00.00 %	University 42.40 % 39.77 %
		B.Sc-II	00.00 %	25.00 %
13.	University Distinction/ Ranks	<b>NIL</b>		
14.	Publications by faculty (last 5 years)	<b>NIL</b>		
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>		
16.	Faculty who have Attended National and International Seminars (last five years)	<b>NIL</b>		
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>		
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>		
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>		
20.	Research projects completed during last two & its total outlay	<b>NIL</b>		
21.	Number of inventions and patents	<b>NIL</b>		
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>		
23.	Number of Books in the Departmental Library, if any	<b>30</b>		
24.	Number of Journals/Periodicals	<b>--</b>		
25.	Number of Computers	<b>NIL</b>		
26.	Annual Budget	<b>Centralized</b>		

## Profile of the Department of Computer Science/Application

		Responses		
1.	Name of the Department	<b>COMPUTER SCIENCE/ APPLICATIONS</b>		
2.	Year of Establishment	<b>2009</b>		
3.	Number of Teachers sanctioned and present position	--	<b>01 CHB</b>	
4.	Number of Administrative Staff	<b>NIL</b>		
5.	Number of Technical Staff	<b>NIL</b>		
6.	Number of Teachers and Students	<b>01</b>	<b>06</b>	
7.	Demand Ratio (No. of seats: No. of applications)	<b>--</b>		
8.	Ratio of Teachers to Students	<b>01: 06</b>		
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>		
10.	The year when the curriculum was revised last	<b>B.Sc. I - 2010-2011. B.Sc.II- 2011-2012.</b>		
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>		
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	B.Sc-I	College 14.29 % 00.00 %	University 57.89% 56.08 %
		B.Sc-II	33.33%	63.18 %
13.	University Distinction/ Ranks	<b>NIL</b>		
14.	Publications by faculty (last 5 years)	<b>NIL</b>		
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>		
16.	Faculty who have Attended National and International Seminars (last five years)	<b>NIL</b>		
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>		
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>		
19.	Number of Ongoing projects and its total outlay	<b>NIL</b>		
20.	Research projects completed during last two & its total outlay	<b>NIL</b>		
21.	Number of inventions and patents	<b>NIL</b>		
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>		
23.	Number of Books in the Departmental Library, if any	<b>78</b>		
24.	Number of Journals/Periodicals	<b>--</b>		
25.	Number of Computers	<b>NIL</b>		
26.	Annual Budget	<b>Centralized</b>		

## Profile of the Department of Physical Education

		<b>Responses</b>	
1.	Name of the Department	<b>PHYSICAL EDUCATION</b>	
2.	Year of Establishment	<b>1971</b>	
3.	Number of Teachers sanctioned and present position	<b>01</b>	<b>01</b>
4.	Number of Administrative Staff	<b>NIL</b>	
5.	Number of Technical Staff	<b>NIL</b>	
6.	Number of Teachers and Students	<b>01</b>	<b>524</b>
7.	Demand Ratio (No. of seats: No. of applications)	<b>--</b>	
8.	Ratio of Teachers to Students	<b>01:524</b>	
9.	Number of research scholars who had their master's degree from other institutions	<b>NIL</b>	
10.	The year when the curriculum was revised last	<b>NIL</b>	
11.	Number of students passed NET/SLET etc. (last two years)	<b>NIL</b>	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	<b>NIL</b>	
13.	University Distinction/ Ranks	<b>02 COLOR HOLDERS</b>	
14.	Publications by faculty (last 5 years)	<b>NIL</b>	
15.	Awards and recognition received by faculty (last five years)	<b>NIL</b>	
16.	Faculty who have Attended National and International Seminars (last five years)	<b>Mr. Vishwanath A. Kodape</b>	
17.	Number of National and International seminars organized (Last five years)	<b>NIL</b>	
18.	Number of teachers engaged in consultancy and the revenue generated	<b>NIL</b>	
19.	Number of Ongoing projects and its total outlay	<b>UGC Spo. Minor Research Project.</b>	
20.	Research projects completed during last two & its total outlay	<b>NIL</b>	
21.	Number of inventions and patents	<b>NIL</b>	
22.	Number of Ph. D theses guided during the last two years	<b>NIL</b>	
23.	Number of Books in the Departmental Library, if any	<b>138</b>	
24.	Number of Journals/Periodicals	<b>02 Periodicals</b>	
25.	Number of Computers	<b>01 Laptop, 01 Digital Camera</b>	
26.	Annual Budget	<b>Centralized</b>	

## **PART II: EVALUATIVE REPORT**

### **A. Executive Summary**

The institution is run by Shri Shivaji Education Society Amravati, which is one of the biggest education society in central India running colleges and training centers, schools and kindergartens, hostels, numerous workshops, extension services, printing press, gymnasias, health club and a host of other facilities totaling about 132 in the service of the community at large, along with a 150 bed hospital and Medical Research Center. The society offers education in the field of Information Technology, Agriculture, Commerce, Arts, Education, Engineering, Fine Arts, Law, Management, Medicine, Physical Education and Science.

We are the legitimate successor to the goals, the vision and mission statement of the institution and are bound by the unwritten commitment made with Dr. Panjabrao alias Bhausaheb Deshmukh, the Founder President of our society, who was an epitome of generosity and philanthropy. Besides, our university is named after Sant Gadge Baba, an illiterate social scientist and reformist saint, who upheld scientific attitude and yearned all through his life to take education to the underprivileged.

Our college Y.D.V.D. Arts and Commerce College, Teosa was established in the year 1971. It is one of the largest and oldest institutions in the Tehsil of Teosa catering the quest of higher education. The college embarked on imparting education to the knowledge seekers with solitary courses of B.A. and B.Com. However it has been a victorious march since then, resulting in the addition of several time demanded courses. The college is committed to impart professionally relevant education to improve the employability and quality of life of its students. Today the institution offers B.A., B.Com, B.Sc. courses for under graduate students, mostly coming from rural background. There is a postgraduate course in Economics. Apart from this the college offers a wide range of U.G.C. sponsored career oriented programmes for the overall and healthy development of the students. During the course of our journey we have introduced optional subjects

such as English literature, Home Economics, Music which mark the institutional urge to provide education to the students for their overall development.

The college is known for its special achievements in sports and has a tradition of good performance. The students are provided indoor and outdoor games and sports facility. There is a provision of nutrition diet, fitness workshops, play kits, etc. for the sports persons during practice and participation. Our students have noted their presence in the performance by acquiring colour at the university level. Some have also participated at the national level and brought laurels to the college. There are also students who have been deployed in army and at other professions.

We celebrate anniversaries of great leader of our nation like Mahatma Gandhi, Dr. Babasaheb Ambedkar, Lokmanya Tilak, Dr. Panjabrao alias Bhausaheb Deshmukh etc. The intention is to acquaint the students with the ideals of these heroes of the nation. On the birth anniversary of Swami Vivekananda we celebrate “Youth Day” to make the students aware about his inspiring, vivacious and vigorous youth leadership of all time.

Our NSS volunteers emulate the examples of the university - assigned trio of luminaries from the region – Dr. Panjabrao alias Bhausaheb Deshmukh, Rashtra Sant Tukdoji Maharaj and Sant Gadge Baba. The NSS volunteers are motivated by the legacy of great social work done by them. It also strengthens their resolve “Not Me But You” while taking up various activities for implementation and performance. The N.S.S. is one of those activities of the institution which undertook programmes of societal benefit and community service in the institution. The in-charge and its volunteers have brought social status and importance to the institution. The activity like “Teachers Day” helps the students to bear the responsibility of managing and conducting various activities, functions and events with the view of imbibing a sense of cooperation and mutual understanding.

The institution has significantly larger number of students belonging to the disadvantaged social groups and economically weaker classes. The students

enrolled in the institution are coming from rural background. Majority of the students are the children of farmers and farm workers. The provision of educational facility to them is an admirable step taken by the founder of the institution. This gives our college the privilege to fulfill its educational goals in its vision-mission statement. The institution has laid its emphasis in increasing the efficiency of the teaching and non teaching staff by continuous encouragement and by introducing various institutional measures and initiatives, to mark the statement we have organised one day state level seminar and one day state level conference in the institution. Apart from this other workshops are also conducted from time to time to cultivate the environs for change and innovation.

The institution being a reputed educational institution run by the second largest society in the state of Maharashtra ensures equity for the students belonging to the socially backward classes and economically weaker sections. We conduct UGC sponsored remedial classes and coaching classes for entry in services for SC/ST/OBC and minority students for their educational upliftment. Every year considerable number of students is benefited with this scheme. The college also has a healthy gender ratio amongst the students. The institution leaves no stone unturned to facilitate and encourage the students to participate in university, state, national and at other levels in sports games, cultural events and activities.

To bring about environmental awareness within the students study tours are organized. Educational, historical tours are also arranged to make the students aware about their national heritage. Industrial visits and placement opportunities are made available by arranging campus interview by well known firms and companies.

The institution promotes the culture of research among the faculty and students alike. Most of our faculties have completed M.Phil in their concerned subject either from the affiliated university or from Y.C.M.O.U. Nasik. About five faculty members have registered for their doctoral work at the affiliated university or in some nearby university of their convenience. They are actively involved in their Ph.D research work. One faculty member has submitted his Ph.D thesis and is waiting for the result. There is an appreciable number of research paper\

submitted and presented by the faculty in seminars and conferences at different levels. We have also published three books, one with ISBN No. and two are published by well known publishers and also had occupied their place as reference books in the university syllabus.

The Management is earnest in developing institutional infrastructure to fulfill the emerging academic demand. Today the institution has adequate infrastructural facilities for the efficient conduct of educational programmes. New infrastructure is consistently added to the existing infrastructure either by the college or from the financial assistance of U.G.C. During the last few years' renovation of classrooms, new classrooms, home economics laboratory, computer laboratory, women toilet, health center, women's hostel is constructed and the construction of indoor stadium is in progress. Their basic requirements are fulfilled and are suitably furnished.

The teachers' inclination for use of modern teaching learning devices like LCD projectors, smart board, power point presentation and Internet access is one of the achievements of the institution in the teaching learning process. In B.Com-I there is an optional subject for the student i.e. Computer Fundamental and Operating System (CFS). For B.Com.II, there is Information Technology and Business Data Processing (ITB). The students of B.Sc. also have an optional subject called Computer Application. There is a UGC/Networking Resource Center in the institution. We have also implemented the new scheme of examination having internal assessment and viva- voce in the institution as per university decision. The revised syllabuses were implemented during the session.

The Y.C.M.O.U. study center worked as a parallel unit in the institution to provide education facility to the poor and deprived students. The library is developed with the academic needs and trends. The library is one of the most important section of the institution. It provides reading materials to its stakeholders. A good library with qualitative and quantitative collections with open access and Internet facility is the pride and honor of our institution. The grants received from U.G.C. and from the collection of fees for library are utilized for the purpose for which it was sanctioned. The library works as per the decisions and resolutions passed by the

library advisory committee. New books, reference books are purchased as per the syllabus received from the university and the demand of the faculty.

The student's progression is regularly monitored through the continuous internal evaluation like home assignments, unit tests, common test etc. Apart from the co-curricular and extra-curricular activities we put emphasis on student centric activities such as classroom seminars, debate, essay competition and project works etc. The creative faculty of the students is exhibited by encouraging them to write in annual college magazine "*Shivsrushti*" wall poster '*Shivdarpan*' and the organization of cultural programmes including annual social gathering, participation in yuvak mohatsav every year, all this provides a platform for the students to manifest their talents in fine arts. The college also implements the 'student's safety insurance scheme' for all its enrolled students.

There are working committees for the smooth functioning of the academic and administrative work in the institution. Among the other committees, we have Career Counseling Cell, Women Employment and Harassment Committee, Library Committee, Student Council, Building Committee, Purchase committee which supports and facilitates the students and the institution in their overall development.

A student from the institution in the post NAAC period in the year 2005-2006 is the VI<sup>th</sup> merit at undergraduate level in Commerce from the affiliated university.

The representatives of the Management during the LMC meeting and at other events regularly interacts with the teaching and non-teaching faculty to keep itself abreast of the activities carried out by different academic and administrative committees. It also takes feedback on the core activities from the college administration. All the decisions pertaining to academic and administrative matters are taken by the Local Managing Committee.

The development at global level and the post- NAAC scenario have definitely made us redesign and relook our educational preparedness to be more innovative,

creative and entrepreneurial in our endeavor to ensure quality and skill development among the students.

In a nutshell, the years from its inception the institution is continuously and tirelessly striving for the upliftment of the students inheriting from rural background through its curricular and co-curricular activities.

Hope that we will be able to fulfill the expectations of NAAC, looks into the ways HEIs have been responding to contributing towards National Development.

To sum up we are aware of our weaknesses, but we know that we have achieved a lot. We are not contented with what we have, and with what we have achieved. We desire to improve our shortcomings and pledge to improve ourselves to reach at the climax of perfection and place our institution within the mark of Quality and Excellence in Higher Education.

## **B. CRITERION-WISE EVALUATIVE REPORT**

### **CRITERION I: CURRICULUM ASPECTS**

#### ***1.1 Curriculum Design and Development***

##### **1.1.1 State the vision and mission of the institution, and how it is communicated to the students, teachers, staff and other stakeholders?**

The vision and mission and goals of the institution are as below:

#### **VISION**

Shri Shivaji Education Society, Amravati was established in the month of December 2, 1932. The vision of the society is to make special efforts for the progress of education in vidarbha and elsewhere, particularly for the poor and backward classes and whereas it is necessary to start special institutions for achieving this objectives, in the faculties of Agriculture, Science, Literature, Commerce, Industry, Arts and Law and to encourage Games and Sports, Women Education, Biotechnology Medical Education, with Hospital and Medical Research Centre Etc.

#### **MISSION**

**'Tamaso Ma Jyotirgamaya':-** **"LEAD ME FROM DARKNESS TO LIGHT"**

This is a prayer taken from Rigweda, having a noble and exalted mission. This is the noble mission of Shri Shivaji Education Society Amravati. Hence ultimately the institution becomes a natural heir to the mission of the society. As per the above shloke, the institution too is determent to strive for the removal of Darkness from Human Mindset through Education and thereby bring Light and Wisdom into Human Life. As the institution is located in rural area the students are children of farmers belonging to low-earning families. The institution will provide best opportunities in the field of education to the unprivileged, poor and backward class students. It will be with the help of modern infrastructure and learning resources and other facilities. The institution from its inception is earnestly, steadily and sincerely endeavored to bring this mission to fruition.

## GOALS

The institution was established in the year 1971. The institution is run by Shri Shivaji Education Society, Amravati. Our institution right from its inception has committed itself to follow the following goals.

- To bring about higher educational progress in rural areas.
- To encourage women education.
- To encourage physical, cultural, social and educational development within the students
- To co-operate with government organization and non government organization for the purpose of promoting the cause of education and spread of knowledge and culture.
- To provide various facilities for social development by the means of infrastructure available in the institution.
- To bring about upliftment in the educational standards of the poor and backward class students.

They are communicated to the students, teachers, staff and other stakeholders

- A) The “vision and mission” of the institution is communicated to the students, teachers, staff and other stake holders by displaying it in the institutional premises i.e. in the library , Administrative office , Principal’s office, Staff room , Women Hostel, Sports department, NSS office , Health center, etc.
- B) To the general public at the time of college Annual Gathering, Workshops, Seminars, Conferences, N.S.S. Camp, Rallies, Exhibitions, and Meetings etc.
- C) Published in the college Prospectus and Magazine.

### 1.1.2 How does the mission statement reflect the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientation?

- ❖ The institution from its inception earnestly follows its mission 'Tamaso Ma Jyotirgamaya' i.e. "LEAD ME FROM DARKNESS TO LIGHT " The institution came into being when there were very few institutions to cater the need of higher education specially in rural area. In the neighborhood of Teosa the under privileged sections were waiting to come into the main stream of education. The establishment of such an institution no doubt provided them an opportunity for higher education and their thirst of higher education. Among the enrolled students in the institution there are about more than 50% students coming from backward classes. Large numbers of students enrolled in the institution are from poor sections of the society. Hence the provision of education was a boon to them.

The college has an N.S.S. unit. It organises several programmes through its regular and camp activities. Programmes such as cultural, importance to labour, eradication of congress grass, eradication of social afflictions like superstitions and beliefs, prohibition to ghutka and liquor consumption, mime on aids, eradication programme etc are organised.

Some of the worth mentioning programmes arranged for the upliftment of the society are.

- Provision of add on courses such as career oriented programmes for the students.
- Provision of remedial classes for the students from SC/ST/OBC and minority classes.
- Provision of coaching classes for entry in services for the students from SC/ST/OBC and minority classes.
- The students are provided GOI scholarships, free ship and other concessions as per government rules.
- The N.S.S. unit initiated a fact finding and diagnostic drive to explore the causes and factors that force the farmers in vidarbha region for suicide.
- New courses were initiated from time to time according to the need.

- Provision of modern learning infrastructure and facilities for the development of the students enrolled in the institution.
- The N.S.S. in-charge and volunteers frequently organized programmes on importance of women education literacy, took out rallies and street plays on Aids awareness; Rakhies were tied to the truck drivers inscribed with (“*Mere Bhaiya Aids se Bachana*”) i.e. “My Brother Protect from AIDS” at the Toll station Teosa.
- By strengthening women education and by providing facilities for learning.
- Organizing programme during birth and death anniversaries of national heroes and arranged speeches related to educational, moral, social and ethical values to make the student good citizens.
- Programme such as superstitious and blind faith eradication, congress grass eradication and *hagandari mukta abhiyan* were organized.
- Beautiful and spacious infrastructure with enlightened atmosphere suited for academic development is created in the college premises.
- Submission of proposal for Introduction of undergraduate courses in Human Rights Education.

All the above reflections reflect the institutional mission.

**1.1.3 Are the academic programmes in line with the institution’s goals and objectives? If yes, give details on how the curricula developed / adopted, address the needs of the society and have relevance to the regional / national and global trends and developmental needs? (access to the Disadvantaged, Equity, Self development, Community and National Development, Ecology and environment, Value orientation, Employment, ICT introduction, Global and National demands and so on)**

- ❖ Yes, the academic programmes are in line with the institutional goals and objectives. During the inception the traditional disciplines Arts and Commerce were introduced in the institution. Later taking in consideration the growing need of the students we started add-on courses. The students needed job oriented, professional certificate, diploma, and advance diploma courses like career oriented programmes. The institution keeping in view started four COPs such as:

- Finance Management. and Auditing
- Communication Skills in English.
- Fashion Designing.
- Health Club Management.

Further Music is also started as an optional subject for B.A. and then M.A. Economic was also initiated as a post graduate course for the students. We have recently submitted of proposal for Introduction of under graduate courses in Human Rights Education.

As per the university syllabus there is Computer Fundamental and Operating System (CFS) for students of B.Com I and Information Technology and Business Data Processing (ITB) for the students of B.Com II. The students of B.Sc. also have an optional subject called Computer Application. There is a Computer Networking center in the institution. A well equipped computer laboratory with Internet access helps the students to acquire knowledge in the field of computer.

The students of Arts discipline who do not have computer course in their curricula are encouraged to undertake basic training in computer application/operation and Internet.

The college has also organised U.G.C. sponsored one day state level conference on the topic “Power Crisis in Maharashtra and its Economy” and one day state level seminar on the topic “Panchayati Raj and Rural Empowerment” for making the teaching community as well as students and other stakeholders aware of the currents trends and development in the society and in their respective subjects.

Besides this workshops were organized on the following topics:

A workshop was organized by the department of Political Science on the topic “Empowerment of Rural Women” on 22/02/2010 in the institution. A one day workshop was also organized by the library on Competitive Examination on 09.12.2009. A Career Opportunity one day workshop was held in the college for the students by Career Counseling Cell. A seminar was also organized on the topic

‘Proposed Sophia Plant-Necessary/Unnecessary’ by the study circle of Political Science. A one day workshop on university level on the topic “Competitive Examination and Personality Development” was organized by the department of Library and Information Science on 22/01/2011. “A Library User Education Programme” was organized during the period 3 Aug to 10 Aug 2010 in the institution. A one day workshop on college level on the Topic ‘Supplementary Meal, Flower Decoration, Styles of Wearing Sarees, Styles of Hair Dressing’ was organized by the department of Home Economics and Fashion Designing on 12 /02/2011. A one day programme was organized on ‘Health Diagnosis Camp for Women’ on the birth anniversary of Savitribai Fule at N.S.S. camp on 06/01/2011. Recently we have also submitted a proposal to UGC for the organization of seminar under the Scheme of Human Rights Education.

To bring about environmental awareness within the students study tours were organised in the institution. Educational, historical tours were also arranged to make the students aware about their national heritage. Industrial visits and placement opportunities were made available by arranging campus interview by well known firms and companies.

The department of Physical Education and N.S.S. unit focuses on the all-round development of the students. The N.S.S. regular and camp activities revolve around social and community service at large. There were organization and participation in games and sports at different level such as university, regional and national level. All the students are offered equal opportunity for participation. Chance is provided to one and all so that no one will be kept behind from the opportunity.

There is a distance education programme Y.C.M.O.U. study center in the institution to provide facilities in B.A. and B.Com to the educational deprived students.

Guest lecture of well known personalities were organised to sensitize the students and faculty towards the societal need and to make them aware with the national and global trends. Topic such as women empowerment, hygienic issues, career

options, computer literacy occupied space among the prominent lectures organised.

The names of some notable speakers who visited the institution and delivered speeches are.

Smt. Yashomati Thakur MLA, Teosa Constituency.

Mr Vasantrao Khotare MLC Teacher Constituency

Dr.Gangadhar Kayande Patil, Executive member Indian Economic Association.

Dr. D. V. Jahagirdar, Economist & Ex. Joint Director Higher Education Kolhapur.

Dr. Vinayak Deshpande, Director MBA. R.T.M Nagpur University Nagpur.

Dr. Waikar, HOD. Dept. of Economics Dr. Ambedkar College Nagpur.

Dr. Nevidita Verma, Professor. Vikram University Ujjain.

Dr. Ashok Kale, Ex. Chairman BOS R.T.M Nagpur University Nagpur.

Dr. Alka Deshmukh Chairman BOS R.T.M Nagpur University Nagpur.

Mr. Dadasahaeb Chaukhande Ex. Principal,

Dr. P.P. Palekar Ex. Principal

Dr. Mohan Kherde, Librarian . S.G. B.A. U. Amravati.

Prof. B. T. Gawande,Dean Faculty of Commerce . S.G. B.A. U. Amravati.

Dr. B. R. Waghmare Controller of Examination. S.G. B.A. U. Amravati.

Mr. Rajesh Chauhan. Chairman Jeevan Vikas Sanstha Satara.

Dr.Nareshchandra Kathode, Founder Chairman Dr. Panjabrao Deshmukh Academy (mission UPSC). Amravati.

Mr. Amol Patil, Director Unique Academy Pune (UPSC/MPSC Counseling Center).

Adv. Ganesh Halkare Counselor Superstition Eradiation

Shri.D. U. Manwar Branch Manager Bank of Maharashtra Gadgenagar Amravati.

The annual magazine “*Shivsrushti*” is published every year by the college. It enables the students to exhibit their creative faculty. The wall paper, ‘*Shivdarpan*’ and newspapers cutting and such other materials exhibition again are the best and golden opportunities for the students.

Incorporation of social values is also done by celebrating birth anniversaries and by observing death anniversaries of great personalities. On this event the presentation of their great and noble work is introduced to the students through

speeches and other sources. This brought a turning point in making the students self reliant and helped the students to keep pace with the time.

**1.1.4 How does the curriculum cater to inclusion/integration of Information and Communication Technology (ICT) in the curriculum, for equipping the students to compete in the global employment markets?**

- ❖ The University to which the college is affiliated provides syllabus to be implemented to the students during the session. In the commerce discipline there is an optional subject for B.Com. I and B.Com. II entitled as Computer Fundamental and Operating System (CFS) and Information Technology and Business Data Processing (ITB) respectively. The students of B.Sc. also have an optional subject called Computer Application. There is a UGC/Computer Networking Resource Center in the institution.

The library is computerized with the required software for updating data and for issue section. The computer laboratory is well furnished and equipped with computers for the students to exercise their practical. There is an Internet facility made available to the students so that they can surf the required information.

This laboratory also becomes extensively useful to the other department and faculties for up gradation of their knowledge. The ICT related audio-visual aids are employed in the process of teaching learning, presentation of seminars, power point presentation and other such related projects.

A short term computer course (MS-CIT, TALLY etc) were also Internet by external agency in the institution for the enrolled students for the last three years. This year due to lack of space it is not run.

**1.1.5 Specify the initiatives and contributions of the institution in the curriculum design and development process. (Need assessment, development of information database, feedback from faculty, students, alumni, employees and academic peers, and communicating the information and feedback for**

**appropriate inclusion and decisions in statutory academic bodies, Membership of BOS and by sending agenda items etc.)**

- ❖ The institution is affiliated to S.G.B.A.University, Amravati. The curricular is designed by the Board of Studies of the concerned subjects. The faculty members of our institution who were on the board engage themselves on developing and framing the syllabi. The other faculty members through analysis, observation convey their thought and suggestions upon the syllabi to their concerned BOS.

The faculties who were on BOS and were regularly and were continuously engaged in circular designing in S.G.B.A.U.Amravati are as follows.

- Dr. J. D.Wadate, Principal is the Member of Academic Council, Faculty Member and Senate Member in S.G.B.A.U. Amravati
- Mr. Datatrya G.Thakare Associate Professor in Commerce was the Member of Board of Studies in Business Management (2002-2007). He is now transferred to sister institution at Amravati.
- Mr. Dadarao H. Meshram, Associate Professor in Commerce was the member of Board of Studies in Commerce (2002 - 2007)
- Mr. Manojkumar V. Jagtap, Assistant Professor in Commerce is the member of Board of Studies in Account and Statistics (2007- 2012). He is also a Faculty member in commerce.
- Mr.Nitin.V.Changole, Assistant Professor in History is the member of Board of Studies in History (2007 - 2012). He is transferred to sister institution at Amravati.
- Mr. Manojkumar V. Jagtap, Assistant Professor in Commerce has also rendered his service in framing the syllabus for Distance Education in the subject 'Financial Accounting' for its commerce discipline.

## **1.2 Academic Flexibility**

### **1.2.1 What are the range of programme options available to learners in terms of Degrees, Certificates and Diplomas?**

- ❖ The range of programme options available to learners in terms of Degrees, Certificates and Diplomas are as:

B.A. (Bachelor of Arts) (Degree -Under Graduate)	
Compulsory Subjects:	<ul style="list-style-type: none"> <li>▪ English, Marathi</li> <li>▪ Environmental Studies for B.A.II</li> </ul>
Optional Subjects:	<ul style="list-style-type: none"> <li>▪ History, Political Science, Economics, Home Economics, English Literature and Music.</li> </ul>

B.Com (Bachelor of Commerce) (Degree -Under Graduate)	
Compulsory Subjects	<ul style="list-style-type: none"> <li>▪ English, Marathi</li> <li>▪ Environmental Studies for B.Com II</li> </ul>
Optional Subjects B.Com I:	<ul style="list-style-type: none"> <li>▪ Financial Accounting (FAC)</li> <li>▪ Computer fundamental and Operating System (CFS)</li> <li>▪ Business Economics (BEC)</li> <li>▪ Principal of Business Management (PBM)</li> </ul>
Optional Subjects: B.Com II	<ul style="list-style-type: none"> <li>▪ Corporate Account (CAT)</li> <li>▪ Income Tax and Auditing (ITA)</li> <li>▪ Money and Financial System (MFS)</li> <li>▪ Information Technology and Business Data Processing (ITB)</li> <li>▪ Business Mathematics and Statistics Techniques (BMS)</li> </ul>
Optional Subjects B.Com III: :	<ul style="list-style-type: none"> <li>▪ Business Environment (BEM)</li> <li>▪ Cost and Management Account (CMA)</li> <li>▪ Business Regulatory Framework of Company Law (BFC)</li> <li>▪ Fundaments of Insurance (FOI)</li> <li>▪ Indian Banking System (IBS)</li> </ul>

B.Sc. (Bachelor of Science) (Degree- Under Graduate)	
Compulsory Subject:	<ul style="list-style-type: none"> <li>▪ English Marathi</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Environmental Studies for B.Sc II</li> </ul>
Optional Subjects: B.Sc.	<ul style="list-style-type: none"> <li>▪ Computer Science/Application</li> <li>▪ Zoology</li> <li>▪ Physics</li> <li>▪ Chemistry</li> <li>▪ Botany</li> </ul>

M.A.Economics (Post Graduate)	
M.A.Part I. Economics	
Compulsory Subjects:	<ul style="list-style-type: none"> <li>▪ Micro Economics Analysis (MEA)</li> <li>▪ Macro Economics Analysis (MAE)</li> </ul>
Optional Subjects:	<ul style="list-style-type: none"> <li>▪ Agriculture Economics (AGE)</li> <li>▪ Public Economics (PBE)</li> </ul>

M.A. Part II Economics (Post Graduate)	
Compulsory Subjects:	<ul style="list-style-type: none"> <li>▪ Economics of Growth and Development (ERD)</li> <li>▪ International Trade and Finance ITF)</li> </ul>
Optional Subjects:	<ul style="list-style-type: none"> <li>▪ Labour Economics (LEE)</li> <li>▪ Business Cycle (BIC)</li> </ul>

UGC Sponsored Career Oriented Programmes (add-on courses)	
Certificate, Diploma/ Advance/ Diploma Courses.	<ul style="list-style-type: none"> <li>▪ Finance Management and Auditing.</li> <li>▪ Communication Skills in English.</li> <li>▪ Fashion Designing.</li> <li>▪ Health Club Management.</li> </ul>

**1.2.2 Give details on the following provisions with reference to academic flexibility, value addition and course enrichment:**

- ❖ The details on the following provisions with reference to academic flexibility, value addition and course enrichment is:

**a) Core options**

The college offers following courses as core options.

- B.A.
- B.Com.
- B.Sc.
- M.A.Economics.

**b) Elective options.**

The elective options available for different programmes are as follows:

The college offers instruction in Marathi medium. Whereas the student while appearing for university annual examination can select their medium of answer of their own choice i.e. English, Hindi or Marathi as per the directions of the university.

In B.A from the optional subjects as History, Political Science, Economics, Home Economics, Music and English Literature, the student seeking admission has to select any three of these subjects.

In B.Com and in B.Sc all the optional subjects given in the prospectus are to be selected by the students seeking admission. There is no choice for them under this head. In M.A.Economics also the entire optional subjects given in the prospectus are to be selected by the students seeking admission. There is no choice for them under this head.

The subject once selected at entry level remains compulsory at the second and third year level.

**c) Add on courses**

- Finance Management and Auditing.
- Communication Skills in English.

- Fashion Designing.
- Health Club Management.

**d) Interdisciplinary courses**

The U.G. courses of Arts, Commerce and Science are of interdisciplinary in nature.

**e) Flexibility to the students to move from one discipline to another.**

There is no flexibility to the student to move from one course to another however a student of arts can move himself to commerce after cancelling his first admission and vica-versa. But for the student who wants admission to UG level science has to qualify his HSSC examination in science.

**f) flexibility to pursue the programme with reference to the time frame**

The college has to follow the programmes as per the university to which it is affiliated. The programmes are time bound and hence we do not have any liberty of such type to provide relaxation to the students. The period for completion of UG program is three years and for PG is two years as per university rule.

**1.2.3. Give details of the programmes and other facilities available for international students (if any)**

- ❖ There is no enrollment of international students in the institution. We at present don't have any programmes or facilities for international students.

**1.2.4. Does the institution offer any self-financed programmes in the institution? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification and salary etc.**

- ❖ Yes, the institution offers self-financed programmes; they are listed and indicated, how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification and salary etc.

- **Admission**

The college offers the following self financing programmes in UG, PG and Career Oriented Programs as Certificate, Diploma and Advance Diploma Courses.

- M.A.Economics as a post graduate programme.
- Music as an optional subject for (Arts) U.G.
- B.Sc as undergraduate programme.
- Finance Management and Auditing.
- Communication Skills in English.
- Fashion Designing.
- Health Club Management.

The admission to P.G. course is made as per government rules. A scheduled programme is made on the basis of merit for the purpose of admission. When there is no rush for admission, then the admission is given on first come first basis.

The admission to Music as an optional subject for U.G. is given on the basis of merit in the eligible examination for admission. However when there is no rush for admissions then the student are provided admission on first come first basis.

The admission B.Sc for U.G. is also given on the basis of merit in the eligible examination for admission. But when there is no rush for admissions then the student are provided admission on first come first basis.

The admission to add -on -courses i.e. career oriented programme is provided to the students who are at the -I and II level of U.G.courses in the institution i.e. admission to certificate courses. The students who pass certificate courses are given admission to diploma course and finally those who pass diploma course are

given admission to advance diploma course. It is planned, so that they complete it in their stay in the institution or one year after their pass out during their UG programme.

All the above admissions are made as per the criterion of reservation and as per the government rules/norms.

- **Curriculum**

The curriculum for U.G., P.G. and other Certificate, Diploma and Advanced Diploma are prescribed by the S.G.B.A.U.Amravati. The university publishes its syllabus and prescribes it for the session in the form of prospectus.

- **Fee Structure:-**

For all the aforementioned self financial courses the fee structure is charged as prescribed by the affiliated university and as per details given the prospectus.

- **Teacher Qualification and Salary etc.**

The faculty recruited and the salary paid for all the above self financed courses is as per UGC/ government rules.

### **1.3 Feedback on Curriculum**

#### **1.3.1. How does the college obtain feedback on curriculum from?**

- a) Students?**
- b) Alumni?**
- c) Parents?**
- d) Employers / industries?**
- e) Academic peers?**
- f) Community?**

- ❖ The feedback forms are circulated among the students and are filled by them during the session. Apart from this we get feedback from alumni, parents and employers. The forms are scrutinized and suggestions are given to the members of respective Board of Studies regarding the feedback on curriculum through the board members by the concerned subject teacher.

During the annual gathering or in between the session the Alumni and Parents are invited. Feedback is taken from them. During the L.M.C. meeting, other meetings or during visits the feedback from the employers is taken.

### **1.3.2. How are the above feedback analyzed and the outcome / suggestions used for continuous improvements, and communicated to the affiliating university for appropriate inclusion?**

- ❖ At the beginning of every session in the staff council meeting committees are constituted. There is a feedback committee in the colleges which analyze the feedback forms. The outcome is communicated further to the university for appropriate inclusion through the BOS.

## **1.4 Curriculum update**

### **1.4.1 What is the frequency and the basis for syllabus revision and what are the major revisions made during the last two years?**

- ❖ The university to which the college is affiliated revises the syllabi normally after every three years for U.G. and P.G. courses in all subjects. The respective Board of Studies has revised almost all the U.G. and P.G. and framed COP curriculum in the last five years. Some are partially revised while others are undergone major changes.

The S.G.B.A.U. Amravati has adopted the U.G.C guidelines, national/ International/Regional trends and need of the corporate demands etc form the basis of the syllabus revision. Over the last two years statutory academic bodies have taken up with some major syllabus revision decisions.

The syllabus of compulsory English for Arts undergraduate are revised, there is a 70-30 marks pattern introduced. For English we have introduced a very unique system of viva- voce for all the three classes of U.G. in Arts from the session 08-09, 09-10 and 10-11 respectively.

During the session 2010-2011 a revised syllabi was adopted by the institution as per the circular from the university for English in B.Com I and B.Com II. For Part-I we have 70 marks theory and 30 marks internal assessment. Internal assessment consists of two unit tests, home assignments, classroom tests, seminars and attendance. In B.Com II and B.Com III English we have 50 marks theory paper.

There has been a major change in the syllabus of other subjects like English Literature Marathi, and partial changes in Economics, Music, Political Science, and Home Economics during the last two years for all the classes in Arts stream.

In B.Com there is a partial syllabi change started from I year during the session 2010-2011 and gradually moving to II and III year in the coming years for the entire optional subjects. We have also adopted a pattern having 70 marks theory and 30 marks allotted for internal assessment including student's performance in two unit tests, seminars, home assignments, attendance, classroom tests and regularity.

In the science stream semester system is adopted for the students from the last academic session.

The design of curricula for add-on courses is prepared by the university and the institution implements it as per the guidelines.

The institution has also adopted the U.G.C. curriculum model 2002-2003 for all U.G. and P.G. courses. The changes made from time to time are strictly followed and are implemented during the session as directed by the university.

#### **1.4.2 How does the institution ensure that the curriculum bears a thrust on core values adopted by NAAC?**

- ❖ The institution right from its inception has implemented the traditional courses in Arts and Commerce. It was the only institution to cater the need of higher education for the students inheriting from economically and socially backward section in Teosa. The enrollment received by the institution generally come from the rural neighborhood of Teosa. The institutions from then time have been producing human resources that have been significantly contributing towards National Development. Among the alumni of the institution some have hired the post of Advocates, Businessman, Chartered Accountant, Lecturers, and Officers in different department, Officials in Army, Navy, and Air force etc. Some are working as Politicians and Farmers, who are serving and yielding food for the country. Others are discharging their duties in different capacities at the place of their work.

We have started Career Oriented Programmes for making the students competent enough in becoming self reliant and employed. There is a distance education i.e. Y.C.M.O.U. study center in the college. They are given admission to U.G.courses in Arts and Commerce. There is a provision for failed student having desire to seek admission to U.G. courses. They have to go through the pre-preparatory examination. The natives are taking advantages of it. The Y.C.M.O.U. study center in the institution came into existence in 2006-2007. We follow the rules and regulations as laid down by the Y.C.M.O.U. Nasik.

The colleges also encourage its sports talents to raise their competency in games and sports to bring themselves at par with counterpart in the rest of the world.

Some worth mentioning are:

#### **2009-2010**

- Parag Gawande B.Com. II participated in Open State and National Gymnastic Tournament as well as he is the university color holder.

- Ankush Changole B.Com. I won gold medal at district and division level. He also participated in state level and was selected for the national team of power lifting. He is selected for SRP force as a Commander.
- Snehal Gawai, B.Com. I participated in kabbadi state level and at vidarbha level tournament and now is selected in Indian Army.
- Sumit Pidekar, B.A. I participated in kabbadi state and vidarbha level and now is selected for Maharashtra Police Force.

### **2010-2011**

- Mr.Parag Gawande, B.Com III participated in intercollegiate gymnastic tournament and was selected in the interuniversity gymnastic team of the respective university. He was the university color holder. He has also participated in the state and national level tournaments and was awarded as a best Gymnast for both the tournaments.
- Mr. Nikhil Deshmukh B.Sc I was honored as a best player for softball and baseball game. He was also selected in interuniversity softball as well as baseball university team.
- Nikhil Deshmukh also has received an honour receiving two colors for the two games in a single session from this institution. He is received to be called an outstanding player of the session.
- The Kabbadi team from the institution participated in a various invitational state level tournament and received prizes like 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> or Silver or Bronze Placement.
- Mr. Harshal Kene B.Com .III recruited in SRP.
- Mr. Summit Pidekar B.A.I, recruited in Police Force.
- Mr. Swapnil Choudhari B.Com.II, recruited in Air Force
- Mr. Aniket Bokey B.A.I, recruited in Indian Army.

### **2011-2012**

- Mr. Nikhil P. Deshmukh, B.Sc-II is the color holder from the respective university in Base ball. He also participated in 18<sup>th</sup> Senior Maharashtra State Soft Ball Championship (Men's) at Sholapur. He was the Runner up (Second Place) in the tournament.

- Mr. Nikhil P. Deshmukh, B.Sc-II is the color holder from the respective university in Softball. He has received an honour of receiving two colors for the two games in a single session from this institution second time.
- Mr. Bhushan R. Agarkar, B.Sc –I participated in Athletics in intercollegiate and stood at IIIrd position in 200 mts.
- The college cricket team participated in the intercollegiate D-I. Zone organized by the respective university, it was the zone winner. Further the team stood at the fourth place in this tournament.

The introduction of post graduate course in M.A.Economics and B.Sc as an under graduate course in the institution, shows the institutional striving to foster the global competencies among the students. The career oriented programmes in the college along with the traditional undergraduate courses in Arts and Commerce enables the learners to have opportunities in global market.

The faculty members along with the traditional lecture and question answer methods in teaching employ the advanced teaching aids and techniques like L.C.D. projectors, power point presentation, to facilitate and upgrade the learning process. The theory periods are coupled with practicals, seminars, presentations, unit tests, term exams, assignments, assessment tests and Internet access. The provision of viva-voce and internal assessment brings home the capacity of introducing soft skills within the students.

The faculty members are engaged in research and have registered their topic for Ph.D to the respective university or at the other university where they found convenient. Many have acquired M.Phil degree from the respective university or from Y.C.M.O.U.Nasik. They are having their participation in seminars and conferences at all levels and are submitting and presenting research papers.

The Internal Quality Assurance Cell of the college tries to ensure quality sustenance and enhancement in all programmes and extension activities through the Principal, the staff council meetings, stakeholders and the IQAC meetings taken from time to time.

The institution bears an average enrollment of about 60-70% girl's admission in the last three years. Students from all strata of the society earnestly are involved in the process of education. The promotion of value education, entrepreneurship and social citizenship role amongst the students is the primary concern of all U.G., P.G. and COP courses carried out in the institution.

**1.4.3 Does the institution use the guidelines of statutory bodies (U.G.C. / AICTE / State Councils of HE and other bodies) for developing and/or restructuring the curricula?**

- ❖ The curriculum is developed and reconstructed by the university as per the guidelines of statutory bodies. The same is implemented by the institution as per the circulars and notifications of the university.

**1.4.4 How are the existing courses modified to meet the emerging/changing national and global trends?**

- ❖ The existing courses are modified and reconstructed from time to time by the concerned university to meet the emerging changing national and global trends through internal changes or by major changes in the content of the courses by the concerned Board of Studies as per the guidelines of U.G.C.

**1.5 Best Practices in Curricular Aspects**

**1.5.1 What are the quality sustenance and quality enhancement measures undertaken by the institution during the last five years in curricular aspects?**

- ❖ The institution in the Post- Accreditation period constituted IQAC in the institution for the purpose of quality sustenance and enhancement. Its regular meetings, coordination with the various committees and submission of Annual Quality Assurance Report every year is admirable. This was a major step taken by the institution as per the guidelines of NAAC.

We have organised U.G.C.sponsored one day state level conference on the topic 'Power Crises in Maharashtra and its Economy'. The conference emphasized on the burning problem of scantity of electric power and its effect on agriculture, industry, business etc.

A U.G.C. sponsored one day state level seminar on the topic 'Panchayat Raj and Rural Empowerment' emphasized on the basic rural facilities, rural leadership development and democratic decentralization was also organised.

These conferences/seminars were organised to cultivate the environs for change and innovations through discussion and deliberation. Souvenirs were also published during the occasion.

Apart from this, there were frequent organisation of workshops in the institution on the topics such as, Health Diagnosis Camp for Women, Supplementary Meal, Flower Decoration, Styles of Wearing Sarees, Styles of Hair Dressing, A Library User Education, Competitive Examination, Personality Development, Debate on Proposed Sophia Power Plant-Necessary/Unnecessary, Corruption in society, Farmers Suicide in Vidarbha and such other relevant and burning issues in the society, Career Opportunity and Competitive Examination, and Empowerment of Rural Women. Etc.

The new courses in U.G., P.G. and COP during the last five years were introduced in the institution. We have recently submitted a proposal to UGC for Introduction of under graduate courses and for the organization of seminar under the scheme of Human Rights Education.

A study tour, environmental study tour organised in the institution provided practical knowledge and experience to the student about their subject and in general. The industrial visits and campus interview provided better opportunities to the students in commerce discipline.

Provision of well equipped laboratories for Home Economics, Science, and Computer Laboratory with Internet facility for staff and students is available for

practicals and access of knowledge. We also have a developed music laboratory with required musical instruments.

Promotion of research, extension, co-curricular and academic programmes during the period in the institution provided opportunity to the faculty and the students for their overall development.

A website is also developed by the institution for the proper communication and information.

### **1.5.2 What best practices in ‘Curricular Aspects’ have been planned/ implemented by the institution?**

- ❖ The institution from its inception has a tradition of maintaining a teacher diary by the faculty members in the institution. All the programmes are pre-designed at the beginning of every academic year. Every teacher works out the teaching plan under the supervision of the head of the respective department. It is also ensured that the teaching days stipulated by U.G.C. are strictly met and the portion is completed as per the teaching plan. In cases where the portion is not completed due to some valid reasons the teacher engages extra classes. There are assignments, unit test and term examinations in the institutions on the lines of the university examination as a preparation of the students for annual examination.

The courses such as B.Sc, Music as an optional subject for Arts at U.G.level, P.G. in Economics and Career Oriented Programmes are introduced to keep pace with the changing scenario of the employment world. We have recently submitted a proposal to UGC for an introduction of under graduate courses and for the organization of seminar under the scheme of Human Rights Education. To make the students pro-actively involved in the classroom activities, regular assignments, group discussions, unit tests are being conducted.

Celebration of national festivals, lectures on cultural events, participation in sports and cultural activities help in promotion of scientific temper. The social and moral values are also inculcated in the students

**For Re-accreditation:**

**1. What were the evaluative observations made under Curricular Aspects in the previous assessment report and how have they been acted upon.**

**Peer Team Observations:**

There is no mechanism to obtain feedback from academic peers and employers on the teaching programmes. There has been no academic audit done by the University but Local Inquiry Committees appointed by the University visit the College. The syllabi do not provide for modular inter/multidisciplinary courses. The college has not introduced any new courses in the past years.

**Our Compliance**

- ❖ The college has initiated feedback from the employers on the teaching programme during the meeting of the Local Management Council held in the institution. It is further evaluated on the basis of the result of the annual examination and the teacher is conveyed to do the needful. The academic audit is done by the university through the Local Enquiry Committees. There is a scheme of Self Appraisal/Performance Based Self Appraisal System newly recommended in the institution for the faculty members. The Principal is the authority to evaluate it and the faculty members are given horizontal mobility on the basis of the performance during the assessment period. A selection committee is duly constituted by the University for the Teachers Selection for promotion in higher scales as per U.G.C.norms.

The institution has started Music as an optional subject for Arts, B.Sc. at U.G.level. We have also introduced M.A.Economics as a post graduate facility for the students. The institution with the U.G.C. financial support and sanction has introduced following career oriented programmes.

- Finance Management and Auditing.
- Communication Skills in English.
- Fashion Designing.
- Health Club Management.

The students from the institution are provided admission for certificate, diploma and advance diploma courses as per university guidelines.

**2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Curricular Aspects?**

- ❖ During the last five years, we have introduced several courses to improve the employability of our students. The courses along with the regular traditional courses help the student to pursue jobs after their completion of graduation.

More emphasis is put on computer education within the staff and students. The college office is completely computerized. Organization of workshops, seminars and conferences kept the stakeholders alert, upgraded and updated. The introduction of viva-voce and internal assessment system in the institution as per the guidelines of university had brought more practical effort in acquiring basic skills in the students. There are constant, concrete and convincing efforts made by the institution to acquire optimum results in the process of teaching, learning through various activities in the institution.

## **CRITERION- II: TEACHING – LEARNING AND EVALUATION**

### **2.1 Admission Process and Student Profile.**

#### **2.1.1 How does the institution ensure wide publicity to the admission process?**

- ❖ The institution ensures wide publicity to the admission process by the following ways.

##### **a. Prospectus**

The Prospectus published at the beginning of the session contains the detail information about the courses and programmes along with fee structure, institutional incentives, scholarships, code of conduct and admission rules etc to those who come to the institution to seek admission.

##### **b. Institutional Website**

The institution has a website: [www.ydvcollege.org](http://www.ydvcollege.org) But it is not used for publicity of admission process. Besides, it contains in detail the information about the programmes taught and conducted in the institution.

##### **c. Advertisement in Regional/ National Newspapers**

The print media is not used to ensure wide publicity to the admission process of the institution. However, the newspapers are used as a means to distribute the pamphlets door to door in the neighborhood.

##### **d. Any other (specify)**

The notice boards and display boards of the institution are used to ensure wide publicity of the admission process. The local cable network, pamphlets and flex boards are put in and outside of the institution to ensure wide publicity.

#### **2.1.2 How are the students selected for admission to the following courses? Give the cut off percentage for admission at the entry level.**

- ❖ The students are selected for admission to the courses by the following procedures and their cut off percentage for admission at the entry level is as-

**a) General**

There is a (10+2) junior college in the institution. As per the government directions the students who pass from our institution are given preference for admission to U.G. at the entry level.

The outsiders are selected for entry level at U.G. courses on the basis of their academic merit in previous qualifying examination and on first come first served basis, otherwise cutout list for admission is displayed and date of admission is given if there is rush for admission. The admission committee follows a time scheduled programme for the process of the admission in the institution as per the university stipulated schedule.

The reservation policy as per government rules is followed in preparing the merit list for all categories for the purpose of admission.

The student once admitted in the institution seeks admission to II and III year after passing the previous year examination or as per university rule.

**b) Professional**

There is no professional course run by the institution.

**c) Vocational (Career Oriented Programmes)**

The enrolled students are provided admission to Career Oriented Programmes in the institution as per university, U.G.C. and government rules.

The cut off percentage for admission at the entry level is as follows:

**(2011-2012)**

Sr.No.	Entry year Class	Highest and lowest percentage.	
1.	B.A.I	<b>90.33%</b>	<b>36.10%</b>
2.	B.Com. I	<b>71.50%</b>	<b>39.67%</b>
3.	B.Sc.I	<b>69.10%</b>	<b>43.50%</b>
4.	M.A.I Economics	<b>62.60%</b>	<b>38.80%</b>

### **2.1.3 How does the Institution ensure transparency in the Admission process?**

- ❖ The institution follows following procedure for maintaining transparency in admission process.
  - Publication of prospectus cum admission form.
  - Constitution of class-wise admission committees.
  - Declaration of rules and regulations governing the admission procedures through prospectus.
  - Display of list of selected candidates on notice board.
  - Declaring the deadline for submission of the application forms and admission as per university schedule.

### **2.1.4 How do you promote access to ensure equity?**

- ❖ To promote access to ensure equity for:
  - a) Students from disadvantaged community**
    - Provision of remedial coaching classes for SC/ST/OBC and minority students under U.G. C. XI<sup>th</sup> plan.
    - Provision of coaching classes for entry in services for SC/ST/OBC and minority students under U.G. C. XI<sup>th</sup> plan.
    - Information regarding scholarships, incentive marks and other welfare schemes from university, governments and other agencies are displayed on the college notice board for wider publicity.

- The institutional prospectus provides all the necessary information for disadvantaged community.

#### **b) Women**

The atmosphere in the institution is created and maintained where the girl students would feel a sense of security and confidence. As there is a co-education, the entry of outsiders is strictly monitored. The institution takes following measures to check the trespassers.

- Uniform and I. Card is made mandatory for the students.
- There is a security guard at the main entrance during the college hours.
- There are two gates through which the students have to pass to reach the premises after forwarding their I-card.
- A women hostel building is constructed for accommodating of girls student enrolled in the institution from the financial assistance of U.G.C under X<sup>th</sup> plan period.
- A career oriented programme, fashion designing is introduced keeping in view the interest and need of the girl students.
- The N.S.S. unit has about 50% reservation for girls.
- The N.S.S unit of girls is headed by the lady programme officer.
- There is a Women Empowerment and Harassment Cell in the institution for redressal regarding women grievances.
- The girls are encouraged to participate in game and sports. Incentives are also provided to them as per university rule.
- The Director of Physical Education in the institution was also a lady teacher. She after rendering her services to the institution for two years is transferred to the sister institution.
- Organisation of special medical counseling camp, guidance session, medical tests etc for women students.
- Appointment of lady doctors from the government primary health center Teosa for girl students enrolled in the institution.

- There is provision of Home Economics laboratory which is well equipped with required home appliances and equipments especially constructed from the U.G.C.assistance.
- There is a provision of common room facility with rest room for girl students.
- They are encouraged for participation in all college activities during the session.

**c) Differently-abled**

- The physically challenged students are given admission to all the courses on priority basis. These students are exempted from the restrictions in the campus such as using their vehicles, etc.
- These students are given humanitarian help in writing routine applications, filling of application forms, collecting study materials.
- During the examination these students can go for substitute writers. They are also allotted half hour duration after the end of the examination time as per university rule.
- Provision of ramps is strictly followed during the construction of new building.

**d) Economically-weaker sections**

- There is E.B.C. and scholarship facility for such students.
- They are given installment facility for payment of fees while giving admission.

**e) Sports personnel**

- The institution right from its inception has a good tradition of participation in games and sports. Teosa itself is a place having sporting aptitude, indication and liking for sports. It is famous for its outstanding performance in sports.
- They are given preference in the process of admission.
- They are provided incentive marks as per university rules.
- Certificate, shield is given to the majority of sportsmen.
- They are given coaching, training, TA/DA, kits and refreshment.

- Nutrition diet is provided to them during practice and matches period.
- They are also given regular counseling about diet, health and fitness.
- Organization of seminars, workshops, orientation and regular counseling for job opportunities is provided to them.
- Every glorious and rewarding moment is shared by the Parent Body and staff at the institution to motivate them.
- We have received sanction and financial assistance for construction of Indoor sports training facility, the work of its construction is in progress. We have also furnished a proposal for Basket Ball, electrification flood lights.
- The UGC has sanctioned Five Lac for the purchase of sports and games equipments. We had utilized the amount for which it has been sanctioned
- To conclude, the last but not the least they are provided with Health center with sport equipments and well maintained playground for the purpose of practice and exercise.

**f) Any other (specify)**

- There are regular staff council meetings in the institution to take a review of the periodical progress and for taking decisions and allotment of duties to the staff members.
- In order to maintain sincerity, regularity and punctuality there is a shift in- charge that monitors upon the entire working of the institution.
- The institution with the help of all the faculty member and discipline committee tries to maintain discipline and academic atmosphere in the institution.
- The students who acquire outstanding performance in their concerned subjects are given prizes by the subject teacher. The information related to it is given in the college prospectus.

## **2.2 Catering to Diverse Needs**

### **2.2.1 Is there a provision for assessing the students' knowledge and skills before the commencement of the programme? If yes, give details on the strategies of**

**the institution to bridge the knowledge gap of the incoming students for enabling them to cope with the programme to which they are enrolled.**

- ❖ Yes, there is a provision for assessing the students' skill before the commencement of the programme. The teacher before starting the actual syllabus assesses the students' knowledge and skill either by conducting classroom test or by having oral personal interaction into the classroom. We also run UGC sponsored coaching classes for entry in services for SC/ST/OBC and minority students enrolled in the institution. This helps for assessing the students' knowledge and skills before the commencement of the programme. We also run UGC sponsored remedial classes for SC/ST/OBC and minority students enrolled in the institution. This enables to bridge the knowledge gap of the incoming students. The subject teacher tries to provide more concentration on such weaker students and makes effort to enhance their subject knowledge. This enables them to cope with the programmes to which they are enrolled.

### **2.2.2 How does the institution identify slow and advanced learners? Give details on the strategies adopted for facilitating slow and advanced learner.**

- ❖ At the outset the college identifies the slow and advanced learners on the basis of their previous year's academic records. The faculty members engage themselves by organizing classroom tests, personal interactions, discussions, assignments etc. This also is enough to demarcate the slow and the advanced learners in the classroom.

The slow learners are provided with extra coaching such as remedial classes/ coaching classes, personality development workshops. They are encouraged to acquire the basic skill in learning English language. They are also provided additional books from the library by the subject teacher.

While engaging lectures the teacher concentrates more upon the slow learner. He/she completes his/her topic or point when he feels satisfied or convinced that the slow learner has grasped his point. The slow learners are asked to sit upon the front seat when the teacher engages lectures in the classroom.

The advanced learners are entrusted with the responsibility of extending their scholarly and friendly hands towards their weaker counter parts. The advance learners are facilitated by recommending specific books and they are encouraged to refer reference book, journals and such other relevant material available on the Internet.

The advance learners are given opportunity in self governance on the ‘Teacher’s Day’ celebrated in the college. They are asked to engage lectures and work at different posts in the institution on that day. This entire programme is pre-planned and practiced before a week. Rehearsals are taken for their participation. Best among them are selected and awarded and felicitated during annual social gathering.

**2.2.3 Does the institution have a provision for tutorials for the students? If yes, give details.**

- ❖ Yes, there are tutorial classes in compulsory English for students in Arts and Commerce at Undergraduate level. As per university norms regarding workload, one tutorial is assigned for a batch of twenty (20) students per week. We are proud here to announce that in our institution tutorials are taken as per the directions. In tutorials the students are taught grammar, and are facilitated to acquire the basic skills in English.

**2.2.4 Is there a provision for mentoring of students or any similar process? If yes, give details.**

- ❖ Yes, there is provision of “Guardian Teachers Scheme” for mentoring all the students. The teacher acts as a guide, philosopher and counsellor to the students and tries to ensure all round development of the students. Some selected students were provided rightly and timely guidance after the identification of their special talent by the teacher. Apart from this, the sports persons are given special coaching by the sports teachers.

Some of the student enlisted below shows their achievements in their sports and career due to the teachers mentoring mechanism.

1.	Ku. Deepali S. Wankhade.	VI <sup>th</sup> merit at UG Commerce in the session 2005-2006 from S.G.B.A.U. Amravati. She is a Chartered Accountant and is working as a Credit Manager in Bank of Maharashtra, regional office.
2.	Mr. Harshal Nimborkar	Working as a Librarian at Arts College, Badenera.
3.	Mr. Ajay S. Yawale	He is working as a LIC field officer.
4.	Mr. Deepak Gofane	He is an MBA and is working as a Unit Manager in Sophia (a power plant in Amravati MIDC)
5.	Ku. Yogita Badre	She is working as a teacher at Latur
6.	Mr. Yogesh Gaigole	He is working as a Jr. college teacher at Dhamangaon Rly.
7.	Mr. Naresh Ingale	He is working as Assistant Professor in Economics at Shankar Maharaj Mv. Pimpalkhuta.
8.	Ku Vaishali Metkar	Working as an Accountant at A.D.C.C. Bank Teosa.
9.	Ku. Vaishali Waghmare	Working as a CHB faculty in this college.
10.	Mr. Shrikant Khedkar	Working as a CHB faculty in this college.
11.	Mr. Parag Gawande.	Open State National Gymnastic tournament as well as he is the university color holder. He is working as a coach at Mumbai.
12.	Mr. Ankush	Participated in state level and was selected for the

	Changole.	national team of power lifting. He is selected for S.R.P. Force as a Commander.
13.	Mr. Snehal Gawai.	Participated in Kabaddi State level and at Vidarbha level tournament and is now selected in Indian Army.
14.	Mr. Summit Pidekar.	Participated in Kabaddi State and Vidarbha level and is now selected for Maharashtra Police Force.
15.	Mr. Nikhil Deshmukh.	Honored as a Best Player as a Softball and Baseball game. Selected in interuniversity Softball as well as Baseball University team. Received an honour receiving two colors for the two games in a single session.
16.	Mr. Harshal Kene.	Recruited in SRP.
17.	Mr. Ankush Choudhari.	Recruited in Air Force.
18.	Mr. Aniket Bokey.	Recruited in Indian Army.
19.	Mr. Bhushan R. Agarkar,	Participated in Athletics and stood at III <sup>rd</sup> place in 200 mtrs.

### 2.2.5 How does the institution cater to the needs of differently-abled students?

- ❖ The institution has less number of students who are differently abled. These students are given special attention in and outside the classroom. They are also provided with facilities as per their requirements.

## 2.3 Teaching -Learning Process

### 2.3.1 How does the institution plan and organize the teaching-learning and evaluation Schedules? (Academic calendar, teaching plan and evaluation blue print, etc.)

- ❖ For the purpose of planning and organization of teaching, learning and evaluation schedule, an academic calendar is prepared by the institution. It contains the details about the opening, closing, holidays, and vacations, academic, co-curricular and extra-curricular activities to be conducted during the session. In this respect the university too provides its circular to the institution.

The teachers design the annual teaching plan well in advance and maintain the day to day teaching account as per the academic diary. A time table is prepared by the concerned committee taking in consideration the student enrollment in the institution. The workload is distributed evenly and lecturers are taken accordingly.

The students' evaluation is taken in terms of their performance in assignments, surprise tests, unit test, and term examinations. The examination committee prepares the schedule and examination taken is followed by evaluation of answer books, display of results, and remedies for better performance.

### **2.3.2 What are the various teaching- learning methods (lecture method, interactive method, project-based learning, computer-assisted learning, experiential learning, seminars and others) used by the teachers? Give details.**

- ❖ Apart from the most commonly used lecture method the teacher employs question answer method, discussions, and classroom seminars. This becomes helpful to make teaching- learning a two way process.

The use of modern techniques by the teacher is frequently used in the classroom. To demonstrate or illustrate a particular section the teacher makes use of power point presentation. Movies related to the syllabus and other relevant materials are showed to the students. The L.C.D T.V, L.C.D projector and public address system are used to make teaching more effective and interesting. For this purpose the ICT enabled teaching learning presentation room is used. There is also a provision of generator and invertors to deal with the problem of scantity of electricity.

Tutorials are taken in compulsory English for U.G. courses. There is a viva-voce during annual examination for compulsory English. Practicals are also taken for computer related subjects, Home Economics, Science and Music. This makes the interaction more resourceful. The students of History and Environment Study have to undertake visits to historical or such other places to make them more acquainted with.

The students of Commerce and Economics are taken to the industries, financial institutions, agriculture industries/farms and in M.I.D.C. to have interaction with those who are involved in actual business. In Commerce there is an internal assessment for every student. The students' performance is assessed on the basis of their assignments, home assignments, seminars, classroom tests and personal interview etc.

### **2.3.3 How learning is made student-centric? What are the institutional strategies, which contribute to acquisition of life skills, knowledge management skills and lifelong learning?**

- ❖ Besides the traditional lecture method and in addition to chalk-board, question answer, the interactive methods are employed. Due to regular practice of these methods the gap between the teacher and the taught is bridged up to much extent. Efforts are made by numerous ways to make the teaching-learning process a learner centered process.

The provision of regular assignment and guest lecturers enables them to acquire valuable and concrete tips of life and education.

The career oriented related cell always display employment related ads for the students. This helps them to know the vacancies. Campus placement opportunities were also organized in the institution.

There is a disaster management cell constituted by the N.S.S. It trains the volunteers to face the circumstances. These students are given opportunity to participate in inter-university Disaster Management Camp. This cell is always

prepared to face all types of calamities such as, road accident, fires, floods, draughts, earthquakes etc. It also brings social awareness through road shows, one act plays, mimes, workshops etc. A student who is enrolled in the institution is skilled in catching snakes of any kind. He has rescued many snakes and is called “*Sarp Mitra* (Snake Friend). He has also trained others along with the NSS in-charge. At present he is Secretary of the Student Council.

The students’ participation in debates, essay competition at the institutional and intra institutional level is an attempt to make the process more students centric. The annual social gathering in the institution provides platform to the students for presentation of their talents.

The institution is running courses in U.G., P.G. and career oriented programmes. The students’ requirement is taken into consideration.

Up to this date hundreds of students have stepped out of the campus having taken into different careers in their walks of life. All this is the endeavor and planning of the institution and the faculty members.

It cannot be denied that ultimately it is the learner who is to be made successful citizen equipped with lots of skills, wisdom and knowledge, so that in his future life he will be benefitted by all those skills and potential acquired during his period of education. He will then be thankful to his teachers and the institution that have nourished and made him fit to stand and compete with the world.

#### **2.3.4 How does the institution ensure that the students have effective learning experiences? (Use of modern teaching aids and tools like computers, audio-visuals multi-media, ICT, CAL , Internet and other information /materials)**

- ❖ There is a well equipped computer laboratory having Internet facility in the institution. It is open for the staff and students during the working hours, except during the regular practical periods.

The library also provides Internet facility for the students and staff to access knowledge and information. The TV also provides knowledge, information and entertainment during the leisure period.

There is an optional subject for the students of commerce i.e. in B.Com-I Computer Fundamental and Operating System (CFS); for B.Com.II, there is Information Technology and Business Data Processing (ITB). The students of B.Sc. also have an optional subject called Computer Application. There is a Computer Networking Resource Center in the institution.

Besides, there is ICT enabling teaching learning presentation room in the institution for regular use of audio-visual aids like L.C.D. T.V., L.C.D. projector, smart board etc. The power point presentation, movies and other presentation as per the syllabus and other relevant topics is made in this room. These are the novel steps which the institution has taken to ensure that the students are provided with effective learning experiences.

### **2.3.5 How do the students and faculty keep pace with the recent developments in the various subjects?**

- ❖ The faculty members attend workshops, seminars, conferences, and orientations, refresher courses to update and acquaint themselves with the current developments in their subjects. They also keep themselves abreast with Internet and research Journals. Whatever the faculty members acquire from the above is discussed by them in their respective classes. The library is another substitute for the faculty to gain knowledge about their subjects. Every year new editions are purchased in the library for the stakeholders of the institution.

The students in the institutions are guided by the faculty about the selection of books from the library which will enhance their knowledge. Internet access is another boon for the students to acquire the recent and decent knowledge about their subjects. Some currently purchased books and developments are displayed on the display rack.

The daily newspapers subscribed in English, Hindi, and Marathi with news and views at local, regional, national and international level becomes an everyday feast for the students and staff to know the world around them.

Lectures and speeches are organised on vivid topics to enlighten the students and the staff in the institution. The staff members also share their views and knowledge with each other. In this way students and faculty keep pace with the recent development in the various subjects.

**2.3.6 Are there departmental libraries for the use of faculty and students? If yes, how effectively are they used for the enhancement of teaching and learning?**

- ❖ There is no provision of departmental library in the institution. Apart from this the general library is having an independent section for each subject. There is adequate number of books with various titles for enrichment of knowledge. These books are used for reference by the staff to enrich their subject knowledge. The teachers also regularly purchase books of their choice which they feel as important for themselves. In this way they have their own library at their home.

**2.3.7 Has the institution introduced evaluation of the teachers by students? If yes, how is the feedback analyzed and implemented for the improvement of teaching?**

- ❖ There is a feedback committee in the institution. It prepares a questionnaire for the students to evaluate the teachers. Recently we have been using the questionnaire which we have downloaded from NAAC website. After circulation of the questionnaire from the library counter the students are asked to fill it and submit the same in the library. The committee further analyses the students responses, which are later communicated to the teacher for improvement by the Principal of the institution. In some serious matters it is put before the LMC meeting for further action. Till today no such case has been found in the institution.

## 2.4 Teacher Quality

### 2.4.1 **How are the members of the faculty selected? Does the college have the required Number of qualified and competent teachers to handle all the courses? If not, how does the institution cope with the requirements?**

- ❖ The college is run by Shri Shivaji Education Society, Amravati. The procedure of appointment is carried out by the Management. There is a central appointment system in the society. The institution on the basis of workload available and after getting staff justification from the office of the Joint Director, Higher Education Amravati forwards the same requirement to the Management. After receiving the vacancies from the entire sister institutions the parent body follows the procedure for appointment as laid down by the government and university rules and regulations.

There are usually following types of vacancies which arise in the college.

- Vacancy due to superannuation.
- Vacancy due to transfer to sister institution.
- Due to death or voluntary retirement.
- Increase in workload.

The Principal makes recommendations to the Parent Society for such requirement either directly through the procedure of appointments or by transfer from sister institution.

The Parent Society on the demand received from the colleges and after getting approval from the government and university publishes advertisements in the newspapers. The university constitutes a selection committee comprising of V.C.nomine, subject experts, HOD, Joint Director or its representative etc. The candidates with requisite qualification are selected by the committee on the basis of his/her performance and his condition for qualification as published in the advertisement.

At present there are about eleven faculties in the institution. Three posts are vacant due to transfer to sister institutions. The procedure of filling of these vacancies is in process. As a stopgap arrangement qualified and competent faculties are appointed on clock hour basis through the procedure for selecting candidates as laid down by concerned authorities. The faculties for career oriented programmes are also employed by the college as per the procedure for selecting candidates on clock hour basis as laid down by the concerned authorities. Additionally the in-house faculties also contribute to the teaching process apart from their given workload.

**2.4.2 How does the college appoint additional faculty to teach new programmes/modern areas of study (Biotechnology, IT, Bioinformatics etc.)? How many such appointments were made during the last three years?**

- ❖ To teach new programmes/modern areas of study, the contributory faculties are appointed by the college. During the last three years Thirty Eight (38) faculty were appointed against the posts which were vacant due to transfer or superannuation of the faculty. Additionally the in-house faculties also contribute to the teaching process apart from their allotted workload.

The number of temporary contributory faculty varies year to year.

**2.4.3 What efforts are made by the management for professional development of the faculty? (e.g.: research grants, study leave, deputation to National/ International conferences/ seminars, training programmes, organizing National/ International conferences etc)? How many faculties have availed these facilities during the last three years?**

- ❖ The faculties are always persuaded and encouraged by the head of the institution and the Management to prepare and publish research papers at national and international journals as well as workshops, seminars, conferences at international, national, state and regional level. They are granted duty leave for this purpose. They are also promoted to pursue their research work by sanctioning FIP.

The college with the co-operation of the Management and by financial assistance from U.G.C has organised one state level conference in Economics-Commerce and one day state level seminar in Political Science. Apart from this, there were frequent organization of workshops in the institution on the topics such as, Health Diagnosis Camp for Women, Supplementary Meal, Flower Decoration, Styles of Wearing Sarees, Styles of Hair Dressing, A Library User Education Programme, Information Literacy Personality Development, A Career Opportunity and Competitive Examination, Women Empowerment, Elocution and Debate competitions, and lectures on current issues etc.

We have recently submitted a proposal to UGC for the organization of seminar under the Scheme of Human Rights Education. The faculty members are persuaded to participate in orientation/ refresher and other subject/ profession related short term courses.

The data of last three years- (2009-2010, 2010-2011 & 2011-2012)

- **International**

- No. of International Conferences attended -15 (fifteen).
- No. of papers presented--- 07(seven).

- **National**

- No. of Conferences attended—29 (twenty-nine).
- No. of papers presented ---20 (twenty).

- **State**

- No. of Conferences attended—34. (thirty-four)
- No. of Papers presented---11.(eleven)

- **Regional**

- No. of Conferences attended —03. (three)

- **Orientation courses.**



literacy for the above programmes. There are no as such training programmes organised by the institution.

## **2.5 Evaluation Process and Reforms**

### **2.5.1 How are the evaluation methods communicated to the students and other institutional members?**

- ❖ Whenever a new course is introduced by the university, the faculty introduces to the students the prescribed syllabus and examination pattern at the starting of the session. Accordingly the unit-wise detail scheme, distribution of marks, paper pattern, paper writing skills and the evaluation methods are introduced to the students.

For the sake of practice the students have to appear for unit tests and two terminal examinations to bring home the university pattern question paper. The results are displayed on the college notice board. Further the answer sheets are evaluated and are returned back to the students with necessary remarks and suggestions for further improvement.

The college examination committee plays a vital role in the conduct of examinations and all the concerning activities during the session.

The faculty members are made aware by the circular received from the university and through university website. The received syllabus is kept compiled in the library for the institutional members.

### **2.5.2 How does the institution monitor the progress of the students and communicate it to the students and their parents?**

- ❖ The college examination committee prepares the schedule of two terminal examinations at the commencement of the session. The unit tests and other home assignments, group discussions and seminars are conducted by the subject teacher

regularly. The result of the same are made known to the students in the classroom and are also published on the college notice board. The answer sheets after evaluating are distributed among the students with the teachers' necessary remark and suggestion for further improvement.

The students' participation in curricular activities, cultural and sports activities are also communicated accordingly. The parents are communicated about their wards progress during interaction and meetings organized with them. In case if it is urgent the parents are invited to the institution. The parents during the Teacher Parents meetings are made aware about their child's progress and suggestions for improvement.

### **2.5.3 What is the mechanism for Redressal of grievances regarding evaluation?**

- ❖ After communication of the results the doubts and queries of the students are solved by the concerned teacher. The subject teacher and the head of the department are entitled with the power to redress such grievances.

The annual examination is conducted by the university during winter and summer every year. The university has adopted an independent mechanism for evaluation. If the students have some doubts, queries they can either go for evaluation or ask for photocopy of answer sheet and further go for revaluation. Such grievance is redress at the university level. In some circumstances the faculty members are called at spot valuation center at the concerned university for redressal and revaluation of the answer sheet.

### **2.5.4 What are the major evaluation reforms initiated by the institution/affiliating University? How does the institution ensure effective implementation of these reforms?**

- ❖ The subject teacher in the institution evaluates the answer books of unit tests, term examinations and then displays the result in the classroom and on the notice board.

Besides, evaluation of winter and summer examination is held in the university at the spot evaluation center. The university to which the institution is affiliated has developed its own mechanism for evaluation. The answer books are collected in the university and are evaluated accordingly. The faculty members do the evaluation work as and when called. The institution follows the directions of the university in this regard.

## **2.6 Best Practices in Teaching - Learning Process**

### **2.6.1 Detail any significant innovations in teaching/learning/evaluation introduced by the institution?**

- ❖ Apart from the traditional lecture method, the institutional teaching learning process is supported and equipped with modern devices like audio-visual aids, L.C.D., Internet and ICT enabling teaching learning room. There are U.G.C. sponsored special remedial courses and coaching classes for SC/ST/OBC and minority students.

The introduction of post graduate in M.A. Economics, Music as an optional subject for Arts, B.Sc. at U.G.level and Career Oriented Programmes in the institution after the previous NAAC assessment is worthwhile.

The organisation of study tours, environmental tours and visit at industry to MIDC are the significant steps in the process of teaching learning and evaluation process.

The practicals, internal assessment and viva voce in English are carried out during the session as per the guidelines of university. In evaluating the student's skill in academic field, unit tests, term exam, assignments play major role. The group discussions, personal interviews, presentation and such other soft skill are also brought home in the process of teaching learning and evaluation for the overall development of the students.

The organisation of cultural programmes, essay competitions, debates, elocution competitions, Awareness programmes for girl students and monitoring lectures are some of the best practices initiated by the institution.

A regular study center of Y.C.M.O.U. is started in the institution for educationally deprived students with U.G. courses in arts and commerce.

We have recently submitted a proposal to UGC for Introduction of under graduate courses and a proposal to UGC for the organization of seminar under the Scheme of Human Rights Education.

Regular attendance, maintaining daily diary, preparation of questions bank, questionnaire, and performance based self appraisal system for teachers (PBSA) feedback mechanism, Internet access, frequent use of library by staff and students, regular staff council meetings, L.M.C. meetings are also some of the major initiatives which play significant role in teaching, learning and evaluation in the institution.

**For Re-accreditation:**

- 1. What were the evaluative observations made under Teaching-Learning and Evaluation in the previous assessment report and how have they been acted upon?**

**Observation of the Peer team:**

Faculties have not availed of Faculty Improvement Programmes. Three faculty members have participated in national seminars/conferences/workshops. Two faculty members have participated in orientation and one in refresher programme conducted by the Academic Staff Colleges.

**Our Compliance:**

- ❖ No faculty members have availed for faculty improvement programme. However Mr.R.N.Mahindkar has submitted his proposal, the LMC has considered it and recommended for further action. There are other faculty members who are actively engaged in research works along with their regular teaching activities.

The number of participation in seminars, conferences and workshops has made a dynamic growth during the post accreditation period in the institution. The participation in orientation and refresher courses has also increased with reference to the existing ratio of the staff in the institution. During the last five years the faculty members have attended 110 seminars/conferences/workshops.

**2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Teaching-Learning and Evaluation?**

- ❖ After the post Accreditation the institution has taken following measures for quality sustenance and enhancement.
  - We have developed a well equipped computer laboratory with suitable number of computer and Internet facility.
  - We have also developed an ICT enabling teaching learning room for the purpose of PPT; movie shows etc having L.C.D. projector and smart board facility.
  - A well equipped Home Economic laboratory for the students.
  - Participation of teachers in workshops, orientations and seminars to bring home the new techniques and development in their course content and subject.
  - In order to make teaching learning process more effective and comprehensive organisation of group discussions, class seminars, home assignments, practicals and others skills are employed.
  - U.G.C. sponsored remedial and coaching classes for SC/ST/OBC and minority students.
  - Introduction of courses like P.G. in Economics, Music as an optional subject for Arts and B.Sc. at U.G.level and Career Oriented Programmes.

- The feedback mechanism is made more effective and the teachers self appraisal system is submitted with Performance Based Self Appraisal System (PBSA) recently

### **CRITERION- III: RESEARCH, CONSULTANCY AND EXTENSION**

#### **3.1 Promotion of Research**

##### **3.1.1 Is there a Research Committee to facilitate and monitor research activity? If yes, give details on its activities, major decisions taken (during last year) and composition of the Committee.**

- ❖ Yes, there is a Research committee to facilitate the research activities in the institution among the students and the staff. The committee with its constant efforts and by creating ideal research condition has created a culture of research within the students and staff.

Up to this date five teachers have completed their M.Phil from the previous assessment and five teachers have registered their research topic for Ph.D in the Concerned University or at some nearby university of their convenience.

One faculty member has received sanction for his minor project from UGC. The others are making preparation to submit their minor project to the UGC in the future.

Mr. Kishor V.Sable, Assistant Professor in Economics has recently submitted his doctoral thesis at Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur. The other faculty members are working on the doctoral research and are hoping to submit it in future as early as possible.

Mr. Nitin V. Changole, Assistant Professor in History had completed his Ph.D when he was working in this institution, now he is transferred to the sister institution at Amravati.

It is the endeavor of the research committee which had motivated the faculty members to submit and present research papers in seminars/conference at state, national and international level.

The major decisions taken by the Research Committee during the last year are as follows.

- To motivate the faculty for research work.
- To attend and submit research papers in seminars, conferences.
- To make provision for Internet facility free of cost in the institutional computer laboratory and library.
- To recommend the library to subscribe new research journals and purchase of new edition of reference books.
- To published research papers in reputed and referred journals.
- To submit minor research proposals to the U.G.C.
- To encourage the teachers to publish books and articles.

The composition of Research committee is as follows.

- Convener: Mr. Ravikant N. Mahindkar.
- Member : Mr. Kishor V. Sable.
- Member : Mr. Umesh V. Kadu.

### **3.1.2 How does the institution promote faculty participation in research? (providing seed money, research grants, leave , other facilities)**

- ❖ The faculty who aspires for participation in research related works is granted leave. There is also a provision of sanctioning FIPs as per UGC rule. They are motivated for research publication. There is a provision of Internet facility in the computer laboratory and in the library. The subscription of research journals and purchase of books of latest editions is made to facilitate research. They are also encouraged to submit minor/major research project to U.G.C or at any such agencies. The head of the institution with his recommendation submits their

proposals to the U.G.C or any such related sources for final approval and sanction. The organisation of workshops, seminars and conferences by the institution also provides promotion and presentation of research papers and organization of such events.

**3.1.3. Does the institutional budget have a provision for research and development?**

**If yes, give details.**

- ❖ Yes, there a budgetary provision made for research and development. The institution during the UGC X<sup>th</sup> plan paid the TA/DA and registration fees for the participants who present/submit research paper in the seminars and conferences from its own recourses and from UGC grants.

**3.1.4 Does the institution promote participation of students in research activities?**

**If yes, give details.**

- ❖ The students' participation in research activities is promoted through the following programmes.
  - Students, participation in workshops, seminars and conferences within and out of the college.
  - Provision of Internet facility.
  - Through industrial and MIDC visit.
  - Organisation of tours at subject related locations.
  - Classroom seminars, project works, field projects and survey at local levels are some of the activities.

**3.1.5 What is the major research facilities developed on the campus?**

- ❖ The major source which encourages research activities in the students and the faculty is the collection of rare reference books, journals and periodicals in our institutional library. The provision of separate reading room, Internet facility and computer laboratory becomes a helpful mechanism for research work.

Besides all these facilities, the faculty encourages the students to pursue research activities. Apart from this we have collected synopsis, M.Phil dissertations and Ph.D thesis, research papers and proceedings/souvenirs as a motivation and reference to the ongoing projects.

**3.1.6 Give details of the initiatives taken by the institution for collaborative research ( with national/ foreign Universities/ Research/Scientific organizations / Industries / NGOs)**

- ❖ No staff member of our institution has completed any collaborative research till now.

**3.2 Research and Publication Output**

**3.2.1 Give details of the research guides and research students of the institution (Number of students registered for Ph.D. and M. Phil., fellowship/scholarship, funding agency, PhD and M.Phil awarded during the last five years, major achievements, etc.)**

- ❖ The details of the research guides and research students of the institution for the last five years is as follows:

No faculty member of the institution is recognized as a research guide.

Mr. Nitin V. Changole, Assistant Professor in History had completed his Ph.D when he was working in this institution, now he is transferred to the sister institution at Amravati.

The following faculties have passed their M.Phil in their respective subjects:

- Mr.Umesh V. Kadu
- Mr.Kishor V. Sable
- Mr.Vinayak H. Bhatkar
- Mr.Charandas G. Solanke.

- Ku. Vijaya M. Wuike

The following faculty members have registered for Ph.D either at the affiliated university of at some nearby university.

- Mr.Kishor V.Sable. (submitted doctoral thesis)
- Mr.Umesh V.Kadu.
- Mr.Carandas G.Solanke.
- Mr.Vinayak H.Bhatkar.
- Mr.Ravikant H.Mahindkar.
- Ku.Vijaya M. Wuike.

### 3.2.2 Give details of the following:

❖ The details of the following:-

#### a. Departments recognized as research centers.

Till now no department in the college is recognized as research center.

#### b. Faculty recognized as research guides.

No faculty is recognized as research guide of the institution.

#### c. Priority areas for research.

The institution does not have a research center or a research guide; hence the priority area of research cannot be fixed. However for any research the priority area of research depends upon the interest of the research candidate and the supervisor.

#### d. Ongoing Faculty Research Projects (minor and major projects ,funding from the Government, UGC, DST, CSIR, AICTE, Industry, NGO or International agencies)

Mr. Vishwanath A. Kodape, Director of Physical Education is sanctioned minor research project by UGC amounting to Rs. 55,000/-.

- e. **Ongoing Student Research Projects (title, duration, funding agency, total funding received for the project).**

**3.2.3 What are the major achievements of the research activities of the institution (findings contributed to subject knowledge, to the Industry needs, community development, patents etc.)?**

- ❖ The details of the major achievements of the research activities of the institution (findings contributed to subject knowledge, to the Industry needs, community development, patents etc.).

The research activities carried out by the faculty contribute to the subject knowledge of the students and community. The findings of some of the research activities during the last five years are enlisted as:

<b>Ph.D</b>		
Sr.No.	Name	Subject
1.	Dr.Jaywant D.Wadate	The finding of the work was that, if the Nation has to become economically progressive then it is essential for the nation to bring progress in the smallest of the small unit of the society. This can be effective for all the strata of the society.
2.	Mr.Kishore V. Sable.	Thesis submitted at R.T.M.Nagpur University Nagpur for further action.

<b>M.Phil</b>		
Sr.No.	Name	Subject
1.	Mr.Umesh V.Kadu.	The present study aimed to analyze Charles Lamb the essayist, systematically focusing on his unique style of mingling pathos and humor, reality and romance, past and present in his works.
2.	Mr.Charandas	The finding of the work was that in spite of the various

	G.Solanke.	schemes for the upliftment of the tribal's by the Government of India/State it was found out that there is no progress in the living standards of the life of the tribal's.
3.	Mr. Kishor V. Sable.	The present study aimed to study the earnings to the farmers in Morshi taluka regarding the irrigation facility due to the upper Wardha project during the period 2001-2006
4.	Mr. Vinayak H. Bhatkar.	The finding of the work was that there has been the impact of caste factor during the 13 th and 14 th Lok-Sabha elections in Amravati constituency and the effect due to the invalid vote's on large scale.
5.	Ku. Vijaya M.Wuiké	To make the society aware of the women's social problems regarding the working class women and grant them social protection and economic stability were the findings of the dissertation.

**3.2.4 Are there research papers published in refereed journals by the faculty? If yes, give details for the last five years including citation index and impact factor.**

- ❖ No research papers have been published in referred journals by the faculty. Hence there is no citation index and impact factor.

**3.2.5 Give list of publications of the faculty.**

- ❖ The following is the list of publication by the faculty.

**a. Books**

- Mr. Manojkumar V. Jagtap, Assistant Professor in Commerce along with his team of authors published a text book 'Cost Management and Accounting' (in Marathi) UGC pattern with ISBN. No 978-81-910412-7-9. It is prescribed

and recommended for B.Com III as a reference book of S.G.B.A.U.Amravati  
It is published by Sir Sahitya Kendra. Nagpur.

- Mr. Manojkumar V. Jagtap, Assistant Professor in Commerce along with his team of authors published a text book for 11<sup>th</sup> Commerce titled, 'Book Keeping and Accountancy'. It is published by Das Ganu Prakashan Nagpur.
- Mr. Vinayak H. Bhatkar , Assistant Professor in Political Science as a Chief Editor and his team has published a book , 'A Way of Rural Development: Panchayat Raj' with ISBN No-978-93-81546-27-7 First edition published in 2012 published by Prashant Publication near SBI Jalgaon 425001.

**b. Articles**

No article was published by the faculty member during the last five years.

**c. Conference/Seminar Proceedings**

There are about 37 research paper published and presented in seminars/ conferences by the faculties of the institution during the last five years

**d. Course materials (for Distance Education)**

Mr. Manojkumar V. Jagtap Assistant Professor in Commerce has prepared course material for Distance Education for the subject, 'Financial Accounting' for Bachelor of Commerce

**e. Software packages or other learning materials**

Nil

**f. Any other (specify)**

The institution had organized one conference and one seminar and had published souvenirs respectively containing the research papers of the delegates who submitted/presented/participated in the programme.

**3.3 Consultancy**

**3.3.1 List the broad areas of consultancy services provided by the Institution during the last five years (free of cost and/or remunerative). Who are the beneficiaries of such consultancy?**

- ❖ The department of library provides consultancy service to research scholars who turn for library help.

The department of Physical Education too serves as an agency for consultancy regarding various sport organizations held in the college campus. There are tournament organised by local schools and local clubs without any financial gains to the institution.

**3.3.2 How does the institution publicize the expertise available for consultancy services?**

- ❖ The librarian and the Assistant Director of Physical Education along with the staff make personal visits and make mouth to mouth publicity regarding availability of expertise consultancy services.

**3.3.3 How does the institution reward the staff for the consultation provided by them?**

- ❖ The faculties who are engaged in consultancy are appreciated in staff council meetings. During the annual gathering the announcement of their services rendered is announced and they are honoured.

**3.3.4 How does the institution utilize the revenue generated through consultancy services?**

- ❖ No revenue was generated through consultancy services as these services are rendered on free of cost basis.

**3.4 Extension Activities**

### **3.4.1. How does the institution promote the participation of students and faculty in Extension activities? (NSS, NCC, YRC and other NGOs)**

- ❖ The institution promotes the students and faculty for participation in N.S.S. and other such extension activities organised in the institution during the session. As per university rule there is a provision to award incentive marks to the students for participation in extension activities. They are awarded maximum ten marks for participation in N.S.S, games and sports, cultural activities, blood donation and participation in national mission like census, statistical data collection drive etc. The institutional prospectus communicates them with all this information.

The N.S.S. acts as one of the major unit in the institution in organizing and carrying extension activities in the institution through its camp and regular activities. Mr.V.H.Bhatkar is the programme officer, Ku. V. M. Wuike and Mr.C.G.Solanke Assistant programme officers' accord equal importance to the extension activities.

The N.S.S along with the sports and extracurricular activities committee organize programming such as:

- Village Adoption.
- Eradication of illiteracy.
- Hygienic and health awareness.
- Aids awareness programmes.
- Blood donation.
- Tree plantation.
- Superstition and blind faith eradication programme.
- Organization of rallies and campaigns.
- Organization of programs as per university guidelines.

Apart from these various programmes related to bring harmony among different religions and faiths, programmes related to agriculture, cattle diagnostic camp, construction of water reservoirs, cleanliness drive etc are organised by the N.S.S. volunteers.

All these activities are enough to show how the institution promotes the participation of students and faculty in extension activities.

### **3.4.2 What are the outreach programmes organized by the institution? How are they integrated with the academic curricula?**

- ❖ The date from its inception the institution along with its students and faculty members with a missionary zeal and as a part of its social responsibility organises various programmes in the institution.
- ❖ Among them is a glorious and purposeful movement of blood donation. During the last five years more than five hundred bottles of blood was donated by the students and staff. In this regard we are rendered help by the doctors of our sister institution, Dr. Panjabrao alias Bhausaheb Deshmukh Memorial Medical and Research College Amravati.

We have also prepared a list of the donors with their blood groups and contact numbers to meet the emergency.

A programme on superstition and blind faith eradication is also one of the notable events in the institution. The faculty along with the students' stage one act plays, mimes, and road shows in this regard.

The college girls tie the self made rakhis to the truck drivers at the Toll Naka. The Rakhis are inscribed with "*Mere Bhaiya Aids se Bachana*" It is a notable work done by the girls of our institution as an awareness for aids.

At the adopted village our volunteers are at the front foot in running cleanliness drive in the name of '*Gram Swachata Abhiyan*'. There are programmes staged by the volunteers providing messages upon, child marriage, widow marriages, blind faiths, superstitious and such other social evils.

In the fields the volunteers go for 'Shramadan.' A project is built in the village such as 'Bandhara', 'Sulabh Sauchalaya', and water reservoirs etc during the residential camp at the adopted village.

There are several programmes on national missions, women empowerment, removal of child labour; Special efforts are made by the students in teaching the illiterate adults at the adopted village.

As a token to the tree plantation movement lead by the institution during 2010-2011 the Government of Maharashtra has given a prestigious award to the institution on the auspicious moment of Republic Day function held at Amravati by the hands of the Guardian Minister of Amravati. The award spells as:

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The faculty members contribute towards awakening the masses against the various social, economic and environmental issues through their lectures /speeches during the programmes in the institution, at the adopted village or at the place where they are invited.

There are also other programmes such as *Gutkha bandi*, aids awareness, chicken gunia awareness and diagnostic camp, women health diagnostic camp, animals diagnostic camp, and work of the disaster management cell, the cleanliness drive and tree plantation at the grave yard in Teosa and congress grass eradication programmes and such other which have been rendering its remarkable service to the natives of Teosa and its neighborhood.

Some of the major events organised and celebrated by the NSS are:

2010-2011

Sr.No	Date	Programme
1	19 July 2010	Tree Plantation Programme (Martyr Sachin Shrikhandkar Memory)
2	19 July -24 Sept 2010	Tree Plantation Drive
3	24 Sept 2010	Tree Plantation at Teosa & at adopted village
4	24 Aug 2010	Cleanliness drive at Teosa
5	25Aug 2010	Cleanliness drive at the college
6	06 Jan 2010	Cleanliness drive at Bharwadi
7	03Jan2010	Women Diagnostic camp at Bharwadi.
8	20 Jan2010	Pulse Polio Immunization Camp Participation
9	01 - 07 Dec2010	Aids awareness week- Organized Rally, <i>Rakshabandhan</i> & Orientation Programme
10	05Sep2010	Blood Donation Camp in College (79 Participants/ Donors)
11	15 –30 Sep 2010	Survey on Child Labor in Teosa
12	25– 28 Dec 2010	<i>Gyan Sanskar Shibir</i> at Mozari (04 Volunteers Participation)
13	26– 27 Feb 2010	Participation in Student Administrative Workshop at SGBAU, Amravati. 02 Participants
14	26– 28 Nov2010	Participation in Rural Employment workshop Org by S.G.B.AU. Amravati. 02 Participants
15	13-20 Dec2010	2 Volunteers participation at Special NSS Camp at Shendgaon. (Birth place of GadageBaba)
16	31 Jan- 6 Feb 2011	Volunteer participation at State Level Camp at Adasa, Nagpur

2011-2012.

Sr.No	Date	Programme
1.	02 Aug.2011	Tree plantation in college premises
2.	20Aug. 2011	<i>Sadbhvana Rally</i>
3.	23 Aug. 2011	Tree Plantation at Dapori (village adopted)
4.	24 Aug. 2011	Tree Plantation at Police Station ,Tehasil office etc & <i>Vruksha Dindi</i>
5.	30-31Aug 2011	Yogesh Band, participation in R.D. parade at S.G.B.A.U.Amravati
6.	13 Sept. 2011	N.S.S. Inauguration programme in college
7.	15 Sept.2011	Cleanliness Drive in college
8.	24 Sept.2011	Participation in Handicapped Camp organised by Govt. of Maharashtra at Tehasil office
9.	26 Sept.2011	Blood Group detection camp of college students (100 participants)
10.	30 Sept.2011	Aids awareness workshop ,power point presentation by PHC Doctors Teosa
11.	03-04 Oct.2011	02 girls' participation at S.G.B.AU. Amravati Women Empowerment programme
12.	02 Oct. 2011	Personality Development programme on the occasion of Gandhi Jayanti
13.	10 Oct. 2011	Hemoglobin test for girls students in the institution
14.	12 Oct. 2011	Road show at the nearby school organised by Disaster Management of the college.
15.	01 Dec. 2011	'Raksha Bandhan' Programme with the slogan 'Mere Bhaiya Aids se Bachana'.
16.	01 – 08 Dec. 2011	Special residential camp at the adopted village (Vathoda Khurd).

Highlights of the 07 day's residential camp organized from 1<sup>st</sup> Jan – 7<sup>th</sup> Jan 2011 at Bharwadi (Adopted Village)

- 01/01/2011 to 07/01/2011 Special camp at Bharwadi- A Water Conservation Drive. (Slogan:- **ÖÖxÖ Ö †ü¼ÖÖ ÖÖxÖ Ö x•Ö,ü¼ÖÖ**)
- Thirty-seven girls and sixty-three boys –volunteer's participation.
- Superstitious eradication programme.
- Magic trick programme – 06/01/2011.
- Orientation programme.
- (**³ÖÖ,ü¼ÖÖ,üß µÖê£Öê ¼Ö-Ö,üÖ±Ô ²ÖÓ-ÖÖ,üÖ x-Ö'ÖáŸÖß**) Dam Building under forest Water Conservation Programme at Bharwadi.
- Personality development programme–Dr. Dilip Kohale Mr. D.G.Thakare
- Employment workshop- 04/01/2011 – Shri.Mankar, Principal ITI and Prof.M.V.Jagtap.

Highlights of the 07 day's residential camp organized from 1<sup>st</sup> Dec – 8<sup>th</sup> Dec 2011 at Vathoda (Khurd)

- Vathoda (Khurd) (**µÖê£Öê ¼Ö-Ö,üÖ±Ô ²ÖÓ-ÖÖ,üÖ x-Ö'ÖáŸÖß**) Dam Building under forest Water Conservation Programme.
- A programme on women empowerment and the importance of self help group – speaker Mr. Manoj Jagtap and Mr. Anil Waghmare on dated 03/12 2011.
- Aids awareness street play organised by Nehru Yuva Kendra, Teosa and N.S.S. volunteers on dated 03/12/2011.
- Cattle diagnosis camp by veterinary hospital Teosa on dated 04/12/2011 by Dr. Ramteke and Dr. Mohite.
- Programme on Environmental awareness – speaker Mr. Kishor Sable and Mr. Vishwanath Kodape on dated 04 Dec 2011.
- An entertainment and awareness programme by Mr. Rajabhau Jawale and Group, Mozari on dated 04/12/2011.

- A speech on Dr. Ambedkar and his life- speaker Mr. Dadarao Meshram, Mr. Ravikant Mahindkar and Mr. Umesh Kadu on dated 06/12/2011.
- Societal awareness programme Mr. Vidyaraj Kore, Nashirpur on dated 06/12/2011.
- Women diagnosis camp by Government Rural Hospital, Teosa on dated 06/12/2011.

**Daily Programme in the NSS Camp at adopted village  
Bharwadi and Vathoda (Khurd)**

6.00 to 7.00 am	Prayer, <i>Yoga and Yogasn</i>
8.00 to 8.30 am	Tea and Breakfast
9.00 to 12.00 pm	<i>Shramadan</i>
12.00 to 3.00 pm	Lunch and Rest
3.00 to 5.30 pm	Intellectual Session
5.30 to 6.30 pm	Discussion with villagers
6.30 to 7.00 pm	Prayer and Song Recitation
7.00 to 8.00 pm	Dinner
8.00 to 10.00 pm	Cultural Programme

**3.4.3 How does the institution promote college-neighborhood network in which students acquire attitude for service and training, contributive to community development?**

- ❖ The college with the help of the N.S.S. unit carries out activities like ‘*Shramadan*,’ tree plantation and blood donation camp in the college campus, at Teosa and at the adopted village. Apart from this community oriented programmes are arranged for the upliftment of the society and for the eradication of social evils. The university and the college both make efforts in this regard. Programmes are scheduled in such a way that during the residential camp, regular activities at the adopted village, in the college or in the neighborhood so that the

students acquire attitude for service and training, contribution to community development. The college receives a circular from the student welfare department of the university and programmes are scheduled accordingly.

#### **3.4.4 What are the initiatives taken by the institution to have a partnership with University / Research institutions / Industries / NGOs etc. for extension activities.**

The activities and programmes organised by the N.S.S. unit are in co-ordination with the parent university and the local members of the Gram Panchayat. We have linked our institution with the Gram Panchayat Bharwadi (Adopted Village by N.S.S.) I.N.C, Amravati, I.S.R.E. Amravati, Nehru Yuva Kendra, Dept. of Home Economics, Prahar Sangathana, Rashtrasant Tukdoji Maharaj Shikshan & Samajik Vikas Sansthan, Mozari, Government Rural Hospital, Teosa, Government I.T.I Mozari, Tehasil Office, Teosa.

The institution has twice shouldered the intercollegiate kabaddi and volley ball tournament on behalf of the university.

The institution carries out its research participation of its faculty through the University and the University Grants Commission. The organization of one day state level seminar and one day state level conference sponsored by U.G.C. shows the institutional initiatives taken to have a partnership with the various agencies. As per the rule the seminar and conference was taken in collaboration with the two agencies.

The faculty also participated in workshops, seminars and conferences at other institutions affiliated to the university and at other such institutions and universities.

#### **3.4.5 How has the local community benefited by the institution? (Contribution of the institution through various extension activities, outreach programmes, partnering with NGOs and GOs)**

- ❖ The institution acts as a center of education to the students in Teosa and its neighborhood. This helped to increase the literacy rate in the nearby area. It has provided learning opportunities to the students in Junior college, U.G., P.G. and COP.

The N.S.S. unit, games and sports department along with the extracurricular activities committee, with its programmes have taken initiative for developing civic senses among the citizen. It has also helped in raising the social status of the natives. The N.S.S. unit along with its collaborative agencies arranged programmes which eradicated various social evils from the society. The principle of cleanliness, adult education, environmental awareness, employment opportunities are brought home to the students who had remained deprived of all such opportunities before the inception of the institution. In this regard we have partnership with the Grampanchayat Vathoda Khurd, Government Rural Hospital etc.

#### **3.4.6 How has the institution involved the community in its extension activities? (Community participation in institutional development, institution-community networking etc.)**

- ❖ The N.S.S. unit at the adopted village tries to bring involvement of the local community in all its activities and programmes. During the annual social gathering a crowd of local residents attend the institution to witness the programmes staged by the students in the institution. The alumni and the teacher - parents association too acts as a platform for the involvement of extension activities. They participate in blood donation, blood detection, superstition eradication, cattle diagnostic camp etc. The residents of the town are invited to the institute as and when required, especially during the National festivals and at the celebration of birth anniversaries and observing death anniversaries of great men. They also participate in workshops, seminars, conferences, exhibitions and other such programmes organized in the institution. They also are nominated members of some of the committees in the institution.

### 3.4.7 Any awards or recognition received by the faculty/students/Institution for the extension activities?

❖ The details of the awards or recognition received by the faculty/students/Institution for the extension activities are:

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### 3.5 Collaborations

#### 3.5.1 Give details of the collaborative activities of the institution with the following organizations:

❖ The details of the collaborative activities of the institution with the following organizations is as:

- **Local bodies / community**

We have linked our institution with the Gram Panchayat Vathoda Khurd (Adopted Village by N.S.S.) I.N.C, Amravati, I.S.R.E. Amravati, Nehru Yuva Kendra, Dept. of Home Economics, Prahar Sangathana, Rashtrasant Tukdoji Maharaj Shikshan & Samajik Vikas Sansthan, Mozari, Government Rural Hospital, Teosa, Government I.T.I Mozari, Tehasil Office, Teosa.

The following activities are performed in collaboration to the above local bodies:

- Village adoption, regular and camp activities for upliftment.
- Awareness programmes and literacy programmes.
- Health and hygienic programmes , campaigns and rallies

- Superstition and blind faith eradication programmes
- Blood donation and such other activities.
- Placement Programmes.
- Organisation of Seminar/ Conference.

- **State**

The faculty members have acquired membership of various subject association bodies at the state level.

- **National**

The faculty members have acquired membership of various subject association bodies at the National level.

- **International**

Nil

- **Industry**

There is no specific MOU with any industry, but the students are taken for visits to the industries and M.I.D.C. Some are also provided an opportunity to work in the industry.

- **Service sector**

Nil

- **Agriculture sector**

Nil

- **Administrative agencies**

Nil

- **Any other (specify)**

Nil

### 3.5.2 How has the institution benefited from the collaboration?

❖ The institution has been benefited from the collaboration in the following way:

**a) Curriculum development**

There is Yashwantrao Chavan Open University, Nasik (Y.C.M.O.U.) study center in the institution; it seeks the services of our faculty for its various activities.

**b) Internship**

Nil

**c) On-the-job training**

Nil

**d) Faculty exchange and development**

Nil

**e) Research**

Nil

**f) Consultancy**

This helps to improve social recognition and appreciation of the institution.

**g) Extension**

The Y.C.M.O.U. study center provides education facility to deprived students. This helps to increase appreciation and social support of the institution.

**h) Publication**

The book published by the faculty is included as reference book in university syllabus.

**i) Student Placement**

Such collaborations increase organization of campus interview in the institution. The students also get opportunity for jobs and placement in occupations.

**3.5.3. Does the institution have any MoU/ MoC / mutually beneficial agreements signed with?**

❖ The institution doesn't have any MoU/ MoC / mutually beneficial agreements signed with any of the:

- **Other academic institutions**

Nil

- **Industry**

Nil

- **Other agencies**

Nil

**3.6 Best Practices in Research, Consultancy and Extension**

**3.6.1 What are the significant innovations / good practices in Research, Consultancy and Extension activities of the institution?**

❖ The Principal of the institution is Ph.D. The other faculty members have completed their M.Phil in their concerned subjects. Besides, they are actively engaged in writing and presenting research papers in workshops, seminars and conferences at university, regional, state, national and international level. Others have taken initiatives towards completing their doctoral research. One faculty member during his service in the institution submitted his doctoral thesis at R.T.M.Nagpur University, Nagpur. Currently five faculty members are working on their Ph.D topics in the concerned university or at some nearby university. Three faculty members have cleared NET/SET.

The institution has successfully organised U.G.C. sponsored one day state level conference organized by Economic and Commerce department and one day state level seminar organized by Political Science department. Apart from this workshops are organized by various departments in the institution.

The library, and games and sports department regularly engage themselves for consultancy in the neighborhood. The other faculties too work as consultant as and when invited.

The N.S.S unit in the institution organised extension activities such as “*Hagandari Mukta Abhiyan*”, cleanliness drive at the graveyard in Teosa and at the adopted village. Superstitious and blind faith eradication programmes. The students tying rakhis to the truck drivers as aids awareness drive, blood donation camp and donors bank are some of the innovative activities performed under extension services. The Y.C.M.O.U. study center also plays its significant role on the organisation of extension activities by facilitating the students to acquire education.

**For Re-accreditation:**

- 1. What were the evaluative observations made under Research, Consultancy and Extension in the previous assessment report and how have they been acted upon?**

**Observation of the Peer Team**

The College, being an undergraduate teaching institution, gives thrust on teaching than research. In spite of the College providing for study leave, seed money and adjustment in teaching schedule no faculty member is engaged in active research.

**Our Compliances:**

- ❖ The faculty members engaged in active research during the last five years are-
  - Mr.Nitin.V.Changole, Assistant Professor in History has completed his doctoral research. He is awarded Ph.D by the concerned university (He is now transferred to the sister institution at Amravati on 30/04/2009).

- Mr. Kishor V. Sable, Assistant Professor in Economics has submitted his doctoral thesis to R.T.M.Nagpur University Nagpur. He is waiting for the result.
- Apart from this, five faculty members are actively engaged in research. They are working on their doctoral thesis and are on the threshold of completion.
- Besides, four faculty members have completed their M.Phil degree in their concerned subject either from the respective university or from Y.C.M.O.U. Nasik.
- We have successfully organized one seminar and one conference in the institution. There were other workshops organised by various departments in the institution.
- Mr. Ravikant N. Mahindkar, Librarian has submitted his proposal to the LMC for granting study leave under FIP. The LMC had approved it is and recommended for further action.

- Mr. Vishwanath A. Kodape, Director of Physical Education is sanctioned Minor Research by UGC.

### **Observation of the Peer Team**

Teacher - updates on their academic disciplines, research process and pedagogical skills be provided at least through the consortium of sister institutions of the society.

### **Our Compliance**

- ❖ The society to which the college is associated runs a vast network of institutions in vidarbha and elsewhere. It has given space and encouragement to all its institutions to make academic, administrative and infrastructural developments within its reach. In some cases it assists the institutions to solve their problems. The institution with the co-operation of the Management and its sister institution help to run B.Sc programmes in the institution. We have also upgraded ourselves with the modern teaching methods and techniques in the process of teaching learning. A well equipped computer and home economic laboratory is the mirror to our updates.

### **Observation of the Peer Team**

Enlightening and encouragement of faculty to conduct surveys, research and publish be provided.

### **Our Compliance**

- ❖ The institution from time to time through the research consultancy and extension committee encourages the faculty to conduct and participate in various programmes. The institution has successfully organised U.G.C. sponsored one day state level conference organised by Economic and Commerce department and one day state level seminar organized by Political Science department.

Apart from this there were frequent organizations of surveys on Farmer's suicide in vidarbha region, Child Labour. We have also organised workshops on issues and burning topics useful to the students. We have recently submitted a proposal to UGC for the organization of seminar under the Scheme of Human Rights Education.

During the post assessment period our faculty has also published three books. We have also mentioned it earlier.

The faculty members also attended workshops, seminars and conferences at state, regional, national and international levels either in their professional related subjects or in interdisciplinary subjects.

Most of the faculty members have completed their M.Phil either at the concerned university or at YCMOU, Nasik. Besides, about five faculty members are activity involved in their Ph.D work.

### **Observation of the Peer Team**

Income generating steps that could be considered are: Consultancy assignments on accounts finalization for local business and other establishments (and through Tally) be under taken

### **Our Compliance**

- ❖ We have arranged MS-CIT classes in the institution through a computer center called Image Computer Center. The students were motivated to join the classes after the regular teaching hours. However the librarian and the physical education teachers are engaged in consultancy. The other faculty members also participate as and when called from other institutions. In this regard we do not collect any revenue.

#### **2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Research, Consultancy and Extension?**

- ❖ The institution from its previous accreditation in the year 2004 with vigor and zest promoted its faculty member to engage themselves in research activities. We are very much enthusiastic and with a sense of honour present here that our faculty have successfully acquired M.Phil degrees. They have further engaged themselves in doctoral research and are working on their project.

The organization of workshops, seminars and conference in the institution and teacher participation in various workshops, seminars and conferences at regional, national, international level along with submission and presentation of research papers is evident to show the institutional thrust for quality sustenance and enhancement measures.

We have also organized extension activities during the period after accreditation. In regard to consultancy and collaboration we are trying to establish links with different academic research institutes and industries.

The library and sports department are gradually marching themselves to establish consultancy and collaboration, taking in view with the limited scope in this area, in a place like Teosa. We would certainly make effort to maximize the utility of the resources available in the institution to enrich ourselves in regard to research, consultancy and extention

## **CRITERION- IV: INFRASTRUCTURE AND LEARNING RESOURCES**

### ***4.1 Physical Facilities***

#### **4.1.1 What are the infrastructure facilities available for?**

The institution Y.D.V.D Arts and Commerce College Teosa is located on Highway no-6 in the heart of Teosa. The campus area is 02.79 acres/11300. Sq. Mt.

The total built up area of the campus of college is 4,202.80 sq.mt

The institution with the generous attitude of U.G.C and by raising some funds from its own resources from its inception have upgraded and maintained the existing infrastructure to meet the growing environs.

The institution is situated on a square size plot having 6 (six) buildings erected for different requirements.

- Staff room and Health Center Building.
- Classroom Wing.
- Women Hostel.
- Library, Reading room, laboratories and other rooms.
- Other old constructions.
- Administrative Block.

Among the proposed construction the proposals submitted to U.G.C. for sanction and financial assistance are.

- Indoor stadium ( sanctioned and in the process of construction from UGC grants)
- Basketball playground, electrification flood lights.

The distribution and utilization of the available infrastructure in the college campus is as bel

**(a) Academic Activities?**

• **Administrative Building**

Sr.No	Name of the Building/Room/Cabin	Area in sq.mt.
1.	Principal's Cabin	29.66
2.	Superintendent Cabin	7.20
3.	Administrative Office	42.33

• **Classrooms:**

Sr. No	Room No	Class	Purpose	Area in sq.mt.	Seating Cap
1.	1	B.A.I (A)	Teaching	69.92	120
2.	2	B.A.I (B)	Teaching	69.92	120
3.	3	B.A.II	Teaching	69.92	120
4.	4	Store-room	Store	11.40	--
5.	5	B.A.III	Teaching	43.20	100
6.	6	B.Com. I	Teaching	45.36	110

7.	7	B.Com. II	Teaching	45.36	110
8.	8	B.Com. III	Teaching	43.20	110
9.	9	YCMOU. Study Centre	office	9.24	10
10.	10	Women Hostel	Lodging and Boarding		79
11.	11	Rest Room For Girls	Common Room, Toilet	28.20	20
12.	12	N.S.S. office	Office	31.50	10
13.	24	Common Staff Room	For Faculty	36.04	25
14.	22	Home Economics Lab (B.A-I,II,III)	Practical and Lecture	101.40	40
15.	21	Physics Laboratory (B.Sc-I,II,III)	Practical /lecture	58.50	20
16.	13	Chemistry Laboratory (B.Sc-I,II,III)	Practical /lecture	63.00	20
17.	20	Botany Laboratory (B.Sc-I,II,III)	Practical /lecture		20
18.		Zoology Laboratory (B.Sc-I,II,III)	Practical /lecture	89.10	20
19.	19	ICT Enabling Teaching Learning & IQAC office Centre/IQAC office	Presentation Purpose/ Office	45.90	40
20.	18	Computer Laboratory	Practices	45.90	20
21.	17	Music Laboratory.	Practical	35.10	10
22.	25	Canteen	Refreshment	35.00	15

**(b) Co-curricular activities?**

• **Library Building**

Sr. No	Room No	Class	Purpose	Area in sq.mt.	Seating Cap
	15	Library	Stacking	111.80	--
	16	Library Reading Room	Reading for staff and students	65.22	50
Total				177.17	--

**(b) Extra –curricular activities and sports?**

Sr. No	Room No	Class	Purpose	Area in sq.mt.	Seating Cap
	23	Department of Physical Education and Health Centre	Office Exercise And Indoor Sports	174.37	20
	14	Programme Hall	Programme	148.50	250

**4.1.2 Enclose the Master Plan of the college campus indicating the existing physical infrastructure and the projected future expansions.**

- ❖ Master plan is enclosed ANNEXURE-IV

**4.1.3 Has the institution augmented the infrastructure to keep pace with its academic growth? If yes, specify the facilities and the amount spent during the last five years.**

- ❖ Yes, the institution augmented the infrastructure to keep pace with the academic growth. During the last five years the following constructions have been raised in the institution. The following table shows the details of expenditure recourse etc.

Sr. No	Session	Infrastructure Developed.	U.G.C./ Govt. fund received in Rs.	Parent Soc/ College fund inRs.	Total Exp in Rs.
1.	2005-2006	Home-Economics Laboratory	3,00,000	2,82,190	5,82,190
2.	2006-2007	New Classrooms	3,81,480	3,43,332	7,24,812
3.	2006-2007	Women Hostel	80,00,000	52,147	80,52,147
4.	2010-2011	Renovation of Classrooms	--	5,76,388	5,76,388
5.	2010-2011	Health Centre	3,25,000	1,11,500.	7,61,500.
6.	2010-2011	Women's Toilet	2,00,000	18,629	2,18,629
7.	2011-2012	Indoor Stadium	35,00,000	--	--

**4.1.4 Does the institution provide facilities like common room, separate rest rooms for women students and staff?**

- ❖ Yes, the institution provides facilities like common room, separate rest rooms for women students' and staff.

**4.1.5 How does the institution plan and ensure that the available infrastructure is optimally utilized?**

- ❖ The college runs in two shifts. In the morning shift i.e. from 07.30 am to 12.30 pm the Junior College utilizes the entire available infrastructure in the institution. In the afternoon the Senior College starts from 11.00 am and ends at 4.30 pm. Besides, the institution on demand shares and makes available its infrastructure for various programmes and for conduct of examination of different institutions and agencies i.e. NGO and GOS. The college playground is used for the purpose of exercise and playing / practice/organization of sports activities by the natives of Teosa. Before and after the regular teaching hours the classes for remedial and coaching are conducted.

#### **4.1.6 How does the institution ensure that the infrastructure facilities meet the requirements of the differently-abled students?**

- ❖ The facilities are provided wherever necessary; however there is a provision of ramps for such students. While preparing any building map/design precaution is taken that the provision of ramp is made. The UGC too is very determent on this issue.

### **4.2 Maintenance of Infrastructure**

#### **4.2.1 What is the budget allocation for the maintenance of (last year's data)**

- a. Land?
- b. Building?
- c. Furniture?
- d. Equipment?
- e. Computers?
- f. Vehicles?

- ❖ The budget allocation for the maintenance of (last year's data)

(2010-2011-data)

- |                |  |
|----------------|--|
| a. Land:-      | Rs.20,000.00 (Major expenditure bourn by the Management) |
| b. Building:-  | Rs.1,57,910.00   |
| c. Furniture:- | Rs. 7,104.00   |
| d. Equipment:- | Rs.28,128.00   |
| e. Computers:- | Rs. 30,000.00  |
| f. Vehicles:-  | Nil----  |

#### **4.2.2 How does the institution ensure optimal utilization of budget allocated for various activities?**

- ❖ The institution ensures optimal utilization of budget allocation for various activities by allocating funds accordingly to them. The allocated budget for the

purpose of library books and for various activities is fully utilized under the supervision of the Principal and the Management.

**4.2.3 Does the institution appoint staff for maintenance and repair? If not, how are the infrastructure facilities, services and equipment maintained?**

- ❖ For the maintenance and repairs of infrastructure facilities, services of equipments the outside agencies are hired as and when required. The faculty members supervise their work.

**4.3 Library as a Learning Resource**

**4.3.1 Does the library have a Library Advisory Committee? What are its major responsibilities?**

- ❖ Yes, the library has a Library Advisory Committee. It is constituted as per the university guidelines.

The following members of the library Advisory Committee look into the entire affairs of the library.

Sr.No	Name	Designation	Position Held
1.	Dr.Jaywant D.Wadate	Principal	Chairman
2.	Mr.Ravikant N.Mahindkar	Librarian	Secretary
3.	Mr.Dadarao H.Meshram	Teacher	Member
4.	Mr.Umesh V.Kadu	Teacher	Member
5.	Mr.Charandas.G.Solanke	Teacher	Member
6.	Mr. Arun S. Raut	Teacher	Member
7.	Ku. Heena Saha	Student Rep.	Member
8.	Mr. Pravav B. Gandhe	Student Rep.	Member

The following are the major responsible.

- To make appropriate planning and schedules for optimum utilizations of library stock and facilities.
- To allocate available library funds to different academic departments and general library.
- Formulation of policy for procurement of books and functioning of the library.
- To review the facilities in the library and reading room periodically and to recommend scope for improvement, if any.
- To address library related grievances of the staff and the students, if any.

#### **4.3.2 How does the library ensure access, use and security of materials?**

❖ The library ensures access, use and security of materials as per the information supplied below:

- **Access**

As soon as the student is enrolled in the institution he receives two borrower's tickets (BT) from the library. He can make use of these tickets for issuance of books from the library. In the library there is an open access for all the user of the institution. The staff and the students are permitted during all the working hours for issuance of books from the library. The UG, PG students are allotted a day in a week as per their class/section. On that scheduled day/time they are provided open access in to the library. As soon as he selects the book, and takes it to the concerned authority, he is issued the copy there and then. The Internet facility is open for all the stakeholders during the working hours. In order to increase the library use best reader award is given every year.

- **Use**

As mentioned after the admission every enrolled student is issued two borrower's tickets (BT). Each B.T. is having capacity of getting one book. The student has to return or renew the issuance within seven days. There are some rare books which

are not for issuance, for such books reprographic facility is made available. The Internet facility is open for all the stakeholders during the working hours. We also have a book-bank facility. The outsiders are permitted to have a book on getting casual membership of the library.

- **Security of Materials**

The students, staff and the stakeholders are allowed to enter the library stack room. A keen watch is kept by library employees on the person coming and going out of the library. Those who enjoy open access are required to deposit their personal belongings at the counter. At the end of the session every student has to go for clearance. He has to submit the books to the library. If the student wants to borrow books after clearance, he has to deposit a sum of rupees in accordance to the price of the book. Every staff member has to return and get his account cleared at the end of every session. All the windows of the library are covered with iron net. The books are arranged in racks or in the cupboards and are unlocked during the library working hours. Once in a year there is pest control in the library and all the cupboards are rearranged. There is fire extinguisher to meet the urgency in case of fire. We regularly have stock verification of the library reading materials.

#### **4.3.3 What are the various support facilities available in the library? (Computers, Internet, band width, reprographic facilities etc.)**

- ❖ The various support facilities available in the library are:
  - The institutional library is partially computerized. There is a server supported with four systems, one multipurpose printer, with Internet and reprographic facility.
  - There is provision of open access system for students and staff.
  - The important newspapers, journals, magazines etc are made available to the readers.
  - The synopses are kept in the library of the ongoing research scholars.

- M.Phil dissertations and Ph.D thesis of the staff members are made available in the library.
- The research papers of the staff members submitted during seminars and conferences are made available in the library.
- The souvenirs and proceedings of seminars and conferences are preserved.

**4.3.4 How does the library ensure purchase and use of current titles, important journals and other reading materials? Specify the amount spent on new books and journals during the last five years.**

- ❖ The catalogues received from the different publishers are forwarded to the HODs and other faculty members. After consulting the subject teacher the HODs demand the books on current titles, journals and other reading materials. The students' demand is also taken into consideration. The library committee in its meeting at the recommendation of the librarian and availability of funds sanction its approval to place the order of books after considering all the factors.

All these activities are performed on the consultation and final approval of the Principal. While placing the order factors like authorship, titles, publisher, printing, paper quality, percentage of discount, and delivery mode etc. are considered.

The following table shows New Books, Journals subscribed and their value.

Sr.No	Year	No of Books Purchased	Value in Rs.	Amount spent on Journals/ Magazines	Total Expenditure
1	2006-2007	710	1,07,596	2,180	<b>1,09,776</b>
2	2007-2008	64	11,377	1,720	<b>13,097</b>
3	2008-2009	508	2,53,492	2,240	<b>2,55,732</b>
4	2009-2010	231	1,52,942	8,000	<b>1,60,942</b>
5	2010-2011	941	2,92,780	10,000	<b>3,04,080</b>
		CD-24		1,300	

**4.3.5 Give details on the access of the on-line and Internet services in the library to the students and faculty? (Hours, frequency of use, subscriptions, licensed software etc.)**

- ❖ Besides the computer laboratory in the institution the staff and students are also allowed to access Internet in the library. There is no subscription to any on-line journals or magazine in the library. MS-Windows, library software E-Granthalaya and other office management software are installed on the computer. All the computers are on LAN. The frequency of use and hours spent in the use of on-line and Internet service is quite satisfactory.

**4.3.6 Are the library services computerized? If yes, to what extent?**

- ❖ The library is partially computerized. There are four (04) computer systems, one multipurpose printer with reprographic facility for the purpose of providing library services and for other needs in the library. We are in the process of automation of the library services.

**4.3.7 Does the institution make use of INFLIBNET / DELNET/IUC facilities? If yes, give details.**

- ❖ No, the institution doesn't make use of any such facility.

**4.3.8 What initiatives are taken by the library staff to enrich the faculty and students with its latest acquisitions?**

- ❖ At the opening of the session every year the first year students are personally taken to the stack room by the librarian on some selected days after the regular teaching work. They are allowed to remain in the library and spend their time with the books. The librarian provides user education programme to make them aware about the entire working of the library. The current stock of books and journals are displayed on the display board. The faculty members are informed about the recent arrivals in the library. The students are motivated to read. The faculty

members during their lecture in the classroom inform the students about the books to be read on the syllabus and apart from the syllabus. Every year on the occasion of birth anniversary of Dr. Ranganathan, the father of Indian library science there is a book exhibition organised. Some selected latest acquisitions are displayed for the benefit and attraction of the readers.

**4.3.9 Does the library have interlibrary borrowing facility? If yes, give details of the facility**

- ❖ The library does not have interlibrary borrowing facility.

**4.3.10 What are the special facilities offered by the library to the visually- and physically- challenged persons?**

- ❖ There are audio cassettes, CDs available in the library for such persons. As such students are not enrolled in the institution we have not availed such facilities to the greater extend in the library. In the future if these students are admitted their need will be taken immediately into consideration.

**4.3.11 List the infrastructural development of the library over the last two years.**

- ❖ The list of infrastructural development of the library over the last two years.
  - Purchase of cupboards, bookracks, display racks etc.
  - Purchase of computers, printer, scanner, and photocopier.
  - Barcode printer and reader.
  - Purchase of chairs, tables and other furniture.
  - LAN connectivity and Internet connection.
  - Library arrangement more spacious for stack purpose and reading room.

**4.3.12 What other information services are provided by the library to its users?**

- ❖ The other information services provided by the library to its users are:

- The faculty and students are given information about the new arrivals in the library.
- Provision of reading room for students and staff.
- Collection of M.Phil dissertations and Ph.D thesis and such other in the library.
- Collection of the Audio cassettes, CDs for visually challenged.
- Library services are provided to the stakeholders and research students.
- Display of employment advertisements.
- Clipping services.
- Book Bank facility.
- Extra Reading room during examination.
- Maps and charts.

#### **4.4 ICT as Learning Resources**

##### **4.4.1 Does the Institution have up-to-date computer facility? If yes, give details on the available hardware and software (Number of computers, computer-students ratio, stand alone facility, LAN facility, configuration, licensed software etc.)**

- ❖ The Institution has an up-to-date computer facility. We have given space for computers in the institution at three places. In the administrative office five systems and in the library four systems are on LAN. We have an Internet facility in the library. There is a computer laboratory having twenty systems out of which ten systems are provided with Internet facility. The details of the available hardware and software, Number of computers, computer-students ratio, stand alone facility, LAN facility, configuration, licensed software etc.is as below:

COMPUTERS		
NO OF COMPUTERS	CONFIGURATION	STAND ALONE OR LAN
Office 05 Computers	Pentium(R) Dual – Core CPU, E5800 @ 3.20 GHz 3.20 GHz, 992 MB of RAM	Stand on lan

	AMD Sempron (tm) processor 2800 + 160 GHz, 192 MB of RAM	
Library 03 computers	Pentium(R) Dual – Core CPU, E5400 @ 2.70 GHz 2.69 GHz, 988 MB of RAM	Stand on lan
Computer Laboratory 20 computers	Pentium (R) Dual – Core CPU, E5400 @ 2.70 GHz 2.69 GHz, 988 MB of RAM	Stand alone
Laptops -11	Compaq Intel 2 <sup>nd</sup> Generation processor, 2 GB RAM, 320 GB HDD	Stand alone
HP Server - 02	HP Proliant ML 11046 Intel Xeon processor X3430/ 2GB(1x 2GB) PC3 – 10600 E DDR3 UB ECC 250 GB 300 watt Non Hot Plug HDD Non Redundant pore supply.	Stand on lan

PARTICULARS		
NO OF PRINTERS	ITEMS	MAKE
01	AR- M160	SHARP
01	AR- M201	SHARP
01	LaserJet 1012	HP
01	LaserJet 1018	HP
01	LBP 2900B	Canon
02	Dot Matrix	

**4.4.2 Is there a central computing facility? If yes, how is it utilized for staff to students?**

- ❖ There is no central computing facility in the institution. Apart from this, we have developed a computer laboratory. The library and the administrative office are computerized. Some important departments such as NSS, physical education

and IQAC are either provided with computer system or a laptop for their routine job. Every full time faculty is issued a laptop by the institution for the purpose of academic and research work.

**4.4.3 How are the faculty facilitated to prepare computer-aided teaching/ learning materials? What are the facilities available in the college for such efforts?**

- ❖ The faculty members make use of Internet facility available in the computer laboratory and library. After the regular teaching work they prepare their teaching notes, power point presentation for enhancing the teaching–learning process. The software like MS word and power point helps them in preparing their course material. There is an ICT enabling teaching learning room having a capacity of forty seats for the purpose of presentation. It is equipped with LCD projectors, smart board, laptop, podium installed with inbuilt public address system and such other for preparation and presentation of course material. Apart from this there is a scanner, printers and other such equipments to facilitate the faculty to prepare computer aided teaching/learning material. Most of the faculty members have their personal PC/laptop at home which they use for updating their course material. The institution has provided one laptop each for the full time faculty member for use in and out of the institution for the purpose of academic and research work.

**4.4.4 Does the Institution have a website? How frequently is it updated? Give details.**

- ❖ Yes, the institution has a website and E-mail it is addressed as:

Website: [www.ydvdcollege.org](http://www.ydvdcollege.org) & E-mail: [principal@ydvdcollege.org](mailto:principal@ydvdcollege.org)

The Website is updated as and when changes occur in the institution.

**4.4.5 How often does the institution plan and upgrade its computer systems? What is the provision made in the annual budget for update, deployment and maintenance of the computers in the institution?**

- ❖ The institution has hired an agency to update its computer system. It is upgraded as and when required. The systems are meticulously maintained to ensure good working. The new software, antivirus is installed as and when needed or expired. The systems are installed at safe places and are put in tight security. The budgetary provision for update, development and maintenance of computers in the institution is Rs.1, 00,000/- (one lac) approximately for the financial year 2011-2012.

#### **4.4.6 How are the computers and their accessories maintained? (AMC etc.)**

- ❖ The institution has hired a local maintenance agency from Amravati called Multiple Solutions M.I.D.C. Ganpati nagar Amravati. Its experts are sought to maintain the computers and its accessories. The financial component is taken care through Government/U.G.C./maintenance grants etc.

### **4.5 Other Facilities**

#### **4.5.1 Give details of the following facilities:**

- ❖ The details of the following facilities is as:

##### **a. Capacity of the hostels (to be given separately for boys and Girls)**

- Boys Hostel: There is no boys' hostel at present in the institution.
- Girls Hostel: There is a girls' hostel in the institution.

The girls' hostel is constructed from the financial assistance from U.G.C. under X<sup>th</sup> plan period amounting to Rs. 80, 52,147/- U.G.C. share = Rs. 80, 00,000/- & College share= Rs. 52,147/-

##### **b. Occupancy**

There is occupancy capacity of 79 (seventy-nine) girl students in the girls' hostel.

During the session 2009-2010= 10 girl students were admitted.

During the session 2010-2011= 06 girl students were admitted.

**c. Rooms in the hostel** (to be given separately for boys and Girls)

The girls' hostel is three storied. It has thirty-six rooms for the students at the I, II and III floor. At the ground floor there is a wardens' quarter, rooms for differently abled, kitchen, mess, and toilets etc as per the guidelines of UGC.

**d. Recreational facilities**

Television, Table Tennis, Carom and Chess.

**e. Sports and Games (Indoor and Outdoor) facilities**

Indoor- Table Tennis, Carom, Chess, Health Center.

Outdoor- Kabbadi, Volley Ball, Badminton, Cricket, Basket Ball,  
Base Ball, Soft Ball and Gymnastics.

**f. Health and Hygiene (Health Care centre, Ambulance, Nurse, Qualified Doctor) full time/ part time etc.**

There is no provision of Health Care Center within the premises of the college. The Government Rural Hospital is connected to the premises of the college. There is a medical officer appointed by the college from the Government Rural Hospital Teosa. There is a male doctor for boys and a lady doctor for girl students. Every year medical examination of the students is conducted by the department of physical education. They provide necessary guidance, counseling and treatment to the students. Blood Donation and Blood group detection camp are organized in the institution. Some special guidance workshops on Health and Hygiene were also organized for boys and girls students separately to bring awareness in them.

**4.5.2 How does the institution ensure participation of women in intra-and inter-institutional sports competitions and cultural activities?**

- ❖ The institution had one fulltime lady Director of Physical Education in the institution for two years. She is transferred to the sister institution at Amravati. The other faculty members also act as in-charge for various sports activities held and organized in the institution and assist the Director of Physical Education.

The girl students are motivated for participation in intra and inter institutional sports competition. Such activities are displayed on the college notice boards. Also special attention is provided for coaching and provision of equipments for practice for the girl students. The selection is made on their performance.

Besides, during the annual gathering some events are specially designed for girl students. These attempts have increased their participation in different intra and inter institutional cultural activities. A good number of girls participants are found taking part in youth festival every year.

The extracurricular activities department takes lot of efforts to motivate the active participation of girl students. The photographs and video shooting of the programmes is enough to show evidences of girls' participation in cultural activities in the institution.

#### **4.5.3 Give details of the common facilities available with the Institution (Staff room, day care centre, common room for students, rest rooms, health centre, vehicle parking, guest house, Canteen, telephone, Internet cafe, transport, drinking water etc.)**

- ❖ The following are common facilities available with the institution:
  - A common staff room.
  - Girls' common room attached with toilet.
  - Telephone. (Coin Box)
  - Water Purifier for staff and students. (drinking water)
  - Health center. (Gymnasium)
  - Canteen.

- Rest room for boys.
- Reprographic facility in library.
- Vehicle parking shed.
- Internet facility in library and computer laboratory.
- Photocopy facility in the library and office.
- A well, a bore well and government water supply to fulfill the need of water.
- Common reading room in the library.
- ICT enabling teaching learning room.
- Computer laboratory.
- A hall for arranging programmes.
- Science laboratories.
- Playgrounds.
- Home economics laboratory.etc.
- Student consumer co-operative stores.

#### **4.6 Best Practices in Infrastructure and Learning Resources**

##### **4.6.1 What innovations/best practices in ‘Infrastructure and Learning Resources’ are in vogue or adopted/adapted by the institution?**

- ❖ To ensure optimal utilization of available resources and for further recommendation of new infrastructure we have prepared a master plan of the institution. It provides in detail the present and future developments in the institution. Apart from this the other committees and the IQAC makes their recommendation to the Principal. The Principal with the prior permission of the Management finalize the decisions. There is a building committee for approval of building projects, constituted as per UGC and university guidelines. There is a purchase committee to assist the Principal for purchase of required equipments in the institution. We also have a scrap committee.

We have furnished the following building proposals to U.G.C. under XIth plan period for approval and financial assistance.

- Construction of Health Center Building.(sanctioned and constructed)

- Construction of Building for Accommodation for staff/students on rental basis.
- Women Toilet and common room facility.(sanctioned and constructed)
- Basket Ball Playground, Electrification flood lights
- Purchase of Sports Equipments .(sanctioned and purchased)
- Indoor Stadium (Category I) (Sanctioned and work in progress)
- Renovation and Development of College.

Computerized office and library along with well equipped computer laboratory and home-economics laboratory are the major features of the institution. We have health center with equipments for practice. A presentation room with electronics devices encourages the faculty members for the use of audio-visual aids in teaching-learning process.

There is a women hostel with an accomodation capacity for 79 girl students. Well furnished, spacious classrooms with fixtures, furniture and black board. The institutional infrastructure shared with junior college in the morning shift and by other agencies on non-working days for conduct of examination are some of the best practices.

**For Re-accreditation:**

- 1. What were the evaluative observations made under Infrastructure and Learning Resources in the previous assessment report and how have they been acted upon?**

**Observation of Peer Team:**

There are no journals/periodicals subscribed. The library has no textbook bank and Internet facilities. The library services need to be modernized and computerized. It is suggested that computers are made available to the library and availability of information through electronic resources and Internet be encouraged. The library also should provide reprographic facilities. The library is open between 10:00 A.M. and 5:00 P.M. on all the working days except holidays.

However, the library needs more space and the students need to be issued more books.

**Our Compliance:**

- ❖ The institutional library is added with more volumes during the last years from the date of NAAC last assessment. Up to this date there are 17094 volumes in the library. We had also subscribed 15 journals 17 magazines to the library. The library is modernized and computerized with Internet facility. It is used by the students and staff for making available information through electronic resources and Internet. There is also a reprographic facility added with photocopy facility for the students and staff.

Besides, the library is provided with more space for the purpose of stacking, issue and reading room. There is a reprographic facility for the stakeholders. The library is open during the holidays from 10.00 am to 12.30 pm and during examination period till late hours. The books in the library are issued to a larger extend as per the demand of the stakeholders.

**Observation of Peer Team:**

The college has only three computer systems, which are used by the students of Commerce. It is suggested that the college initiates a computer center to cater to the needs of all the students and the staff. The college may consider hiring services of computer specialists for providing training programmes and some courses on the basics and Internet usage to make all of the students and teachers computer literates.

**Our Compliance:**

- ❖ There are in total twenty-eight computers in the institution. There are eight printers, LCD projector, two digital cameras, one smart board, eleven laptops, Internet facility, fax machine, two photocopier, servers and generators in the institution.

The office is partially computerized and the non-teaching staff is skilled in the use of computer. They have either joined some computer training center or had acquired the skill in use of computer and its accessories. Most of the staff members are skilled in computer application. The staff members regularly share their computer literacy to the other staff member as and when called.

We have maintained a well furnished computer laboratory with needed accessories along with Internet facility for the students and staff. We have also developed an ICT enabling teaching learning presentation room for the purpose of soft skill presentations to the students.

The library in the institution too is computerized with reprographic and Internet facility. The students and staff have acquired the computer knowledge of basic and Internet usage.

**Observation of Peer Team:**

More students be encouraged into physical education and support activities.

**Our Compliance:**

- ❖ During the post accreditation period much endeavor was taken in organisation and participation in activities related to physical education. The students were encouraged for participation in intercollegiate and intra university games and sports in Kabaddi, Volley Ball, Cricket, Athletics, Wrestling, Softball, Baseball and some indoor games such as Chess, Table Tennis etc. It resulted into colour holders received by the students' participations from the university. Their participation at national level was an admirable activity conducted by the institution and the in-charge. The students' active participation in Youth festival every year shows the efforts made by the sports department and ECA committee.

The NSS and the ECA committee organised extension activities such as blood donation, various eradication programmes, women health diagnostic camps, survey of farmers' suicide in vidarbha and child labour were worthwhile.

**Observation of Peer Team:**

Computer literacy of the students be increased against a nominal additional fees of about Rs.500-600 (as agreed to by the students.)

**Our Compliance:**

- ❖ The institution follows the stipulated fee structure provided by the university regarding the collection of fees from the students. Hence as per the guidelines

Rs 300/- (three hundred only) was collected as a computer laboratory fees from the students in commerce and science discipline. A well furnished computer laboratory with twenty computer systems and Internet access is made available for the students and staff in the institution. All this is the effect of the generous attitude of the UGC, which has provided financial assistance for the purchase of equipments. Private machinery was also assigned to engage computer training center for the students to acquire short term courses.

The staff is also encouraged for acquiring computer literacy and it resulted positively, for majority of the staff members are well versed in computer operations.

**Observation of Peer Team:**

Feasibility studies be conducted on these requests received from students and parents: Hostel for students commuting from far away places.

**Our Compliance:**

- ❖ We have constructed a three storied Women Hostel amounting to Rs. 80, 52,147/- from the financial assistance from UGC under X<sup>th</sup> plan period. It is made open not only for the enrolled women students but to those also who are

seeking admission at any other institution in the neighborhood. A proposal for the construction of Boys' hostel will be submitted to UGC.

**Observation of Peer Team:**

Feasibility studies be conducted on these requests received from students and parents: Transport facility.

**Our Compliance:**

- ❖ The Maharashtra State Transport Services i.e. ST buses provides concession passes for the students who come to the institution for seeking education. The institution has not developed any such scheme or purchased any vehicle for this purpose.

**Observation of Peer Team:**

Income generating steps that could be considered are: Training programmes on computer usage to be conducted for the faculty and outsiders for nominal fees.

**Our Compliance:**

- ❖ Such training programmes on computer usages were conducted by the institution for the faculty and outsiders. Besides, the faculty members were also encouraged for such training from outside agencies. The in-house faculty members who are expert in computer usages help the others to learn computer operations.

**Observation of Peer Team:**

Income generating steps that could be considered are: Project sources such as UGC, ICSSR, DST, DBT and DWCW are tapped for faculties and projects.

**Our Compliance:**

- ❖ The institution has availed grants from UGC for organisation of seminar and conference. Recently we have furnished a fresh proposal to UGC under Human Rights for organizing 2/3 day's conference in the institution. No grants were availed by the institution from any other agencies. We had also availed grants from the HRD ministry for the purchase of health center equipments.

**2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Infrastructure and Learning Resources?**

- ❖ The institution has undertaken following measures for quality sustenance and enhancement after the previous assessment and accreditation by NAAC:-

The college has appointed faculty members on the vacant post. Apart from this CHB teachers are appointed. We have constructed a home economics laboratory and two classrooms from the U.G.C. assistance. A women hostel is also constructed from the financial assistance of U.G.C under X<sup>th</sup> plan period. We have constructed health center building and women toilet and common room facility

Apart from this the institution from the financial support of the Management had renovated four classrooms in the premises. The equipments such as computers, printers, LCD projectors, smart board, laptops, LCD T.V., water purifier, air conditioner, public address system, home appliances and equipments for home-economics laboratory, inverters, generators and a well equipped computer laboratory etc are some of the things are purchased in the institution either from its own recourses or from U.G.C. assistance. The classes and departments are suitably furnished during the last five years.

## **CRITERION- V: STUDENT SUPPORT AND PROGRESSION**

### **5.1 Student Progression**

#### **5.1.1 Give the socio-economic profile (General, SC/ST, OBC etc.) of the students of the last two batches.**

- ❖ The socio-economic profile of the students for the last three batches.

#### **A. Grant in Aid**

Year	SC	ST	VJ/NT	OBC	SBC	GEN	Total
2009-10.	66	05	52	306	06	06	441
2010-11.	100	04	51	293	06	25	479
2011-12.	83	05	53	251	04	17	413

#### **B. Non-Grant**

Year	SC	ST	VJ/NT	OBC	SBC	GEN	Total
2009-10.	49	02	19	82	03	01	156
2010-11.	44	08	35	113	02	14	216
2011-12.	23	--	17	59	02	06	107

**5.1.2 What are the efforts made by the Institution to minimize the dropout rate and facilitate the students to complete the course?**

- ❖ To minimize the drop-out rate the students at the time of admission are informed to be regular in the college. There is regular counseling to the students and parents about attendance by the staff. An attendance is taken in the classroom regularly. The consistently absent students are informed by sending letters to their parents. The institutional prospectus contains the necessary rules and regulations in this regard. Apart from this the Principal through his first address during the commencement of the session and then after through his interaction during the programmes and through teacher parents meeting inform the importance of regularity and attendance.

Besides, there are unit tests and two term examinations held to monitor the periodical progress of the students. The students belonging to SC/ST/OBC and minority classes are provided with remedial and coaching classes. Moreover regular extra classes, home assignments, seminars, study materials, provision of incentive marks, scholarship etc decrease the dropout rate. The internal assessment and viva voce have also been contributing to the purpose. As per the university provision the student who passes two subjects is allowed to keep the term. All these above efforts contribute to minimize the dropout rate and facilitate the students to complete the course.

**5.1.3 On an average, what percentage of the students progress to further studies and for employment? Give details for the last two years. (UG to PG to Ph.D and /or to employment)**

- ❖ Around 50% students passing out from UG go for PG studies either for M.A. Economics in the institution or at Amravati to some PG courses of their interest. Some pursue professional courses. Besides, 5 % of students acquire jobs or are in search of jobs by appearing competitive examinations.

It becomes rather a difficult for the college to make a follow up of such students after their passing from the institution because they disperse after completing their courses from the institution. However it is necessary to develop a mechanism to

keep record of such students. The institution too has the thought to devise such mechanism in future. The final year students are intimated to be in touch with the institution and regularly inform about their progress. We also try to be in touch with these students by collecting their contact number and address while giving them admission.

**5.1.4 How does the institution facilitate the placement of its outgoing students? What proportions of the graduating students have been employed? (average of last five years)**

- ❖ There is Career Counseling Cell/Placement Cell in the institution. The advertisement published in the newspapers, employment news and such other sources are displayed on the notice board in the library. Some of the corporate houses like HDFC Bank, INC, INDIABULLS, Orion CALLTECH and PRAHAR have carried campus interviews during the last five years in the institution. Besides, the sports students of our college have joined as Home-guards, State Police Force, S.R.P.F., and C.R.P.F. etc.

The exact data in this regard is not available in the institution. However it has come to the notice of our college that after completing their UG and PG courses from the institution they have succeeded in getting jobs in government and in private sectors. There are others who have taken up as businessman and some are engaged in the occupation of agriculture and developed their good position in the neighborhood.

**5.1.5 How does the institution facilitate and support students for appearing and qualifying in various competitive examinations? Give details on the number of students coached, appeared and qualified in various competitive examinations (Average of last five years) (UGC-CSIR-NET, SLET, GATE, CAT, GRE, TOFEL, GMAT, Civil Services- IAS,IPS,IFS, Central/State services etc. )**

- ❖ In order to facilitate and support the students for appearing and qualifying various competitive examinations, we have organized workshops in the institution to

guide them for such examinations. The college also purchases regularly books regarding the syllabus and guidance of such competitive examinations. These books are issued to them on demand. The faculty members also provide their counseling to the students during their lectures and when they meet personally. The Career Counseling Cell/Placement Cell helps them by publishing advertisements from newspapers and from employment news etc. Special remedial and coaching classes for entry in services for SC/ST/OBC and minority class students are conducted. One student has qualified as Chartered Accountant and 3 (three) students have passed NET/SET examination. There are students who have been recruited in state services like Home-guard, State Police Force, CRPF, SRPF etc.

**5.1.6 Give a comparative analysis of the institutional academic performance with reference to other colleges of the affiliating University and the university average. ( Pass percentage, Distinctions, Gold medals and University Ranks, Marks obtained in relation to university average etc.(Last five years' data)**

- ❖ The comparative analysis of the institutional academic performance with reference to other colleges of the affiliated university and the university average is as:

Year	Class	College Result	University Result
<u>2006-07</u>	B.A.	<b>47.27%</b>	<b>32.00 %</b>
	B.Com	<b>77.78%</b>	<b>60.05 %</b>
<u>2007-08</u>	B.A.	<b>27.00%</b>	<b>33.37 %</b>
	B.Com	<b>100.00%</b>	<b>60.76 %</b>
<u>2008-09</u>	B.A.	<b>07.48%</b>	<b>33.58 %</b>
	B.Com	<b>18.52%</b>	<b>56.15 %</b>
<u>2009-10</u>	B.A.	<b>15.71%</b>	<b>37.41 %</b>
	B.Com	<b>38.46%</b>	<b>56.75 %</b>
	B.Sc. I	<b>00.00%</b>	<b>33.16 %</b>
	M.A.I	<b>12,50%</b>	<b>33.43 %</b>
	B.A.	<b>10.07%</b>	<b>33.67 %</b>

	B.Com	<b>40.74%</b>	<b>49.09%</b>
	B.Sc.II	<b>05.88%</b>	<b>26.98 %</b>
	M.A.	<b>00.00%</b>	<b>48.04 %</b>

It is a matter of great pride for the institution to mention here that Ku. Deepali S. Wankhade, a student of the B. Com III stood VI Merit from the respective university during the session 2005-2006.

The details regarding the result of career oriented programmes, and distinctions are provided in the departmental profiles of the respective departments.

## **5.2 Student Support**

### **5.2.1 Does the institution publish its updated prospectus, handbook and other student information material annually? If yes, what is the information disseminated to students through these publications?**

- ❖ Yes, the institution every year publishes its update prospectus. It carries in details the number of programmes offered, procedure of admission, fee structure, rules and regulation, code of conduct, scholarships and concessions, academic calendar, holidays, information about the Management and staff, goals and mission etc.

The college magazine '*Shivrushti*' is published annually at the end of the session. It is the mouthpiece of the institutional activities. It is the mirror of performance of the students and staff. It contains the creative side of the students. Apart from this the wallpaper entitled '*Shivdarpan*' is published periodically.

Our website also contains in detail the information regarding the institutional activities.

### **5.2.2 Does the institution provide financial aid to students? If yes, specify the type and number of scholarships/ free ships given to the students during the last**

**academic year by the institution (other than those provided by the social welfare departments of the State or Central Governments).**

- ❖ The institutional staff has declared some financial aid to the outstanding performance of the students. The detail is given in the prospectus of the institution.

Apart from this, the students who are not in a position to pay the lump sum fees are given installment facility. The students from socially backward class are given facility to pay their fees from their scholarship.

### **5.2.3 Give details of schemes for student welfare? (Insurance, subsidized canteen facilities, special diets, student counseling support, “earn while you learn” scheme etc.**

- ❖ There is common insurance “Student Safety Insurance” for all the admitted students; they are insured compulsorily under this scheme with one nominal installment at the time of admission. The university has made it compulsory to all the institutions affiliated to it.

The faculty member acts as a friend, philosopher and guide to every student. The needy students are helped to solve most of their problems in and out of the campus. Some faculty members are also provided financial assistance to the students for purchase of uniform and payment of admission and examination fees. The department of sports provides nutrition diet to all the sport persons during the preparatory and practice period. The health center helps the students to maintain their physique. There is a canteen facility available in the institution. It is run by local worker and is supervised by the college. The students are provided stationery and college uniform in subsidized amount by the student consumer cooperative stores.

The students are provided job oriented information through Career Counseling Cell/Placement Cell. The students are also motivated to work in nearby shops, business malls and industries. The needy students are given special attention.

They are given opportunity to work in the institution, such as data entry in the library and such other works.

#### **5.2.4 What types of support services are available to overseas students?**

- ❖ As the college belongs to rural area, hence we don't have overseas students' enrollment.

#### **5.2.5 Give details of the placement and counseling services for the students?**

- ❖ There is Career Counseling Cell/Placement Cell in the institution. It is constituted with a view to provide employment opportunities to the students. The cell publishes advertisements collected from the newspapers, employment news and such other sources. The students are guided by the committee members and other faculty for furnishing the details in the application form and other information in its regard. It also invites various business houses to conduct campus interviews in the institution. During the last five years we had invited such firms for the purpose. Attempts are made on the part of the institution to arrange more campus interviews in the future. Workshops are also carried out by the cell. The following programmes were arranged during the last two years:

- A one day workshop on university level on the topic, 'Competitive Examination and Personality Development' was organized on 22/01/2011.
- 02 Participants were sent on 26 to 28 /11/2010 in 'Rural Employment Workshop' organized by S.G.B.A.U. Amravati.
- Employment Workshop in NSS camp - 04/01/2011.
- A one day workshop was also organized on competitive examination on 09/12/2009.
- A Career Opportunity one day workshop was held in the college for the students by the cell.

#### **5.2.6 How does the institution encourage and develop entrepreneurial skills among the students?**

- ❖ The faculty members continuously engage themselves in counseling the students about their career. They are taken to the nearby industries and MIDC area to acquaint them with the first hand experience of the industrial functioning. They are allowed to have a free talk and interaction with the successful professionals. Some of the successful entrepreneurial are also invited into the college to have a face to face interaction with the students and are asked to share their personal views.

The COP course like Finance Management and Auditing sponsored by U.G.C. and approved by S.G.B.A.U. Amravati offers certificate, diploma and advance diploma courses are also useful to them in this direction.

During the last five years the students visited the following industries.

1. Kirloskar Industries Pvt. LTD. Akola.
2. Pills Pipe industries Pvt. LTD. Akola.
3. Morarji Synthetic Industries LTD. Buti Bori, Nagpur.
4. Jadhao Industries Pvt. LTD. Amravati.
5. Birla Cot Syn Industries LTD, Khamgaon.
6. Parle Industries Pvt LTD. Khamgaon.
7. Bamboo Plant Lavada Melghat.
8. Rajasthan Marbles Amravati.
9. Choupal Sagar (ITC.LTD) Amravati.
10. D-Mart Camp Road Amravati.

**5.2.7 Does the faculty participate in academic and personal counseling? If yes, give details on services provided during the last academic year?**

- ❖ Yes, the faculty participates in academic and personal counseling to the students actively. The students appearing for different eligibility tests and entrance tests are guided by the faculty members. They also help them to solve their personal and academic difficulties.

**5.2.8 Is there a separate guidance and counseling centre for women students? If yes, enumerate the activities of the centre.**

- ❖ The same cell operates both for male and female. Special guest lecturers were organised to guide them on necessary issues.

The following programmes were organised during the last five year.

- A workshop was organised on ‘Mahila Bachat Gat’
- ‘*Poshan Sundari Saptaha*’ is organised every year by Home- Economics department.
- ‘Medical Counseling Workshop’ was organised.
- Lectures on the issues related to health, women empowerment and legal guidance for women were arranged.
- Every year two girl students participate in women empowerment workshop at the university.
- Organisation of ‘Mahila Melava’ on 3<sup>rd</sup> January on the occasion of birth anniversary of Savitribai Fule.
- Medical diagnostic and Blood Group Detection camp.
- ‘Rubella Immunization Camp’ in coordination to Rotary Club Amravati.
- Aids awareness programme.
- Rangoli/ Handicraft/ Dish Decoration/ Flowers Arrangement etc programmes.

**5.2.9 Are there a Cell /Committee constituted for prevention/ action against sexual harassment of women students? If yes, detail its constitution and enumerate its activities (issues addressed during the last two years)**

- ❖ As per the guidelines received from the Ministry of Human Resource Department and Parent University the institution has established ‘Women Empowerment and Harassment Committee’. Until now no such issue has been reported to have found in the college campus. Necessary preventions such as campus monitoring, I. Card checking and compulsory (Uniform) Dress codes are taken as security initiatives in the college.

The Constitution of Women Cell:

Sr.No	Name	Capacity	
		1	Ku.Vijaya M. Wuike
2	Ku. C.S. Kale	Member	Female Teacher
3	Ku. Nanda Deshpande	Member	Female Teacher
4	Mr. Kishor V. Sable	Member	Male Teacher
5.	Mr. Manoj V. Jagtap	Member	Male Teacher
6.	Adv. Aruna V. Deshpande	Member	Lawyer
7.	Mrs. Smita S. Deshmukh	Member	lady NGO
8.	Ku. Pranita Mahore	Member	Student rep.
9.	Ku. Vinita Pandya	Member	Student rep.

The Activities of Women Cell:

1. To facilitate a gender-sensitive and congenial working environment
2. To provide guidelines for protection from sexual harassment.
3. To advise institution from time to time in matters of sexual harassment.
4. To prepare detailed guidelines relating to what would constitute sexual harassment and other acts that affect dignity of women for dealing with complaints.
5. To deal with complaints received or referred to the cell in respect of all kinds of harassment to women.
6. To deal with such other matters and issues connected with sexual harassment to women.

**5.2.10 Does the institution have a grievance Redressal cell? If yes, what are its functions? Detail the major grievances redressed during the last two years.**

- ❖ Yes, the institution has constituted a Grievance Reddressel Cell. The committee concentrates on maintain discipline and peace in the campus. It tries to settle matters which come to the committee. Until now the committee has received on

complaint in this regard. The matters regarding the staff and students are entertained by the committee.

The following is the Grievance Reddressel Committee constituted of seven members.

Sr.No	Name	Capacity
1	Mr. Manojkumar V.Jagtap	Convenor
2	Mr.Dadarao H.Meshram	Member
3	Ku. Vijaya M. Wuike	Member
4	Mr. Mahesh V. Awaghad	Member
5	Sau. Nanda H. Deshpande	Member
6	Mr. Sachin D. Bhamudre	Student Rep.
7	Mr. Yogesh Band	Student Rep.

The Grievance Reddressel cell of the college functions with the following purposes:

- To ensure a democratic environment in the campus,
- To acquaint all the teacher-trainees about their rights and duties,
- To solve the various personal and educational related grievances of the teacher-trainees
- To make the institution student friendly.
- To provide an exclusive platform to Women employees and Girl students to air their grievances either in person or in writing.
- To establish dignity, self esteem and respect for students without any gender bias in the system.
- To ensure the qualitative as well as quantitative development of the institution through the grievance and redressel cell.

The Grievance Reddressel Cell deals with the grievance of the students and staff. The cell only takes cognizance of the written complaints only. The cell tries to

make amicable solutions at the college level, failing which the grievance be referred to the LMC.

No Grievance has occurred as yet which was serious and unsolved and was reported to LMC.

**5.2.11 Is there a provision for acquiring computer skills / literacy for all students, in the curriculum? If yes, give details on how it is imparted, and level of proficiency.**

- ❖ Yes, there is provision of acquiring computer skill in commerce curriculum. In B.Com-I there is an optional subject for the student i.e. Computer Fundamental and Operating System (CFS). For B.Com.II, there is Information Technology and Business Data Processing (ITB). The students of B.Sc. also have an optional subject called Computer Application. Besides, there was a computer institute run by external agency for the enrolled students in the institution. A well equipped computer laboratory installed with twenty (20) computer systems for computer literacy and practice. The college library is partially computerized for the purpose of access, issue and data feeding of books.

**5.2.12 What value-added courses are introduced by the institution to develop life skills; career training; community orientation; good citizenship and personality development of students?**

- ❖ The four career oriented programmes run by the institution and the departments of Physical education, NSS, and ECA committee are actively involved for developing life skills, community orientation, good citizenship and personal development of students by organizing of various social activities in the institution. In addition the II<sup>nd</sup> year undergraduate students have to opt for Environmental Studies as compulsory subject as per the rule of the university.

**5.2.13 How does the institution ensure safety and security of the students, faculty and the institutional assets?**

❖ In order to ensure safety and security of the students, faculty and the institutional assets there are following provisions made in the institution.

- It is mandatory for the students to wear uniform and I. Card in the college campus.
- All the institutional assets are duly insured.
- As per the university provision there is a 'Student Safety Insurance' covered for every students at the time of admission.
- There is a security guard posted at the entrance to keep the trespassers and others from entering the premises.
- During the night there is a night watchman, he keeps check on nuisance and unwanted happening in the premises.
- The discipline committee and the staff keep keen observation and watch on the happenings in the premises.
- There is a 'Group Insurance Scheme' for the staff.
- A compound wall built all round the college to keep the trespassers and others from entering the premises.

### **5.3 Student Activities**

#### **5.3.1 Does the institution have an Alumni Association? If yes,**

❖ Yes, the institution has an Alumni Association. Its office bearers are

**1. List its current Office bearers**

Sr.No.	Name	Position Held
1.	Dr. B. R. Waghmare, Controller of Examination, S.G.B.A.U, Amravati.	President
2.	Mr. Surendra G. Mohod, Ex. Superintendent, Y.D.V.D. Arts & Commerce college, Teosa	Executive President
3.	Dr. S. B. Bhagat, Principal, Ramakrishna Mahavidyalaya, Darapur.	Vice-President
4.	Mr. Sudhir A. Wankhade, Y.C.M.O.U. study center, Y.D.V.D. Arts & Commerce College, Teosa.	Secretary
5.	Mr. Nana H. Kalkar, Junior College Teacher, Y.D.V.D. Arts & Commerce college, Teosa.	Joint Secretary
6.	Mr. G. S. Meshram, Principal, Bharatiya Mahavidyalaya, Morshi.	Member
7.	Ku. Deepali S. Wankhade, Credit Manager, Bank of Maharashtra, Amravati Branch	Member
8.	Ku. Vishakha R. Molke, Advocate, Session court, Amravati.	Member
9.	Mrs. Jyoti Wankhade, Head Mistress, Krushnabai Dandale Girls college, Teosa.	Member
10.	Mr. Anil R. Thul, Sarpanch, Grampanchyat, Teosa.	Member
11.	Mr. Shantanu R. Deshmukh, Ex. Speaker, Agriculture & Animal Conservation, ZP, Amravati.	Member

**ii. List its activities during the last two years.**

Sr.No.	Activities
1.	The Association in its meeting held on 28/01/2012 has planned to

	organized programmes like arrange speeches on creating awareness, competitive examinations workshops, tree plantation and such other confidence building programmes to motivate the students.
2.	The successful alumni delivered speeches to the students on current affairs and other relevant topics; they also guided regarding professional courses and conducted personality development programmes.
3.	The Association has its own Bank Account with The Central Bank of India, Teosa. <u>A/C No.3165246082.</u>
4.	The Association is making efforts to raise corpus for carrying out various welfare activities.

**iii. Give details of the top ten alumni occupying prominent positions.**

Sr.No.	Name and year of pass out	Position held
1.	Dr. B. R. Waghmare 1974-1975	Controller of Examination SGBAU Amravati.
2.	Dr. S. B. Bhagat 1974-1975	Principal, Ramkrushna Mahavidyalaya, Darapur.
3.	Mr. G. S. Meshram 1974-1975	Principal, Bharatiya Mahavidyalaya, Morshi.
4.	Ku. Deepali S. Wankhade 2005-2006	CA, Credit Manager, Regional office Bank of Maharashtra, Amravati .
5.	Adv. Harish Kelzarkar 2003-2004	Advocate, High Court, Mumbai
6.	Mr. Dipak R. Gofne 2005-2006	Executive, Account & Finance, India Power Limited, Amravati.
7	Ku. Vishakha R. Molke 2003-2004	Advocate, Session court, Amravati.
8.	Mrs. Chayya V. Dandale	Director, Maharashtra Cotton Federation,

	1985-1986	Senate Member S.G.B.A.U, Amravati & President, Amravati district Women Congress (Rural)
9.	Mr. Naresh Ingale 2003-2004	Assistant Professor, Shankar Maharaj Mahavidyalaya, Pimpalkhuta. Dist. Amravati.
10.	Mr. Shantnu R. Deshmukh 1990-1991	Ex. Sabhapati, Agriculture & Animal Husbandry, ZP, Amravati.

**iv. Give details of the contribution of alumni to the growth and development of the institution.**

- ❖ The alumni meet regularly once a year. They contributed a corpus and opened an account in The Central Bank of India, Teosa. It has voluntarily raised its own fund. The Alumni utilizes it to carry out various welfare activities in the college. The association has planned to organize programmes like speeches on creating awareness, competitive examinations, workshops, tree plantation and such other confidence building programmes to motivate the students.

**5.3.2 How does the institution encourage its students to participate in extra-curricular activities including sports and games? Give details on the achievements of students during the last two years. (Institution level/ inter-collegiate / Inter-University/ Inter-state/ National/ International)**

- ❖ To encourage the students to participate in extra-curricular activities including sports and games, we have the department of sports, extra-curricular activities committee and NSS. They take every possible effort to ensure maximum participate in extra-curricular activities including sports and games. The sport persons are provided admission on priority basis. The students taking part are provided special diet, sports kits and necessary paraphernalia. The above committees encourage for their participation in programmes on institutional level, inter-collegiate level, youth festival and in annual social gathering and in other cultural activities arranged in the college and out of the college during the session.

The details of the participation and achievement of our students during the last two years is as below.

### **2009-2010**

- Mr.Parag Gawande B.Com III Participated in inter university Gymnastics and Open National. He was given certificate for outstanding performance.
- Mr.Ankush Changole B.Com I Participated in district, division and state level tournaments. He won gold medal in district and division. He was selected for National tournament at Jamshedpur, selected in SRP force.
- Mr.Snehal Gawai, B.Com-I participated in state and vidarbha level kabaddi level tournament. He is selected for Indian Army.
- Mr.Submit Pidekar, B.A.-I participated in state and vidarbha level kabaddi level tournament. He is selected for Maharashtra Police Force.

### **2010-2011**

- Mr.Parag Gawande, B.Com III participated in intercollegiate gymnastic tournament and was selected in the interuniversity gymnastic team of the respective university. He was the university color holder. He has also participated in the state and national level tournaments and was awarded as a best Gymnast for both the tournaments.
- Mr. Nikhil Deshmukh B.Sc- 1 was honored as a Best Player as a Softball and Baseball game.
- He was also selected in interuniversity Softball as well as Baseball University team.
- Nikhil Deshmukh also has received an honour receiving two colors for the two games in a single session from this institution. He is received to be called an outstanding player of the session.
- The Kabaddi team from the institution participated in a various invitational State level tournament and received prizes like 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> or Silver & Bronze Placement.
- Mr. Harshal Kene B.Com – 3 recruited in SRP.

- Mr. Sumit Pidekar B.A. - 1 recruited in Police Force.
- Mr. Chaudhari B.Com -2 Recruited in Air Force
- Mr. Aniket Bokey B.A. – 1, recruited in Indian Army

### 2011-2012

- Mr. Nikhil P. Deshmukh, B.Sc-II is the color holder from the concerned university in Base ball. He also participated in 18<sup>th</sup> Senior Maharashtra State Soft Ball Championship(Men's) at Sholapur. He was the Runner (Second Place) in the tournament.
- Mr. Nikhil P. Deshmukh, B.Sc-II is the color holder from the concerned university in Softball. He has received an honour of receiving two colors for the two games in a single session from this institution second time.
- Mr. Bhushan R. Agarkar, B.Sc –I participated in Athletics and stood at IIIrd position in 200 mts.
- The college cricket team participated in the D-I. Zone organised by the concerned university, it was the zone winner.

Apart from this the students from the institution participated in the following games and sports in intercollegiate tournaments:

Sr.No.	Name of the Event	Number of Participations		
		2009-2010	2010-2011	2011-2012
1.	Baseball	--	<b>02</b>	<b>01</b>
2.	Softball	--	<b>02</b>	<b>01</b>
3.	Kabbadi	<b>12</b>	<b>12</b>	<b>12</b>
4.	Volley Ball	<b>12</b>	<b>12</b>	<b>12</b>
5.	Cricket	<b>15</b>	<b>15</b>	<b>15</b>
6.	Wrestling	<b>04</b>	<b>04</b>	<b>01</b>
7.	Athletics	<b>06</b>	<b>06</b>	<b>04</b>

8.	Youth Festival	<b>25 students</b> <b>02 teachers</b>	--	<b>17 students</b> <b>02 teachers</b>
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During the college annual social gathering there is a scheduled programme for four days. The students are encouraged to perform in one act plays, mime, dance, group dance, group songs, mimicry, recital of classical and bhavgeet along with elocution competition, debates, essay competition, Rangoli, flower decoration, dish decoration, handicraft and field games such as Kabaddi, cricket, volley ball, wrestling, athletics etc,

**5.3.3 How does the institution involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the major publications/ materials brought out by the students during the previous academic session.**

- ❖ Apart from the periodical publication of posters and wallpapers i.e. ‘*Shivdarpan*’. We have a college magazine “*Shivsrushti*” published every year. It is a platform provided to the students and staff to express their literary talent. It includes poetry, articles, short stories etc. from English, Hindi and Marathi language. The information regarding the Management, Institution and its various departments is also provided in the magazine. The photographs of achievement and activities in concerned to the students and staff participation in various activities is also published in the magazine. In short the magazine is the mirror to the previous year’s events, activities and performance.

**5.3.4 Does the institution have a Student Council or any similar body? Give details on its constitution, major activities and funding.**

- ❖ Yes, as per the university directions there is a duly constituted Student Council in the institution. The college student council is constituted vide section 40(2) (b) of Maharashtra University Act 1994. As per the guidelines the enrolled students who have secured highest marks in the previous examination are nominated on the student council along with nomination of representatives of girls, NSS, sports and

cultural fields. Elections are held as per the schedule given by the university and General Secretary is elected in democratic way. He serves as a college representative to the University Students' Council.

The details of its constitution, major activities and funding are as follows.

- **Details of its Constitution: (2011-2012)**

Sr.No.	Category	Number
1.	As per academic record of the previous examination from every class/section	10
2.	Girls category nomination	02
3.	NSS category nomination	01
4.	Sports category nomination	01
5.	Cultural Fields category nomination	01

- **Major Activities**

The major activities are the participation and conducting the annual social gathering under the supervision of the extra-curricular activities committee and the Principal. Apart from this they celebrate programmes such as Teacher's Day, participation in youth festival, participation in debate competitions in and out of the college, cultural programmes organised by university, arrange study and educational tours and other programmes such as birth and death anniversaries of great men.

- **Funding**

The institution collects fund from the students in the form of fees under the head extra-curricular activities as stipulated by the university. The amount whatever is collected during that session from the students under the above head is spend upon

the activities such as college annual gathering and other such activities organized by the Student Council.

**5.3.5 Give details of the various academic and administrative bodies and their activities (academic and administrative), which have student representations on them.**

❖ The details of the student representation on the various academic and administrative bodies are as follows-

- College Student Council constituted vide section 40(2) (b) of Maharashtra university act 1994.
- Women Empowerment and Harassment Committee (Two students)
- Library Advisory Committee (Two students)
- NSS Advisory Committee. (One male one female)
- Grievance and Reddressel Committee (Two students)
- Study Circle of Various Departments.
- Magazine committee (Three students).
- Committees during Annual Social Gathering.

**The activities performed are:-**

- The student council supports for the smooth conduct of annual social gathering, teacher's day, organization of study tours, participation in youth festival, celebration of cultural programmes and debates.
- The students who are nominated on the library advisory committee express their views and demand about the library.
- The students on the NSS advisory committee support the NSS officers for the smooth conduct of regular and camp activities of NSS.
- The students who are nominated on Reddressal and Grievance committee help the committee for its smooth functioning and redress the grievances.

- The office bearers of the different study circle of the various departments carry out activities such as quizzes, debates, group discussion, speeches, publishing wallpapers and posters etc.
- The three students nominated on magazine committee assist the board of editors to collect the material and scrutinize it for further publication. They also help to publish wall posters during various occasions.
- These students help in maintaining discipline and help to conduct programmes during the Annual Social Gathering.

**5.3.6 Does the institution have a mechanism to seek and use data and feedback from its graduates and from employers, to improve the growth and development of the institution?**

- ❖ Yes, the college collects feedback from its alumni and employers to improve the growth and development of the college.

**5.4 Best Practices in Student Support and Progression**

**5.4.1 Give details of institutional best practices towards Student Support and Progression?**

- ❖ The details of institutional best practices towards Student Support and Progression.
  - There is a provision for the students for admission with the receipt of minimum fees. The remaining amount of fees is deducted from their sanctioned scholarship fund. This advantage is provided to the socially disadvantage and economically backward class students only.
  - The students who belong to open category are also provided installment facility if they find themselves short to pay the fees in one stroke.
  - There is a provision of GOI, PTC, and other state government scholarships and free ships.
  - The staff provides financial aid to the students on their academic and outstanding performance.

- The provision of Remedial and Coaching classes for entry in services for SC/ST/OBC and Minority students.
- Provision of computer laboratory and Internet facility.
- An ICT enabling teaching learning room with audio-visual aids etc.
- A Home Economics laboratory separately for girl students.
- Provision of student's representation on various academic and administrative bodies to provide them opportunity of self growth.
- The facility of coin box, first aid box, complaint box.
- Rest rooms separately for girls and boys.
- Well furnished and spacious classrooms.
- Special attention is given for students' participation in NSS, games and sports and in extracurricular activities during the session. The students are motivated for their participation in all the activities performed in the college and at university and other levels.
- Provision of admission on priority basis for outstanding sports persons, playing kits and refreshments, incentive marks, coaching and training, TA/DA for participation, regular counseling about diet, health and fitness are some of the facilities provided for participants in games and sports, and in extracurricular activities.
- Organisation of various activities by NSS. It plays active and vital role in providing participation of students in community services.
- Provision of I. Card, B.T. Dress Code for the enrolled students.
- An update prospectus containing all the required information related to Management, Institution, courses taught, fee structure, scholarships and free ships, Incentive marks, external services, information about general rules of discipline, attendance, academic calendar, vacations, games and sports, library services etc.
- Provision of extra classes and speeches by experts is helpful for the students to acquaint themselves with the course.
- Organization of annual social gathering, participation in institutional, inter institutional and university level games, Youth festival.
- College magazine "*Shivrushti*" and wall poster '*Shivdarpan*' is helpful for providing a literary platform to the student creative faculty.

**For Re-accreditation:**

- 1. What were the evaluative observations made under Student Support and Progression in the previous assessment report and how have they been acted upon?**

**Peer Team Observation:**

There is no formal counseling or Employment guidance cell in the college.

**Our Compliance:**

- ❖ At the commencement of the session various committees are constituted for the smooth functioning of the activities in the institution. There is Career Counseling Cell/Placement Cell in the institution. The librarian Mr. Ravikant N.Mahindkar acts as a convener of the cell. The cell works in order to provide information to the students regarding advertisement related to jobs by displaying it on the display board.

**Peer Team Observation:**

There is a recently formed Alumni Association in the College. It is suggested to strengthen the activities of the association.

**Our Compliance:**

- ❖ The Alumni Association which was constituted during the first Assessment and Accreditation of NAAC was at the infant stage. We are making efforts so that the Alumni could provide some concrete programmes to the institution by arranging their meetings once in a session. The Association in its meeting had planned to organized programmes like arrange speeches on creating awareness, competitive examinations workshops, tree plantation and such other confidence building programmes to motivate the students. It has its own Bank Account in Central Bank of India, Teosa with A/C No.3165246082.

### **Peer Team Observations:**

Feasibility studies be conducted on these requests received from students and parents: Conduct periodic sessions on personality, placement and career planning development, etc.

### **Our Compliance:**

- ❖ After the NACC assessment the institution had made a mindset to organize periodic sessions/workshops on personality development and career planning, development etc. On the above recommendation of peer team, workshops were organized on personality development and career guidance for the students in the institution. The COP courses in four programmes, the campus interview and the activities organized by Career Counseling Cell/Placement Cell are enough to show the institutional efforts in this regard.

### **Peer Team Observation:-**

More efforts be made pedagogy interesting so that disinterest and dropout rate be checked-

### **Our Compliance:-**

- ❖ To make the Pedagogy interesting the faculty members in the institution has made the teaching learning process more interesting. The use of audio-visual aids, viva-voce in arts discipline, and internal assessment in commerce discipline and seminar with internal marks and semester system in B.Sc is an admirable step

taken in this direction. The four add-on courses under career oriented programmes with certificate, diploma and advance diploma courses has made the students more campus edict. Their stay in the institution with a purposeful event has brought about interest and decreased the dropout rate as compared to the last assessment of the institution.

The organisation of various workshops, seminar and conferences and programmes on career opportunity, employment opportunities etc are some of the vital steps taken by the institution.

**1. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Student Support and Progression?**

- ❖ Since the previous assessment and accreditation the institution has introduced courses like music as an optional subject for Arts discipline, B.Sc, and M.A.Economics Besides, there are four career oriented programmes. We have recently furnished a proposal to U.G.C. for introduction of undergraduate courses in Human Rights Education and a proposal for the organization of seminar.

The faculty members have voluntarily raise funds to facilitated the students for their academic and other outstanding performance The sport persons who participate in various tournaments are supported financially, they are also provided with playing kits and nutrition diets. The health center with equipments is provided for their exercise free of cost. The scheme for Students Insurance, provision of remedial and coaching classes for SC/ST/OBC and minority students and free access in library are the admirable steps taken by the institution. The library along with latest edition also provides subscription to journals and periodicals. The Internet facility in the library and computer laboratory is a major step taken in this direction.

The organization of activities by NSS, physical department and extracurricular activities committee provides platform for the students' participation in curricular and extra-curricular activities. The Career Counselling Cell helps for placement opportunities to the students in various fields.

**CRITERION VI: GOVERNANCE AND LEADERSHIP**

*6.1 Institutional Vision and Leadership*

**6.1.1 State the Vision and Mission statement of the institution and give details on how the institution**

- a) **ensures that the vision and mission of the institution is in tune with the objectives of the Higher Education policies of the Nation?**

**b) translates its vision statement into its activities?**

VISION

Shri Shivaji Education Society, Amravati was established in the month of December 2, 1932. The vision of the society is to make special efforts for the progress of education in vidarbha and elsewhere, particularly for the poor and backward classes and whereas it is necessary to start special institutions for achieving this objectives, in the faculties of Agriculture, Science, Literature, Commerce, Industry, Arts and Law and to encourage Games and Sports, Women Education, Biotechnology, Medical Education with Hospital and Medical Research Centre Etc.

MISSION

**'Tamaso Ma Jyotirgamaya'**:- **"LEAD ME FROM DARKNESS TO LIGHT"** This is a prayer taken from Rigweda, having a noble and exalted mission. This is the noble mission of Shri Shivaji Education Society Amravati. The institution is Internet by Shri Shivaji Education Society, Amravati. Hence ultimately the institution becomes a natural heir to the mission of the society. As per the above sloke the institution too is determent to strive for the removal of Darkness from Human Mindset through Education and thereby bring light and wisdom into human life. As the institution is located in rural area the students are children of farmers belonging to low- earning families. The institution will provide best opportunities in the field of education to the unprivileged, poor and backward class students. It will be with the help of modern infrastructure and learning resources and other facilities. The institution from its inception is earnestly, steadily and sincerely endeavored to bring this mission to fruition.

GOALS

The institution was established in the year 1971. The institution is Internet by Shri Shivaji Education Society, Amravati. Our institution right from its inception has committed itself to follow the following goals.

- To bring about higher educational progress in rural areas.

- To encourage women education.
- To encourage physical, cultural, social and educational development within the students
- To co-operate with government organization and non government organization for the purpose of promoting the cause of education and spread of knowledge and culture.
- To provide various facilities for social development by the means of infrastructure available in the institution.
- To bring about upliftment in the educational standards of the poor and backward class students.

The Management to which the institution is associated runs institutions in almost all the areas of education. The college provides education in Arts, Commerce and Science with undergraduate courses with an addition to M.A. Economics and COP programmes. Besides, we have furnished a proposal to UGC for Introduction of under graduate courses and proposal for the organization of seminar under the scheme of Human Rights Education with a view to contribute a share of the existing high objectives of the HEIs and universities through the higher education policy of the nation.

The institution is taking almost all possible steps and employing measures to implement its vision statement into activities. The mission statement “*Tamaso Ma Jyotirgamaya*” i.e. LEAD ME FROM DARKNESS TO LIGHT. In the light of the above, organisation of various co-curricular and allied activities are arranged. Introduction of UG and PG courses, career oriented programmes is surely an attempt made by the institution in bringing the stakeholders into the horizon of knowledge from the dark corners of ignorance and development in physical infrastructure in the college.

**6.1.2 Enumerate the Management’s commitment, leadership-role and involvement for effective and efficient transaction of the teaching-learning processes.**

- ❖ The Management of the college Shri Shivaji Education Society, Amravati is extremely cooperative and encourages for the overall growth and prosperity of the college and the students enrolled.

The measures taken on the part of the Management for effective and efficient transaction of the teaching -learning process are:

- The LMC meeting is scheduled every year once to take periodical review of the academic and administrative efforts. There are personal visits by the Office Bearers of the Management to keep control upon the entire working in the institution.
- It provides its generous financial help in building infrastructural facilities.
- It leaves no efforts to helping the college in initiating new programmes/ courses as per the needs and demands of the stakeholders.
- The office bearers of the society in spite of their busy schedule mark their presence in almost all programmes arranged by the institution as and when invited.
- The resolutions regarding the service conditions are resolved by the LMC and the faculty members are given whole hearted co-operation.
- The Management provides provision to elect / nominate three teachers and one non-teaching member to be appointed on LMC.
- Academic suggestions put forth by the teaching staff and LMC are taken note of by the Management.

This shows the generous attitude of the Management towards its employees.

### **6.1.3 How does the Management and the Head of the institution ensure that responsibilities are defined and communicated to the staff of the institution?**

- ❖ Generally, the Management uses the forum of LMC to have a dialogue through the representatives of the staff. In case of serious matter it prefers to communicate with the staff by holding general meetings. The meetings of the college council are scheduled from time to time. In the meetings, formation of various academic and administrative committees is made to fix and assign various responsibilities to the staff. The Principal during the meeting or at regular interval takes the review

of the decisions taken and workings of the committees. There are general notices issued by the Principal time to time in order to carry on the smooth implementation of various activities in the institution. He also tries to make oral communication with the staff members to ensure that the responsibilities provided are properly carried out.

**6.1.4 How does the Management/Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the management, to review the activities of the institution?**

- ❖ In order to ensure that adequate information (from feedback and personal contacts etc.) is available for Management, to review the activities of the institution. The Principal always remains in touch with it through regular meetings and official letters at the head office of the Management. Besides, there is LMC meeting once in a year. It is not possible to arrange frequent meetings as the society has large number of institutions. In this meeting the Principal submits an account of various activities in relation to academic and administrative growth of the institution. In order to make himself update with the activities the Principal takes regular feedback and submits it for review to the Management. Apart from this, there are representatives of the Management on various committees such as building committee, purchase committee, IQAC etc. to be in touch with the institution.

**6.1.5 How does the management encourage and support involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes?**

- ❖ The constitution of LMC by the Management is an important step in this direction. Before taking any policy decision it takes the staff into confidence and maintains transparency and democratic spirit in its decision. This becomes a milestone for the staff and they are motivated to deliver their best. It takes regular review of the effectiveness and efficiency of the staff and institutional process and provides their precious guidance for improvement. They are also felicitated for their outstanding performance and achievements. The Management always guides and permits the staff for upward mobility and to achieve the best and unfathomed.

**6.1.6 Describe the leadership role of the Head of the institution, in governance and management of the institution.**

- ❖ As per the Ordinance no 24 of SGBAU Amravati, the Principal is an executive and academic head of the institution. He enjoys the powers, responsibility for admission of the students and to maintain discipline in the college. He is responsible for the receipts, expenditure and maintenance of the college. He works for the management of library and further correspondence of the college. He consults and elicits the opinion of each and every staff member and further holds regular meetings before any important decision. He being the leader tries to bring out the best of himself and his staff.

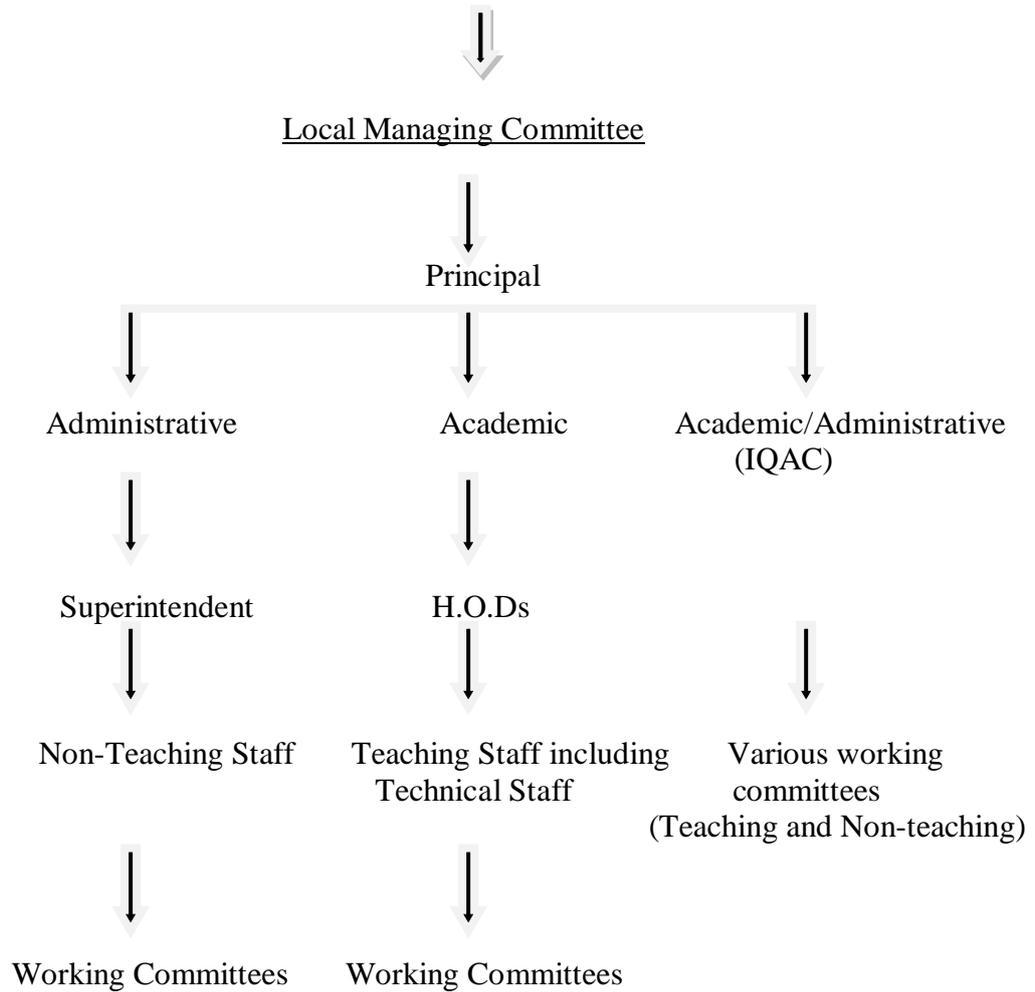
**6.2 Organizational Arrangements**

**6.2.1 Give the organizational structure and details of the academic and administrative bodies of the institution. Give details of the meetings held, and the decisions taken by these bodies, regarding finance, infrastructure, faculty recruitment, performance evaluation of teaching and non-teaching staff, research and extension activities, linkages and examinations held during the last two years.**

- ❖ The organizational structure and details of the academic and administrative bodies of the institution is as follow:-

**A BIRD'S EYE VIEW OF THE ORGANIZATIONAL  
STRUCTURE OF THE INSTITUTION.**

Executive Committee: Shri Shivaji Education Society, Amravati



Executive Committee:

Shri Shivaji Education Society, Amravati

Sr.No	Name	Designation
1	Hon'ble Adv. Arun B. Shelke.	President
2	Shri. Dilip B. Ingole.	Vice-President
3	Dr. Sudhir N. Patil.	Vice-President
4	Vacant	Vice-President
5	Dr. Waman P.Raut.	Treasurer
6	Shri. Ramesh S. Hingankar.	Member
7	Dr. Dinkarrao V.Gaigole.	Member
8	Adv. Arvind Tidake.	Member
9	Mr. Rajabhau Deshmukh.	Member
10	Dr. V.G. Thakare. (Principal)	Secretary
11	Shri. Bharat J. Gawande. (Headmaster)	Nominated Member
12	Shri. R. D. Jadhav.(Headmaster)	Nominated Member
13	Shri. Pradeep W. Charjan. (lecturer)	Nominated Member

Local Managing Committee

Y.D.V.D. Arts and Commerce College, Teosa.

Sr.No	Name	Designation
1	Hon'ble Adv. Arun B. Shelke	Chairman
2	Shri. Dilip B. Ingole.	Member
3	Dr. Sudhir N. Patil.	Special. Invitee
4	Mr. Rajabhau N. Deshmukh.	Member
5	Shri. H. B. Bokey.(Ex. Principal)	Member
6	Prof.Hemant R. Deshmukh.	Member
7	Shri. Devidas M. Pande.	Member
8	Dr. Jaywant D. Wadate.	Principal/Secretary
9	Mr. Dadarao H. Meshram.	Teacher representative
10	Mr. Vinayak H. Bhatkar.	Teacher representative
11	Mr. Manojkumar V. Jagtap.	Teacher representative
12	Mr. Mahesh V. Awaghad	Non-teaching representative

The Constitution of Annual Quality Assurance Cell for the

Session 2011 -2012 as per the Guidelines of NAAC in the Institution.

Sr. No.	Name	Designation
1	Shri. Dilipbabu Ingole.	Chairman / Rep. of Management
2	Dr. Jaywant D.Wadate.	Principal/Secretary
3	Mr. Umesh V. Kadu.	Co-ordinator
4	Shri. Harinarayan.B. Bokey.	Member
5	Mr. Dadarao H. Meshram.	Member
6	Mr. Anil.R. Waghmare.	Member
7	Mr. Kishor V. Sable.	Member
8	Mr. Charandas.G. Solanke.	Member
9	Shri M.V.Avaghad.	Member
10	Shri. Krisnakant.J. More.	Member

The details of the meetings held, and the decisions taken by these bodies, regarding finance, infrastructure, faculty recruitment, performance evaluation of teaching and non-teaching staff, research and extension activities, linkages and examinations held during the last two years are as follows:

Decisions taken by the Local Managing Committee Meeting held on **Dt.03-10-2009.**

Item no	Decisions Taken
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ADMINISTRATIVE SUBJECTS:	
1.	To pay homage to the departed souls.
2.	To confirm the minutes of the last meeting.
3.	To grant approval to the action taken report, on the decisions taken on the subjects during the last meeting.
4.	To grant approval to the academic yearly report during the session 2008-2009 submitted to LMC as per Maharashtra University Act 1994 of which Act 85(05).
5.	To grant approval to the leaves taken by the staff.
6.	To grant approval to the new recruitments of the staff in the institution.
7.	To grant approval to the CHB appointments of the teaching staff during the session 2009-2010.
8.	To confirm the services of the teaching and non teaching staff.
9.	To grant approval to the time being promotions of non teaching staff.
10.	To grant approval to the promotion list of the non teaching staff on the regular vacant posts.
11.	To approve the proposal regarding condonation of break/breaks in services.
12.	To grant approval to the staff justification given by the Joint Director, Higher Education during the session 2008-2009.
13.	To grant approval for the procedure to the concerned for the additional receipt of scholarship to the girl students who are enrolled in the women hostel.
14.	To grant approval to the condonation of break/breaks in services.
15.i	To grant approval to open the provident fund of newly recruited staff.
ii	To grant approval to the IQAC Report for the session 2008--2009.

FINANCIAL SUBJECTS:
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1.	To grant approval to the Audit Statement, Balance Sheet certified by the Chartered Accountant for the session 2008-2009.
2.	To grant approval to the Budget and Annual Economical Budget for the session 2009-2010 and 2010-2011.
3.	To grant approval to the receipt and expenditure till the date of meeting.
4.	To grant approval to the closing balance in the Bank Account.
5.	To grant approval to the un-received grants from the government till the date of meeting.
6.	To grant approval to the expenditure from 1 April 2009 to 03 October 2009.
7.	To grant approval to open an independent account in the bank for the receipt and expenditure of the women hostel.
8.	Any other financial subjects.

<b>ACADEMIC SUBJECTS:</b>	
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1.	To grant approval to the class-wise enrollment of grant and non grant basis sections for the session 2009-2010.
2.	To grant approval to the faculty- wise, class- wise and teacher- wise results of summer 2009.
3.	To grant approval to the proposal for new sections/ faculty/ courses.

<b>OTHER EDUCATIONAL SUBJECTS:</b>	
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1.	To grant approval to the grant in aid for English Literature.
2.	To grant approval to start the Career Oriented programmes 1. Fashion Designing 2. Health Club Management sanctioned and sponsored by UGC from the session 2009-2010 in the institution.
3.	To grant approval for the process of admission to the girl students in the women hostel.

PHYSICAL DEVELOPMENT SUBJECTS (Infrastructure related )	
1.	To grant approval to the expenditure incurred upon the construction of women hostel till the date of meeting.
2.	To grant approval to the expenditure upon the received grants from UGC under XIth plan.
3.	To grant approval to the purchase of equipments, furniture from the college consumer co-operative stores.
4.	Any other discussion taken by the permission of Chairman.

**Decisions taken by the Local Managing Committee Meeting held on  
Dt.18.08 .2010**

Item no	Decisions Taken
ADMINISTRATIVE SUBJECTS:	
1.	To pay homage to the departed souls.
2.	To confirm the minutes of the last meeting.
3.	To grant approval to the action taken report, on the decisions taken on the subjects during the last meeting.
4.	To grant approval to the academic yearly report during the session 2009-2010 submitted to LMC as per Maharashtra University Act 1994 of which Act 85(05).
5.	To grant approval to the leaves taken by the staff.
6.	To grant approval to the new recruitments of the staff in the institution.
7.	To grant approval to the CHB appointments of the teaching staff during the session 2010-2011.
8.	To confirm the services of the teaching and non teaching staff
9.	To grant approval to the time being promotions of non teaching staff.

10.	To grant approval to the promotion list of the non teaching staff on the regular vacant posts.
11.	To approve the proposal regarding condonation of break/breaks in services.
12.	To grant approval to the staff justification of the teaching and non teaching staff given by the Joint Director, Higher Education during the session 2009-2010.
13.	To grant approval to open the provident fund of newly recruited staff.
14.	To grant approval to the IQAC Report for the session 2009-2010.

FINANCIAL SUBJECTS:	
1.	To grant approval to the Audit Statement, Balance Sheet certified by the Chartered Accountant for the session 2009-2010.
2.	To grant approval to the Budget and Annual Economical Budget for the session 2010-2011 and 2011-2012.
3.	To grant approval to the receipt and expenditure till the date of meeting.
4.	To grant approval to the closing balance in the Bank Account.
5.	To grant approval to the un-received grants from the government till the date of meeting.
6.	To grant approval to the expenditure from 1 April 2010 to 18 August 2010.
7.	Any other financial subjects.

ACADEMIC SUBJECTS	
1.	To grant approval to the class-wise enrollment of students on grant and non grant basis sections for the session 2010-2011.
2.	To grant approval to the faculty- wise, class- wise and teacher- wise

	examination results of summer 2010.
3.	To grant approval to the proposal for sections/ faculty/ courses.
4.	To make policy decision upon the payments of CHB faculty, purchase of laboratory equipments and furniture for science discipline.

OTHER EDUCATIONAL SUBJECTS	
1.	To grant permission for write-off library books.
2.	To grant approval to the proposal of fellowship under faculty development programme.
3.	To discuss upon the Re-accreditation of the institution and grant approval to the financial arrangements.
4.	To grant approval to the scheme under development grants and merged grants during XIth plan sanctioned by U.G.C.

PHYSICAL DEVELOPMENT SUBJECTS (Infrastructure related )	
1.	To grant approval to the expenditure incurred upon the construction of women hostel till the date of meeting.
2.	To grant approval to the expenditure upon the received grants from UGC under XI <sup>th</sup> plan.
3.	To grant approval to the purchase of equipments, furniture from the student consumer co-operative stores.
4.	To grant approval to the proposed proposals for construction of Indoor Sport Training Center, Basket Ball Playground Electrification flood lights and purchase of Equipments, Health Center, and Accomodation for Student/Staff on rental basis, and approval to the expected expenditure in future.
5.	Any other discussion taken by the permission of Chairman.

**Decisions taken by the Local Managing Committee Meeting held on**

**Dt.19.09.2011.**

Item no	Decisions Taken
<b>ADMINISTRATIVE SUBJECTS:</b>	
1.	To pay homage to the departed souls.
2.	To confirm the minutes of the last meeting.
3.	To grant approval to the action taken report, on the decisions taken on the subjects during the last meeting.
4.	To grant approval to the academic yearly report during the session 2010-2011 submitted to LMC as per Maharashtra University Act 1994 of which Section 85(05).
5.	To grant approval to the leaves taken from 18.08.2010 to 31.08. 2011 by the staff.
6.	To grant approval to the new recruitments and transfer of teaching and non teaching staff in the institution.
7.	To grant approval to the CHB appointments of the teaching staff during the session 2011-2012.
8.	To confirm the services of the teaching and non teaching staff
9.	To grant approval to the time being promotions of non teaching staff.
10.	To grant approval to the list of the teaching and non teaching staff working in the institution.
11.	To approve the proposal regarding condonation of break/breaks in services.
12.	To grant approval to the staff justification of the teaching and non teaching staff given by the Joint Director, Higher Education during the session 2010-2011.
13.i	To grant approval to open the provident fund of newly recruited staff.
ii.	To grant approval to the IQAC Report for the session 2010-2011.

FINANCIAL SUBJECTS:	
1.	To grant approval to the Audit Statement, Balance Sheet certified by the Chartered Accountant for the session 2010-2011.
2.	To grant approval to the Revised Budget for the session 2011-2012 and Proposed Annual Economical Budget for the session 2012-2013.
3.	To grant approval to the grant in aid sanctioned by The Joint Director, Higher Education Amravati.
4.	To grant approval to the Audited Statement given by the Auditor General Nagpur.
5.	To grant approval to the receipt and expenditure till the date of meeting as per the audit.
6.	To grant approval to the closing balance in the Bank Account till the date of meeting.
7.	To grant approval to the un-received grants from the government till the date of meeting.

ACADEMIC SUBJECTS:	
1.	To grant approval to the faculty and class wise enrollment of grant and non grant basis sections for the session 2011-2012.
2.	To grant approval to the faculty- wise, class- wise and teacher- wise examination results of summer 2011.
3.	To grant approval to the proposal for new sections/ faculty/ courses.
4.	To grant approval for write-off books in the Library.
5.	To grant approval to send the proposal for the Faculty Development Programme under Fellowship to the concerned for necessary action.
6.	To grant approval to the expenditure for the development grants merged schemes, special equipments grants sanctioned by UGC office Pune and New Delhi under XIth plan.

PHYSICAL DEVELOPMENT SUBJECTS (Infrastructure related )	
1.	To grant approval to the equipments, furniture purchase from the student consumer co-operative stores.
2.	To grant approval to the proposed proposals for construction of Indoor Sport Training Center, Basket Ball Playground Electrification flood lights, purchase of Equipments, Health Center, Accomodation for Student/Staff on rental basis, and approval to the expected expenditure in future.
3.	Any other discussion taken by the permission of Chairman.

**Decisions taken by the Staff Council Meeting held on**

Date: 26/06/2009	
Item No	Decision taken
1.	To read and confirm the minutes of the last meeting.
2.	To discuss upon the Annual result for the session 2008-2009.
3.	To discuss upon the submission of LOI (Letter of Intention) to NAAC and to prepare the Annual Action Plan.
4.	Formation of various committees for the session 2009-2010.
5.	To discussion upon the collection of “Teachers Welfare Fund” for the session 2009-2010.
6.	Any other discussion taken by the permission of Chairman. i) To appoint Secretary of student consumer cooperative stores

Date: 12/09/2009.	
1.	To read and confirm the minutes of the last meeting held on 26/06/2009.
2.	To make preparation for LMC meeting to be held on 03/10/2009.
3.	To discuss upon the inauguration of “Women Hostel Building” and to prepare its schedule.

4.	To discuss and decide upon the grant for English literature.
5.	To discuss and decide upon the VI <sup>th</sup> pay fixation.
6.	To compensate the loss of work due to teachers strike as per orders.
7.	Any other subject taken for discussion by the permission of the Principal on time.  i) To make selection of faculty for English.  ii) To make arrangement of furniture and electricity in room no- 4, 5, and 6.  iii) To give intimation to the class IV staff for cleaning the premises.

Date: 05/12/2009.	
1.	To read and confirm the minutes of the last meeting held on 12/09/2009.
2.	To discuss upon the “Competitive Examination Guidance Workshop” held on 09/12/2009 sponsored by S.G.B.A.U. Amravati.
3.	To organise the educational tour of the college within the period 16 to 20 December 2009 and N.S.S. camp 30 Dec to 05 January 2010.
4.	Any other discussion taken by the permission of Chairman.  i) To fix the date, guests and invitation card for UGC sponsored one day state level conference on the topic ‘ <i>Power Crisis in Maharashtra and its Economy</i> ’ by Economics- Commerce department.  ii) To discuss upon the preparation of teachers profile, submission of minor research projects to UGC  iii) To take the medical test of the college student between 21-25/12/2009.  iv) To discuss upon completing the syllabus.

Date: 04/01/2010.	
1.	To read and confirm the minutes of the last meeting held on 05/12/2009.
2.	Formation of committee for UGC sponsored one day state level

	conference on the topic ' <i>Power Crisis in Maharashtra and its Economy</i> ' to be organised in the institution.
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Date: 10/03/2010.	
1.	To read and confirm the minutes of the last meeting held on 04/01/2010.
2.	To submit the proposal for minor, major projects, seminars and conferences to U.G.C. for approval.
3.	To take a review and provide guidance upon curriculum, examination and various committees for the session 2009-2010.
4.	To constitute the Academic and Administrative Audit committee and provide information, guidance and take action in this regard.
5.	To make plan regarding NAAC re- accreditation of the institution.

**Session 2010-2011:**

Date: 16/06/2010.	
Item No	Decision Taken
1.	To read and confirm the minutes of the last meeting held on 10/03/2010.
2.	To elect the Secretary of College Council for the session 2010-2011.
3.	To make a review of the last session activities and provide solutions.
4.	To discuss upon the Annual Results for the session 2009-2010.
5.	To constitute admission committee and directives regarding admission procedure.
6.	To make the policy regarding leaves and attendance in the college.
7.	To constitute the various committees for the session 2010-2011.
8.	To confirm the dates for submission of LOI, RAR and Peer Team visit.
9.	To start the Distant Education Center as per the letter received from S.G.B.A.U. Amravati and to appoint its co-ordinator.

10.	To constitute a committee regarding publication of historic events, proverbs and phrases to be displayed in the premises.
11.	To constitute a valuation committee to draw insurance of the assets in the institution.
12.	Any other discussion taken by the permission of Chairman. i) To shift the staff room in Home-Economics laboratory ii) To display the seniority list provided by the Society to the staff.

Date: 22/10/2010.	
1.	To read and confirm the minutes of the last meeting held on 16/06/2010.
2.	To make a review of the academic work during the first session.
3.	To decide the date for I <sup>st</sup> term examination.
4.	To discuss upon the installation of Bio-metric thumb machine.
5.	To discuss upon attendance of the students.
6.	Any other discussion taken by the permission of Chairman. i) To raise funds for celebration of birthday of Hon'ble President of the society. ii) To return the library books by the staff. iii) To stop the deduction regarding the installments from salary to be donated to the Management. iv) To submit minor/ major projects to U.G.C by the staff

Date: 31/11/2010.	
1.	To read and confirm the minutes of the last meeting held on 22/10/2010.
2.	To submit the LOI. (Letter of Intention to NAAC Bangalore)
3.	To discuss upon the celebration of Birth Anniversary of Dr. Panjabrao alias Bhausahab Deshmukh in the college and Sihavlokan Parishad at the Society.
4.	To discussion upon the UGC sponsored seminar to be organised by

	Political Science department and to fix the date of N.S.S. camp.
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Date: 22/12/2010.	
1.	To read and confirm the minutes of the last meeting held on 31/11/2010.
2.	To plan for the celebration of birth anniversary of Dr. Panjabrao alias Bhausaheb Deshmukh during the session 2010-2011.
3.	Any other discussion taken by the permission of Chairman. <ul style="list-style-type: none"> <li>a. Preparation regarding NAAC.</li> <li>b. To submit LOI to NAAC Bangalore.</li> <li>c. Preparation of Annual Magazine.</li> </ul>

Date: 18/02/2011.	
1.	To read and confirm the minutes of the last meeting held on 22/12/2010.
2.	To discuss and provide remedies upon the class-wise, subject-wise completion of syllabus during the session 2010-2011.
3.	To discuss upon the purchase to be made from the grants sanctioned by the UGC under XI <sup>th</sup> plan for the purchase of equipments.
4.	To constitute working committees for NAAC re-accreditation.
5.	To prepare the Annual Magazine in stipulated time.
6.	To submit proposal for minor/ major projects, workshops, seminars and conferences to U.G.C by the staff.
7.	Any other discussion taken by the permission of Chairman. <ul style="list-style-type: none"> <li>i) To take action upon the absent students during the session 2011-2012.</li> <li>ii) To enroll/ admit student as per academic merit in the institution for the session 2011-2012.</li> <li>iii) To submit the attendance book, daily diary and to make a review upon the working committee reports.</li> </ul>

Date: 23/04/2011.	
1.	To read and confirm the minutes of the last meeting held on 18/02/2011.
2.	To make a review of the academic work during the session 2010-2011.
3.	To take action upon the preparation of Performance Based Self Appraisal System (PBAS) newly implemented.
4.	To make preparation for NAAC re-accreditation.
5.	Any other discussion taken by the permission of Chairman. i) To grant approval to raise the amount for the funds collected under staff welfare funds. ii) Change in Dress Code (Uniform colour). iii) To prepare felicitation committee and dress code committee.

**Session 2011-2012**

Date: 27/06/2011.	
Item No	Decision Taken.
1.	To read and confirm the minutes of the last meeting held on 23/04/2011.
2.	To discuss upon the Annual Results of the session 2010-2011.
3.	To make preparation for NAAC re-accreditation, submission of RAR and date of Peer Team Visit.
4.	To discuss upon the preparation of self appraisal report. (PBSA)
5.	To make discussion upon the installation of Biometric machine. ( time Attendance system)
6.	To constitute the various committees for the session 2011-2012 and make a review of the working of the various committees during the session 2010-2011.
7.	To discuss upon the enrollment of B.Sc students in the institution.
8.	To determine the cost of uniform for the students from students consumer co-operative stores.

9.	To grant approval to the 10% qualified faculty members for promotion to Professor grade as per government resolution.
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Date: 14/07/2011.	
1.	To read and confirm the minutes of the last meeting held on 27/06/2011.
2.	To elect the Secretary for staff college council for the session 2011-2012.
3.	To elect the staff representative on LMC.
4.	To appoint Nodal Officer for collecting statistical information.
5.	To appoint development and scrap committee.
6.	To appoint Remedial/Coaching course convener and Fund Management committee.
7.	To make a review of NAAC re-accreditation.

Date: 22/07/2011.	
1.	To read and confirm the minutes of the last meeting held on 14/07/2011.
2.	To make a review upon the works given to the faculty for the preparation of re-accreditation.
3.	To make a policy for enrollment of B.Sc students in the institution.

Date:07/09/2011	
1.	To read and confirm the minutes of the last meeting held on 22/07/2011.
2.	To make a review regarding NAAC Re-accreditation.
3.	To discuss and take policy decision upon API and KPI.
4.	To grant approval to the admissions during the session 2011-2012 and

	allocation of budget.
5.	To discuss upon any issues of the staff to be put before the LMC.
6.	Any other discussion taken by the permission of Chairman. i) To appoint Lady NSS programme officer and co-programme officer

Date: 08/10/2011	
1.	To read and confirm the minutes of the last meeting held on 07/09/2011.
2.	To make a review of faculty-wise enrollment of students.
3.	To take decision upon the distribution of activities useful for API.
4.	To make a review upon the working of the staff regarding Re-accreditation.

Date:15/12/2012	
1.	To read and confirm the minutes of the last meeting held on 08/10/2011.
2.	To discuss, plan and have a review upon the completion of syllabus, students' attendance during the session 2011-2012.
3.	To take decision upon the celebration of Dr. Panjabrao Deshmukh Birth Anniversary as well as Annual Social Gathering.
4.	To discuss upon the beautification of statue of Yadavrao alias Annaji Deshmukh in the college premises.
5.	To make a review of the activities regarding Re-accreditation by NAAC
6.	To use movement register if there is any problem in the Biometric Thumb Machine.
7.	To make decision upon the educational and industrial tour.

### Decisions taken by the IQAC Meeting held

Date: 12/09/2009.	
Item No.	Decision Taken.

1.	To confirm the minutes of the last meeting held on 01/05/2009.
2.	Discussion on the reports submitted by the conveners of the various committees during the session 2008-2009.
3.	To frame the parameters for the session 2009-2010.
4.	To prepare the Annual Quality Assurance Report for the session 2008-2009 to be submitted to NAAC Bangalore.

Date: 14/12/2009

1.	To confirm the minutes of the last meeting held on 12/09/2009.
2.	Discussion and approval to the Annual Quality Assurance Report of the session 2008-2009 to be submitted to NAAC Bangalore.

Date: 01/05/2010

1.	To confirm the minutes of the last meeting held on 14/12/2009.
2.	Discussion upon the activities of the various committees during the session 2009-2010.

Date: 28/06/2010

1.	To confirm the minutes of the last meeting held on 01/05/2010,
2.	Discussion on the reports submitted by the conveners of the various committees during the session 2009-2010.
3.	To frame the parameters of the institution for the session 2010-2011.
4.	To prepare the Annual Quality Assurance Report for the session 2009-2010.
5.	To submit the Letter of Intention (LOI) to NAAC, Bangalore for re-accreditation of the institution.

Date: 03/01/2011

1.	To confirm the minutes of the last meeting held on 28/06/2010.
2.	To grant approval to the Annual Quality Assurance Report for the session 2009-2010 submitted to NAAC, Bangalore.
3.	To grant approval to the (LOI) Letter of Intention submitted to NAAC Bangalore for re-accreditation of the institution.
4.	To make necessary preparation for re-accreditation in the institution.

Date: 23/04/2011

1.	To confirm the minutes of the last meeting held on 03/01/2011.
2.	To make necessary preparation for re-accreditation in the institution for submitting RAR as per the permission of eligibility received from NAAC, Bangalore.
3.	To grant approval to the distribution of seven Criteria for the preparation of RAR to the faculty members as per the staff council meeting held on – Date: 18/02/2011.
4.	To submit the annual reports of the session 2010-2011 for the various committees in the institution.

Date: 20/06/2011

1.	To confirm the minutes of the last meeting held on 23/04/2011.
2.	To discuss the reports of the various committees of the session 2010-2011.
3.	To frame the parameters for the session 2011-2012.
4.	To prepare the Annual Quality Assurance Report of the session 2010-2011.
5.	To make a review of the Criteria given to the staff for furnishing the information.
6.	To write to NAAC for extension of submission of RAR for six more months.

Date:07/08/2011	
1.	To confirm the minutes of the last Meeting held on 20/06/2011.
2.	To nominate Shri. M. V. Avaghad (Superintendent) as a member of IQAC.
3.	To grant approval to the Annual Quality Assurance Reports for the session 2010-2011 to submitted to NAAC.
4.	To make a review of the criterion allotted to the teaching staff for preparation of RAR.
5.	To make a review of the criterion wise Evaluative Report of RAR.
6.	To make necessary preparation for Reaccreditation in the institution.
7.	Any other subject taken for discussion by the permission of the Chairman.

Date:19/01/22012	
1.	To confirm the minutes of the last Meeting held on 07/08/2011
2.	To take review of the workings of the various committees.
3.	To prepare the RAR as per the letter received from NAAC, Bangalore dated 11/01/2012.
4.	Any other subjects taken for discussion by the permission of the Chairman.

Date:09/02/2012	
1.	To confirm the minutes of the last Meeting held on 19/01/2012
2.	To discus upon the contents of the RAR prepared by the steering committee.
3.	To grant approval to the RAR for submitting it to NAAC, Bangalore.

4.	Any other subjects taken for discussion by the permission of the Chairman.
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**6.2.2 To what extent is the administration decentralized? How does the institution collaborate with different sections/departments and personnel of the institution to improve the quality of its educational provisions?**

- ❖ The administration in the institution is decentralized to a very large extent. The Principal is the head of both the administrative and academic committees of the college. The administrative body includes the Principal as a head followed by office Superintendent and the office staff including clerks and peons.

The academic body includes Principal as a head followed by HODs of different departments, Librarian, Director of Physical Education followed by teaching staff and technical staff. Similarly various activities are assigned to respective committees who are given adequate freedom to work and plan programmes in accordance to guidelines and need.

The Internal Quality Assurance Cell (IQAC) monitors the progress related to NAAC guidelines regarding quality sustenance and enhancement measures in the institution.

**6.2.3 Does the institution have effective internal coordination and monitoring mechanisms? If yes, specify.**

- ❖ Yes, the institution has effective internal coordination and monitoring mechanism. The IQAC executes the institutional progress related to quality sustenance and enhancement measures. The various committees constituted conduct activities in the institution. The Principal conducts regular review meetings and cohesively works for effective executive and management of different institutional activities. Besides, there are various committees for the session to monitor and execute the activities in the institution. A constituted building committee, purchase committees,

etc too are the important factors to show the decentralized working in the institution.

**6.2.4 Does the institution have a Grievance Reddressel Cell for its employees? If yes, what are its functions? List the number of grievances redressed during the last two years.**

- ❖ Yes, there is a Grievance Reddressel Cell in the institution. It works both for the students and staff.

The Grievance Reddressel cell of the college functions with the following purposes:

- To ensure a democratic environment in the campus,
- To acquaint all the teacher-trainees about their rights and duties,
- To solve the various personal and educational related grievances of the teacher-trainees
- To make the institution student friendly.
- To provide an exclusive platform to Women employees and Girl students to air their grievances either in person or in writing.
- To establish dignity, self esteem and respect for students without any gender bias in the system.
- To ensure the qualitative as well as quantitative development of the institution through the grievance and redressel cell.

The Grievance Reddressel Cell deals with the grievance of the students and staff. The cell only takes cognizance of the written complaints only. The cell tries to make amicable solutions at the college level, failing which the grievance be referred to the LMC.

No Grievance has occurred as yet which was serious and unsolved and was reported to LMC.

**6.2.5 How many times does the management meet the staff in an academic year? What are the major issues discussed during the last meeting?**

- ❖ During the LMC the Management meets the staff through its representatives. If the problem is serious then they held a general meeting with the staff. The LMC meets once during the session, in which major issues related to administrative, infrastructure related, educational, and financial are discussed and resolved. Besides, the office bearers of the society visit the institution during committee meetings or for any other programmes such as N.S.S. camp, seminar, conference, IQAC meetings, felicitating sports persons and building inauguration etc.

**6.2.6 Is there a Cell to prevent sexual harassment of women staff? How effective is the functioning of the Cell?**

- ❖ Yes, there is Women Empowerment and Harassment Cell in the institution to deal with the women related issues. It works effectively to settle the matters. It is constituted as per the guidelines. There has been no case of any kind of harassment to women reported yet.

**6.3 Strategy Development and Deployment**

**6.3.1 Describe the procedure of developing the perspective institutional plan. How are the Teachers, Students and Administrators involved in the planning process?**

- ❖ The perspective institutional plan is collectively prepared by the HODs and the conveners of the various committees and is submitted to the Principal. The Principal further submits it to the Management for further consideration. The Management with necessary modifications and recommendations approves it for further implementation to the institution. The Principal follows the instruction and carries out the perspective institutional plan in the institution.

**6.3.2 How are the objectives communicated and deployed to all levels, to ensure individual employee's contribution for the institutional development?**

- ❖ The regular staff council meetings are enough to communicate and deploy at all levels the objectives to ensure individual employees' contribution to institutional development. There is a discussion on the annual perspective plan in the meeting. The HODs and Conveners are communicated accordingly about their duties and responsibilities. The prospectus, general notices and regular oral discussion of the Principal with the staff are enough to bring involvement of the staff in the institutional development.

**6.3.3 List the different committees constituted for the management of different institutional activities? Give details of the meetings held and the decisions taken, regarding academic management, finance, infrastructure, faculty, research, extension and linkages, and examinations held during the last two years.**

- ❖ The various committees constituted for the different institutional activities are as follows.
  - Admission Committee.
  - Prospectus and Magazine Committee.
  - Examinations and Result Committee.
  - Curriculum and Time Table Committee.
  - Students' Council Committee.
  - Games and Sports Committee.
  - Library Advisory Committee.
  - N.S.S. Advisory Committee.
  - E.C.A. Committee.
  - Reaccreditation and Steering Committee.
  - Research, Consultancy and Extension Committee.
  - U.G.C. Proposal and Concerning Committee.
  - Students Grievance and Reddressel Committee.
  - Women Empowerment and Harassment Committee.
  - Career Counseling Cell/Placement Cell.
  - Alumni and Teacher Parents Association Committee.
  - Feedback Committee.

- Co-operative Store and Canteen Controlling Committee.
- Tours and Recreation Committee.
- Publicity Committee.
- Felicitation Committee.
- Remedial and Coaching Classes Committee.
- Development and Scrap Committee.

Apart from this, there are following committees.

- IQAC.
- Building committee.
- Purchase committee.

The committee meets twice in a session, in case of emergency, it schedules its meeting. The IQAC in its meeting takes decisions for the academic and administrative development. They are further communicated to the staff through the regular meeting of staff council and through the regular general notices issued by the Principal. All the committees maintain the record and submit their annual reports at the end of the session to the co-ordinator of IQAC.

**6.3.4 Has the institution an MIS in place, to select, collect, align and integrate data and information on the academic and administrative aspects of the institution?**

- ❖ Yes, institution has MIS. The data related to all the academic and administrative aspects of the institution is available with the office of the Principal.

**6.3.5 Does the institution use the various data and information obtained from the feedback, in decision-making and performance improvement? If yes, give details.**

- ❖ Yes, we collect the duly filled feedback forms from the students, alumni, parents and employees. The committee analyzes and proper suggestions and measures are

taken. The Principal, if required takes action or it is conveyed to the concerned orally for removal of lacunae and further improvement.

**6.3.6 What are the institution's initiatives for promoting co-operation, sharing of knowledge, innovations and empowerment of the faculty? (Skill sharing across departments, creating/providing conducive environment, etc.)**

- ❖ The institution has a very small unit of about Eleven (11) teaching and Eleven (11) non-teaching staff members. No programme arranged in the institution is carried on individual level. All the staff with joint efforts and with co-operation brings the programme to fruition. It may be organization of workshop, seminar or conference. It may be the regular or camp activities in the NSS programme. The participation of entire college is observed. Besides, organization of games and sports, extra-curricular activities, celebration of annual social gathering is jointly organized under the supervision of the Principal and the convener. Welcome and farewell functions, felicitations and participation in youth festivals are carried out by the staff in co-operation. Majority of the curricular and co-curricular activities are carried out by various departments are shared and co-operated by the entire staff.

In order to raise the proficiency level of the faculty they are initiated and motivated to have computer literacy among them. The Internet facility at the library and computer laboratory and the issuance of laptop by the institution to the faculty members for their routine work is a major step taken in this direction.

#### **6.4 Human Resource Management**

**6.4.1 What are the mechanisms for performance assessment (teaching, research, service) of faculty and staff? (Self-appraisal method, comprehensive evaluation by students and peers). Does the institution use the evaluations to improve teaching/ research of the faculty and service of the faculty by other staff? If yes, how?**

- ❖ The college assesses the performance of the faculty through performance appraisal forms, self-appraisal forms and students' feedback forms. The Superintendent assesses the performance of the non-teaching staff. In case of any lacuna the Principal and Superintendent convey it to the concerned person and bring about the desired changes.

**6.4.2 What are the welfare measures for the staff and faculty? (mention only those which affect and improve staff well-being, satisfaction and motivation)**

- ❖ The welfare measures for the staff and faculty are:-
  - ❖ The student consumer cooperative stores provide things and other required commodity at concessional rate to the staff.
  - The institution has good relations with the banks and it generously sanctions home loans, vehicle loans, and personal loans to the staff members.
  - The college administration earnestly operates LIC, medical reimbursements, retirement benefits, refundable and non-refundable loans from GPF.
  - It also helps to send monthly deductions of LIC policies assured by the staff.
  - Besides, they are entitled for all government welfare schemes which are meant for them.
  - On superannuation, the staff members are given fare well.
  - The computer systems installed in the institution is an attempt to lower the labour of data entry of the staff. It has made their work simple and enthusiastic.
  - A provision of well furnished staff room and fresh drinking water facility.
  - There is a health center with equipments for the purpose of exercise for the staff.
  - An indoor game facility with table tennis and other such recreation facilities.
  - Above all, the last but not the least, a library with latest editions of books, reference books for enlightenment of knowledge and entertainment for the staff.

**6.4.3 What are the strategies and implementation plans of the institution, to recruit and retain faculty and other staff who have the desired qualifications, knowledge and skills?**

- ❖ The Management of the college strictly implements the process of recruitment as per Maharashtra University Act norms through a duly constituted selection committee. It is the Management which recruits the staff at the central level. The college only recommends it about the vacancies in the institution as per the staff justification approved by the office of The Joint Director, Higher Education, Amravati. Advertisements are published and date of interview is scheduled. The candidate with required qualification and aptitude is selected. On the completion of probation period as per Statutes 53 of the respective university the appointments are made confirmed in the meeting. The faculty is also motivated to undertake advance studies and research activities. Further he is retained by offering a handsome salary as per government rule and is provided with a healthy atmosphere for his career and development. He also gets the benefits of M.Phil, Ph.D increments as per university norms apart from the annual increments. He is also entitled for career advancement scheme as per the directions of the UGC and the state government.

On the vacant post CHB/Ad-hoc appointments are made by the college. The Representative of the Management remains present at the time of the interview. These appointments are made for temporary period of one academic session.

**6.4.4 What are the criteria for employing part-time/adhoc faculty? How are the recruitment conditions of part-time/adhoc faculty different from that of the regular faculty? (E.g. salary structure, workload, specializations).**

- ❖ As a stop gap arrangement the vacant posts in the institution are filled on CHB/ Ad-hoc basis for grant and non grant courses as per the government/UGC criterion. Advertisements are published and usually a walk in interview is scheduled in the presence of the Office Bearer of the Management in the college. The salary structure, allocation of workload etc is followed as designed by the

statutory bodies. For COP courses and other we appoint co-ordinator. The in-house faculty also contributes the workload.

**6.4.5 What are the policies, resources and practices of the institution that support and ensure the professional development of the faculty? (E.g. budget allocation for staff development, sponsoring for advanced study, research, participation in seminars, conferences, workshops, etc. and supporting membership and active involvement in local, state, national and international professional associations).**

- ❖ The college motivates the teachers for professional development by encouraging them to participate in orientation/refresher, workshops, seminar, conferences, M.Phil, and Ph.D. The faculties who attend state/national/ international seminars and conferences and who have presented a research paper are entitled for financial assistance such as TA/DA and registration fees through UGC fund. A sizeable amount was given by the institution to such participants during the X<sup>th</sup> plan period. They are also given duty leave for participation. They are also encouraged to play active role as members of local, state, national and international professional association of their concerned subjects. Most of our faculty members have passed M.Phil and are working on their doctoral research. The college is always ready to forward and recommend any worthwhile proposal to the U.G.C. for necessary action and sanction, whether it is personal or departmental.

**6.4.6 How do you assess the needs of the faculty development? Has the institution conducted any staff development programmes for skill up-gradation and training of the staff? If yes, give details.**

- ❖ In order to have faculty development the institution in its staff council meeting motivates the staff for conducting in-house training programmes and improvement of computer literacy among them.

Group discussions and building English speaking culture are programmes arranged by the in-house faculty. In case of major reconstruction in curriculum the senior staff members guide the junior staff members to cope with the syllabus.

The staff is also motivated to get computer literacy and use of Internet as a source of knowledge. Besides, whenever the need for skill up gradation arises, the staff is motivated for training. The teaching and non-teaching members are also motivated to participate in short term workshops at the concerned university or at other university where they have been selected.

#### **6.4.7 What are the facilities provided to faculty? (Well-maintained and functional office, infrastructure and other space to carry out their work effectively etc.,)**

❖ The facilities provided to faculty are:

- The staff is provided with a common staff room with cupboards, sitting arrangement and fresh drinking water.
- The faculty members are also issued laptop by the institution for their routine work.
- The latest audio-visual aids like L.C.D.Projectors, smart board and an ICT enabling teaching learning facility.
- A computer laboratory with Internet facility.
- Library furnished with latest books and editions with computer and Internet facility.
- A well equipped and maintained office with required infrastructure.
- N.S.S. office.
- Separate office for Physical Education Department.
- Indoor games and health center facility.
- IQAC office etc.

### **6.5 Financial Management and Resource Mobilization**

**6.5.1 Does the institution get financial support from the Government? If yes, Mention the grants received in the last three years under different heads. If No, give details of the sources of revenue and income generated during the last Three years?**

- ❖ Yes, the institution gets financial support from the government. The statement of accounts showing resources generated and grants received from government is attached herewith.

**ANNEXURE-V** Audited Statement of Grants and Non-Grant Courses for 2008-09.

**ANNEXURE-VI:** Audited Statement of Grants and Non-Grant Courses for 2009-10.

**ANNEXURE-VII:** Audited Statement of Grants and Non-Grant Courses for 2010-11.

**6.5.2 What is the quantum of resources mobilized through donations? Give information for the last two years.**

- ❖ The institution does not collect any donations from any individual or organisation. The Management of the college and a sister institution provided a quantum of financial support to the institution as per its requirement. After the previous assessment form NAAC the Management has provided following financial support to the institution. However we have also received a voluntary amount collected from the Alumni during the session 2011-2012. The amount is deposited in The Central Bank of India in Teosa branch.

Sr.No	Year	Amount
1.	2006-2007	Rs.4,15,496.00
2.	2007-2008	--
3.	2008-2009	--
4.	2009-2010	--
5.	2010-2011	Rs. 4,50,000.00
6.	2011-2012	--

**6.5.3 Is there adequate budget to cover the day-to-day expenses? If no, how is the deficit met?**

- ❖ Yes, there is an adequate budget to cover the day- to- day expenses of the college.

**6.5.4 What are the budgetary resources to fulfill the institution's mission and offer quality programmes? (Budget allocations over the past two years (provide income expenditure statements))**

❖ The budgetary resources to fulfill the institutions mission and to offer quality programmes are:

- UGC plan and non- plan grants.
- Fees received from the students.
- Resources generated from grant and non grant courses.
- The payment of salary of the staff is done through the office of the Joint Director, Higher Education, Amravati.

**ANNEXURE-VI:** Audited Statement of Grants and Non-Grant Courses for 2009-10.

**ANNEXURE-VII:** Audited Statement of Grants and Non-Grant Courses for 2010-11.

**6.5.5 Are the accounts audited regularly? If yes, give the details of internal and external audit procedures and the audit reports for last two years.**

❖ Yes, the accounts are audited regularly by the authorized Chartered Accountant and are further resolved by the LMC. Apart from this, there is an external audit performed by the office of the Joint Director Higher Education Amravati and Senior Auditor of Higher Education and A.G. Office.

**Annexure-VI:** Audited Statement of Grants and Non-Grant Courses for 2009-10.

**Annexure-VII:** Audited Statement of Grants and Non-Grant Courses for 2010-11.

**6.5.6 Has the institution computerized its finance management systems? If yes, give details.**

❖ Yes, the institution has computerized its financial management system partially. The admission receipts are computerized and its account is also maintained by the computer. Besides, the Accountant, Superintendent and the Principal check the

receipts and payments regularly. All this is maintained on ledgers and account books. In some cases the MS-Office software is used for financial management.

## **6.6 Best Practices in Governance and Leadership.**

### **6.1.7 What are the significant best practices in Governance and Leadership carried out by the institution?**

As has been elaborated earlier, the institution is significantly following best practices in governance and leadership. To define some of them are-

- Formation and working of various academic and administrative committees.
- Performance based appraisal system for faculty members.
- Loan facilities for the staff.
- Medical reimbursement.
- Students' consumer co-operative stores.
- Students' feedback forms are sought and assessed for teachers' evaluation.
- Feedback from alumni, parents and employers.
- LMC meeting once a year.
- Motivation for computer literacy and other skills.
- Representation of Management on committees.
- Provision of Grievance Redressal Cell.
- Women Empowerment and Harassment Cell.
- Provision for participation in professional related activities.
- Provision of Women Hostel.
- Health Center.
- Indoor stadium in the process of construction.

#### **For Re-accreditation:**

- 1. What were the evaluative observations made under Organisation and Management in the previous assessment report and how have they been acted upon?**

### **Observation of the Peer Team:**

The society in its own interest should cross subject wise to support essential additional faculty.

### **Our Compliance:**

- ❖ As has been stated earlier, the process of appointment is centralized and is carried out by the Management. The Management of the college has recruited the teaching and non-teaching staff in the institution. It has also appointed some faculty or staff directly through the process of recruitment or has made some transfers from sister institution. To release the burden on some members of the staff in case of additional workload CHB faculty are also appointed on temporary basis. In future too, it is committed to provide support by appointing faculty as per the government and university rule.

### **Peer Team Observation:**

The society must have greater active pedagogic financial involvement to make the college more successful.

### **Our Compliance:**

- ❖ The Management to which the college is attached runs a vast network of institutions in Vidarbha and elsewhere. The Management has provided concrete financial support to the institution. Besides, there are some sister institutions which are financially well developed. They render their support to the institution. The Management makes all effort and encourages the college to furnish proposals for financial assistance to UGC under plan, non plan, building and other grants.

**2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Organisation and Management?**

- ❖ The proactive and encouraging approach of the Management has motivated the college to pursue the academic and administrative heights. The office, library and computer laboratory are computerized. The teachers' inclination towards research activity is evidently increasing. About five teachers have passed M.Phil degree, one has submitted his doctoral thesis and five teachers are working on their Ph.D topics. The organization and participation in workshops, seminars and conferences is also a positive measure taken in the process of research activity.

The vision and mission of the institution are in tune with the objectives of the Higher Education Policy of the Nation. The support and encouragement rendered by the Management and the Principal to the effectiveness and efficiency of the institutional process is worthwhile. The LMC meeting in which major issues related to administrative, physical infrastructure, educational, and financial are discussed and resolved. Regular staff council, various committees, and IQAC meetings are held for improvement in the institutional activities. There is an involvement of the teachers and administration in perspective institutional plan. The feedback mechanism has become more active and a promotion of cooperative culture in the staff is admirable. The PBAS and other welfare schemes for the staff and a budgetary provision with regular financial audit by the concerned authority is the landmark in the institutional approach in higher education.

New courses at UG and PG level along with add- on courses are introduced. Apart from this, appointments and transfers on regular full time post and CHB appointments is a timely effort made to mobilize the teaching learning process.

The Management has provided concrete financial support to the institution as and when required. The sister institutions which are financially well developed also render their support to the institution. However the Management makes all effort and encourages the college to furnish proposals for financial assistance to UGC under plan, non plan, building and other grants. The submission of proposal under various heads like development grants, merged schemes, and proposal under human rights education, equipments grants, seminars, conferences and building grants are much to display the measures taken by the institution for quality

sustenance and enhancement since the previous Assessment and Accreditation with regard to Organization and Management.

## **CRITERION-VII: INNOVATIVE PRACTICES**

### ***7.1 Internal Quality Assurance System***

**7.1.1 What mechanisms have been developed by the institution for quality assurance within the existing academic and administrative systems?**

❖ To ensure quality assurance within the existing academic and administrative system, the institution has developed the following mechanism for internal quality checks:

- The formation of IQAC and various committees for the session for efficient operation and proper management of the institutional functioning.
- Constitution of building committee, purchase committee for monitoring and regularization of activities.
- A time-table as per workload distributed evenly as per rule and syllabus.
- Library committee for smooth functioning of library.
- Academic calendar to carry out the academic activities in the institution.
- Provision of academic daily diary to maintain the accounts of the daily teaching and other activities.
- Regular attendance for students' regularity, punctuality and sincerity in the institution.
- Regular staff council and other committees meetings.
- Regular L.M.C. meeting to check and monitor the academic and administrative activities in the institution.
- The regular general notices and oral communication of the Principal with the staff.
- Distribution of work to the non-teaching staff.
- Appointment of shift-in charge for the affective functioning of the shift.
- Eagerness of the Management to upgrade the institutional infrastructure and Administrative backup
- Regularity in the conduct of unit tests, assignments, surprise tests, seminars, group discussion and term examinations are employed for academic quality assurance.

Partially computerized office is moving towards of being transformed into paperless one in the coming future. Now only administrative functions such as admission related, compliance, preparing proposals, accounting and salary bills are computerized.

The non-teaching staff of the institution is fairly student friendly. No student is left unanswered or kept awaited during the days work. Every correspondence related to university, government and other academic and administrative bodies are timely completed and also conveyed to the students and the office. There is a sound and tangible co-ordination amongst all the departments, working committee and the non teaching staff.

### **7.1.2 What are the functions carried out by the above mechanisms in the quality enhancement of the institution?**

The functions of IQAC are as-

- Formation of parameters for the session.
- To look into the work of various committees prepared in college staff council.
- To see that quality education is imparted to the students.
- Acting as a nodal agency of the institution for maintaining quality in the institutional activities.
- Promotion of NAAC culture among the stakeholders.
- Preparation of Annual Quality Assurance Report.
- Active participation in preparation of RAR submitted to NAAC for re-accreditation.

### **7.1.3 What role is played by students in assuring quality of education imparted by the institution?**

- ❖ The enrolled students are provided representation on some working committees in the institution. Besides, the student council members and the other interested students make their participation in institutional activities. Students are also encouraged for participation. Their participation is involved through the feedback mechanism and their valuable suggestions are entertained. Apart from this, if there is any complaint or grievance on the part of the students they can write a complaint to the cell and their complaints are redressed by the cell. Through this exercise the students are involved in determining the quality parameters of education being imparted by the institution.

The students have constructive approach towards unit tests, class tests and common tests. Their contribution in the form of literature and informative articles in the magazine “*Shivsrushti*”, wall posters ‘*Shivdarpan*’ also shows their active involvement.

**7.1.4 What initiatives have been taken up by the institution to promote best practices in the institution? How does the institution ensure that the Best Practices have been internalized?**

- ❖ The initiatives taken up by the institution to promote best practices in the institution, and the way the institution ensure that the Best Practices have been internalized are as:-
  - The Vision, Mission and Goals of the institution are displayed at various places in the premises.
  - LMC meetings for academic and administrative audit.
  - There is a ‘Thought of the Day’ displayed at the entrance of the library reading room.
  - Days of national and international importance are celebrated and displayed at the entrance of the library room.
  - There are regular and camp activities organised by N.S.S. for the overall development of the students.
  - Students’ participation in games and sports, N.S.S. and cultural activities annual social gathering, youth festivals etc.
  - Students with good academic merit are given financial aid and felicitation at the annual social gathering.
  - Dress code and I. Card are made compulsory for enrolled students.
  - Regular monitoring of classes/lectures by the Principal/Shift in-charge.
  - Campus monitoring for proper and disciplined atmosphere.
  - Access to Internet for staff and students.
  - Regular publications on notice board and display boards.
  - Provision of suggestion and first aid box.

The Principal, the superintendent and the staff ensure that these Best Practices have been internalized in the institution.

#### **7.1.5 In which way has the institution added value to the quality enhancement of students?**

- ❖ The following are the measures the institution added value to the quality enhancement of the students.
  - Active involvement of the students in various extra-curricular activities in relation to cultural and sports achievement.
  - Regularity in the conduct of classes and attendance.
  - Job opportunities are displayed by Career Counseling Cell regularly on display board and conduct of workshop.
  - Organisation of various sports related activities and regular coaching, provision of playing kits and nutrition diet for teams for better preparation and performance.
  - Organisation of institutional visit, study tours and environmental studies tours to bring home the importance of business and national heritage.
  - Motivations to the students to participate in university, inter collegiate debates, youth festivals, games and sports tournaments. Every year there are colour holders of our institution from the university.
  - As per the prospectus the students' academic merit is taken into consideration and they are given financial aids and are felicitated during annual social gathering.
  - Feedback mechanism for teachers' evaluation by students.
  - Implementation of career oriented programmes as add-on courses.
  - Remedial and coaching classes for entry in services for SC/ST/OBC and minority students.
  - Use of audio- visual aids in the teaching- learning process by the staff.
  - Use of ICT enabling teaching learning facility for power point presentation and such relevant activities.

All these above attempts made by the institution, have brought recognition and glory to the institution not only in the neighborhood of Teosa, but also in the jurisdiction of S.G.B.A.U. Amravati. It is the outcome of the laborious journey adopted by the institution from its inception with the kind and generous co-operation and motivation of our Management.

## **7.2 Inclusive practices**

### **7.2.1 What practices have been taken up by the institution to provide access to students from the following sections of the society:**

- ❖ The institution takes every possible measure for providing access to the students from the following section of the society. The students are made aware of the privileges and opportunities available to them.

#### **a) Socially-backward**

The institution has about 50 % of enrollment of socially backward students. The prospectus published, contains in detail all the information regarding the scholarships, free ships and incentives to these students. They are given facility to pay the fees from their scholarships and due care is taken that each and every enrolled students has filled and submitted the scholarship and free ships forms attached with all the required documents. The amount they receive in the name of scholarship is given to them.

The U.G.C. sponsored remedial and coaching classes for entry in services for SC/ST/OBC minority students is purposefully implemented to bridge the gap.

#### **b) Economically-weaker**

There is a scheme called economically backward concession (EBC) to the students who come under this category. The institution effectively provides the benefits of this scheme to the students. Besides, these students if not in a position

to pay lump-sum fees as per university rule at the time of admission are given installment facility convenient to them.

**c) Differently-abled**

These students are provided admission in the institution as per the reservation policy of government. There are ramps provided for such students and they are given freedom to use their wheel chairs etc in the college premises. Such students are provided more half an hour apart from the stipulated time during university annual examination in the institution. The students and staff are more conscious about solving the problems of these differently abled students who come to the institution. Classroom and other provisions are provided to them on the ground floor. They are given good treatment in the premises so that they may not feel cursed for their position.

**7.2.1 What efforts have been made by the institution to recruit Staff from the disadvantaged communities? Specify?**

**a) Teaching**

**b) Non-Teaching**

- ❖ The Management of the institution recruits the vacancies in the institution. It follows the rules and norms prescribed by the university and government in relation to recruitments for both teaching and non teaching staff belonging to disadvantaged communities.

**7.2.2 What special efforts are made to achieve gender balance amongst students and staff?**

- ❖ There is co-education pattern followed in the institution. Deliberately no such effort is made for gender discrimination in the institution. The male and female students are provided admission as per their academic merit. They are admitted on first come first basis as per their academic merit when there is no rush, otherwise merit list is displayed. The recruitment of staff is made as per university and government rules. At present the female students outnumber the male students in

the college to great extent. The ratio of representation of male and female students on Students' Council for the session 2010-2011 = 05:08 and 2011-2012 = 03: 09 is respectively. There is a Woman Empowerment and Reddressal Cell in the institution to look after female related issues. The appointment made on CHB in the institution has more percentage of women teachers than male teachers in the institution.

The female students and staff are consistently encouraged to come forward and are made to feel at par with their male counterpart.

**7.2.3 Has the institution done a gender audit and/or any gender-related sensitizing courses for the staff/ students? Give details.**

- ❖ The institution has not done any gender audit and/or any gender-related sensitizing courses for the staff/students. Conducting such courses is not feasible as the procedure for recruitment and admission purpose is governed by the government rules and regulation and it is mandatory for the institution to follow it. However, we have started Home-Economic taking into consideration the need of the girls' student enrollment in the institution. A well equipped home economics laboratory is also prepared for them. The institution has an appreciable number of girl students' enrollment in the institution. We have also started Fashion designing as an add-on course for them. Most of the students for music at UG level are from this category.

**7.2.4 What intervention strategies have been adopted by the institution to promote the overall development of students from rural/tribal backgrounds?**

- ❖ The institution came into being with an intention to provide higher education to the students in rural area. The location and feeding of the students in the institution too is rural. Hence whatever input the institution receives as enrollment of student is purely rural. The following measures are evident to show it.

- Admission is provided to the majority of the students who come from rural area and they are provided healthy atmosphere for their all round development.
- The U.G.C sponsored career oriented programmes provide additional add-on courses for their overall development and opportunity for jobs.
- The U.G.C sponsored remedial and coaching classes for entry in services for SC/ST/OBC and minority students also contribute to their upliftment.
- The N.S.S makes extreme efforts for the overall development of such students by arranging regular and camp activities in the institution, neighborhood and in the adopted village.
- Their participation in games and sports, extra-curricular activities, annual social gathering in the institution ensures the major adopted by the institution for the overall growth of the students from rural area.

**7.2.5 Does the institution have a mechanism to record the incremental academic growth of the students admitted from the disadvantaged sections?**

- ❖ No, we don't have any such mechanism. But we are sure that the relative change reflected in the over-all personality of these students may be arising out of the exposure they might have had received in the college through their participation in various curricular and extra-curricular activities.

**7.2.6 What initiatives have been taken by the institution to promote social-justice and good citizenship amongst its students and staff? How have such initiatives reached out to the community?**

- ❖ The following initiatives have been taken by the institution to promote social-justice and good citizenship amongst its students and staff.
  - The N.S.S unit has played a significant role in the promotion of social justice and citizenship among the students and staff. The organization of regular and camp activities in the college, neighborhood and at the adopted village is an attempt to improve awareness among the natives.

- The celebration of national days and organizing speeches on this event too is an important step in this direction.
- The organization of sports and games and students participation in institutional activities is enough to promote social awareness.
- The organisation of workshops, seminars and conferences on current topics helped our teachers and students in shaping their ideas and in sensitizing them towards the cherished values of social justices and good citizenship.
- The girl students tied rakhis to the truck drivers at the toll gate Teosa inscribed “Mere Bhaiya Aids Se Bachana” (MY BROTHER PREVENT FROM AIDS) organised by the NSS Red ribbon club is an events highly appreciable.
- Programmes such as blood donation, diagnostic camps, blood group detection camp, superstition and blind faith eradication programmes, special programmes for the farmers, and programmes by disaster management cell were arranged to reach the community in the neighborhood.
- The regular rallies with issues, like terrorism, environment, aids literacy. *Balika Bachav Abhiyan, Brunhattya* etc were carried to create social awareness.

### 7.3 Stakeholder relationships

#### 7.3.1. **How does the institution involve all its stakeholders in planning, implementation and evaluation of the academic programmes?**

- The institution has a Teacher Parents Association, it meets during the annual social gathering and discusses upon the academic and other programmes in the institution.
- The parents are also encouraged and entertained to enquire about their wards progress telephonically.
- There is an Alumni Association in the institution; it meets once during the annual social gathering. Their ideas, suggestions are solicited.
- The result of the evaluation of the tests and other college exams are displayed and conveyed to the students immediately.
- The LMC which is the apex body is related to all the decisions, looks into the entire academic and administrative activities in the institution.

- The staff college council, a statutory body comprising of all the staff members also provides suggestions about various academic programmes and its implementation in the institution.
- The various committees constituted during every session help the Principal to perform the activities in the institution.
- The student council too ensures active participation.
- The institution maintains good relation with its stakeholders and involves them in institutional planning, implementation and evaluation of the academic programmes.

### **7.3.2. How does the institution develop new programmes to create an overall climate conducive to learning?**

The institution came into being with the traditional courses in B.A. and B.Com. After the previous Assessment and Accreditation by NAAC, taking in view the need of introduction of various courses and programmes the institution has started.

- Music as an optional subject for U.G. in Arts.
- M.A. Economic as post graduate course.
- Career oriented programmes in four subjects.
- Y.C.M.O.U. study center for educationally deprived students.
- Remedial and coaching classes for entry in services for SC/ST/OBC and minority students.
- We have also submitted a proposal to U.G.C. for Introduction of under graduate courses in Human Rights Education and proposal for the organization of seminar.
- We have started B.Sc from the session 2009-2010 for the students in the neighborhood and have lessened their efforts to go for it at Amravati.

To sum up it is the institutional major initiatives to initiate new programmes/ courses in the institution which has enable the institution to fulfill the need of the residents of Teosa and its neighborhood.

### **7.3.3 What are the key factors that attract students and stakeholders, to the institution and result in stakeholder satisfaction?**

- ❖ The key factors that attract students and stakeholders, to the institution and result in stakeholder satisfaction are as follows-
  - Ours is an institution run by Shri Shivaji Education Society, Amravati.
  - It is the only institution which has gone for NAAC accreditation.
  - It is the only institution which has U.G.C. 2F, 12B recognition.
  - Regular and qualified Principal with a vision.
  - Its location is in the heart of Teosa on 4 lanes National Highway No-6.
  - We provide a cluster of programmes i.e. B.A., B.Com, B.Sc, M.A.Economics,
  - Y.C.O.M.U study center.
  - Career oriented programmes sponsored by U.G.C.
  - ICT Enabling teaching learning presentation facility.
  - We are admired by the stakeholders for providing opportunities for participation in games and sports and other extracurricular activities.
  - An outstanding performance of N.S.S. regular and camp activities.
  - Provision of women hostel for girl students.
  - We regularly organize workshops, seminars and conferences.
  - Tradition of colour holders every year in games and sport.
  - Health center with equipments,
  - Construction of Indoor Stadium in progress.
  - Spacious playgrounds and adequate space for practice.
  - Well stacked computerized library with reading room and Internet facility.
  - Well equipped computer laboratory with Internet facility.
  - Well equipped home economics laboratory
  - Well equipped science laboratories.
  - Qualified, experienced and dedicated staff.
  - GOI scholarships and free ships to backward class.
  - EBC for economically backward students.
  - Remedial and coaching classes for entry in services for SC/ST/OBC and minority students
  - Organization of industrial visits, study tours and environmental studies tours.

- Display of job opportunity and campus interviews.
- Regular classes.
- Regular monitoring of discipline through Dress code, I. Card
  
- The last but not the least, it is an only grant in aid college in the neighborhood of Teosa providing all government facilities regarding fees and scholarships and hence it is mostly preferred for admission by the students.

To sum up it is the institution which has a credibility of serving about 43 (Forty-three) years in Teosa. It has educated at least two generations i.e. the sons and the father, daughters and the mother from this only institution.

**7.3.4 How does the institution elicit the cooperation from all stakeholders to ensure overall development of the students, considering the curricular and co-curricular activities, research, community orientation and the personal/spiritual development of the students?**

- ❖ The initiatives taken by the institution from its inception in rendering higher education to the natives has received a wholehearted co-operation to the institution from its stakeholders. Besides, the institutional approach in introducing new courses and programmes as per the need of the students is also an attempt made by the institution for the overall development of the students. This has also ensured co-operation from the stakeholders. We also receive the co-operation of the parents and alumni. Their suggestions are taken for further improvement.

Some activities are –

- The institution invites recognized personalities during various programmes in the institution who provide their precious suggestions for the students' activities in the institution.
- The Management plays a pivotal role in the development of the students.
- The organisation of industrial tour, study tours, environmental studies tour help as an exposure to the students in the outside world.
- The N.S.S activities orient the students towards a sense of patriotism and community services.

- The organisation of special programmes and workshops on personality development, career counseling is enough to strengthen their character and prepare them to play a socially productive role.
- The teachers during their classroom lectures always remind the students about their larger commitments towards the society.
- The organisation of programmes to mark the birth and death anniversaries of national heroes brings patriotic feelings among the students.

### **7.3.5 How do you anticipate public concerns in your current and future programme offerings and operations?**

This is one of the oldest institutions in the town catering to the need of higher education from the last 43 years in the rural place like Teosa. It has maintained good relations with its stakeholders and receives oral feedback about the public concerns in current and future programmes, offerings and operations. The parent, alumni plays a vital role in this path. It is the public concern that makes the institutional effort purposeful, resourceful and relevant. The day to day lectures, organizing of workshops, seminars, guest lectures and such allied activities help to create awareness. We also sincerely feel that all the programmes at our disposal today have public concerns at their centre.

### **7.3.6 How does the institution promote social responsibilities and citizenship roles among the students? Does it have any exclusive programme for the same?**

- The N.S.S. unit regularly conducts programmes during camp and regular activities in the institution. The N.S.S. spirit of “Not Me But You” is enough to promote social responsibilities and citizenship roles among the students.
- The organization of games and sports, cultural activities during the annual social gathering and at other times helps them to become better citizens.
- There are frequent organisations of programmes such as blood donation, tree plantation, health awareness, AIDS literacy, Congress grass eradication and superstitions and blind faith eradication to bring home social responsibility and citizenship roles among the students.

### **7.3.7 What are the institutional efforts to bring in community-orientation in its activities?**

- ❖ The following are the institutional efforts to bring in community-orientation in its activities-
  - The institutional students, prominently the N.S.S. unit carried out a fact finding and diagnostic survey of the families affected by farmer's suicides in Teosa Tehasil and on Child Labour.
  - The students are always eager to co-operate with the police machinery during Ganeshotsav and such other festival.
  - A disaster management cell is formed for the purpose to attend any calamity.
  - The N.S.S. students (volunteers) extend their services at the national drives like pulse polio immunization programme
  - The N.S.S volunteers built a water conservation tank, *bandhara* at the adopted village.
  - At least one project is completed by the N.S.S. volunteers during the camp at the adopted village.
  - Programmes on social awareness and cleanliness drive are also given priority during the N.S.S. camp.
  - A congress grass eradication week is held in the institution every year. The students from the institution along with the staff participate in this movement at the college premises in Teosa, at the graveyard, on the highway and in the N.S.S adopted village.
  - A '*Hagandari Mukta Abhiyan*' was organized by N.S.S which received a positive reflection from the native at the adopted village.
  - Programmes such as aids awareness, rallies, literacy drive, health awareness among girls and environmental awareness were organized.

### **7.3.8 How does your institution actively support and strengthen the neighborhood communities? How do you identify community needs and determine areas of emphasis for organizational involvement and support? How do the faculty and students contribute in these activities?**

- ❖ The institutional infrastructure and premises is always open for the neighborhood community. In the premises they are allowed to organize games and sports activities, programmes such as weddings, meetings, blood donation camps, workshops etc. The government and non government agencies are also allowed for the purpose of celebration of social ceremonies of other programmes. The premises to used for the purpose of playing or exercise in the morning and evening for the residents. The health center with equipments for practice is also made open for the neighborhood community. They are also encouraged to have books from library. The faculty and the students in the institution attend the various community programmes arranged in the neighborhood. The N.S.S unit regularly adopts a village from the neighborhood and carries out its activities. The premise is also made available for the conduct of examination scheduled by Government agencies.

**7.3.9 Describe how your institution determines student satisfaction, relative to academic benchmarks? Do you update the approach in view of the current and future educational needs and challenges?**

- ❖ The utmost priority of our institution is the satisfaction of our students. The faculty members during their lecturers and the Principal during his interaction or communication with the students take regular feedback from the students about the academic and administrative activities in the institution. Their suggestions and requirements are taken into consideration. The faculty members are given all sort of co-operation and encouragement by the institution for continuous up gradation of knowledge which enables them to set benchmarks.

Our faculty members participate in orientation/refresher courses and workshops, seminars and conferences at state, national and international levels to acquaint themselves with current educational trends. Our faculties make all effort to meet the current and future educational needs and challenges. Most of our faculty have completed M.Phil and are working on Ph.D. Almost all of the faculty have completed the requisite Refresher and Orientation courses to acquaint themselves with the current educational trends.

The institutional library also ensures that books, journals, magazines and reference books are made available to the students and staff. This is an attempt for inspiring the teacher and the learner in research activities and for updating their approach in view of the current and future educational needs and challenges. All these research activities are inspired with a motive of providing up-to-date, relevant and core information to the learners.

#### **7.3.10 How do you build relationships?**

- **to attract and retain students**
  - **to enhance students performance and**
  - **to meet their expectations of learning.**
- 
- The student's feedback on teachers' evaluation is encouraged and their needs are identified and steps are taken to enhance their performance accordingly.
  - The introductions of remedial and coaching classes for entry in services for SC/ST/OBC and minority students enhance their performance.
  - Provision of add-on courses like career oriented programmes
  - To bring about sense of confidence we organize unit tests, term exam and a full-fledge common test are conducted every year.
  - There are seminars, group discussions, essay competitions and such allied programmes to generate interest among the students.
  - Use of audio visual aids in the teaching learning process to make it more lively and interesting.
  - Open access in the library, provision of two books at a time for enrolled students.
  - Internet access in library as well as in computer laboratory to seek subject related information.
  - Spacious classrooms with fixtures and furniture.
  - Regular attendance to monitor the regularity of the students.
  - A question paper bank of college examination and university examinations to make the students acquaint with the examination system.

- Special provision for sports persons in the institution like provision of playing kits, nutrition diet, health fitness counseling etc.
- Provision of suggestion box and first aid box.
- Reddressal of students' problems by the faculty as and when needed.
- Our teaching faculty's single-minded dedication towards implementation of extra-curricular activities in general and for the growth of games and sports in particular is a unique example.
- To inculcate in student a sense of social responsibility (through various activities) is our motto.
- Guardian teacher is appointed for every class to ensure that every personal problems faced by the students are immediately addressed. Other faculty also proactively offers counseling of all sorts whenever it is sought.
- The last but not the least the staff's dedication towards the institution and its activities in general helps to built strong relationship with the students.

**7.3.11 What is your complaint management process? How do you ensure that these complaints are resolved promptly and effectively? How are complaints aggregated and analyzed for use in the improvement of the organization, and for better stakeholder-relationship and satisfaction?**

The institution from its inception has followed a tradition to settle the complaints or grievances at the individual level on the spot in the institution. In certain cases if we fail to do something then it is taken to the Principal for amicable solution. Till this date no such complaint or grievance has arrived in the institution which needed any serious action.

The institution has the following mechanism to solve the complaint:

- There is a teacher- parents association of which interactive meeting is held with the parents during the annual social gathering.
- We have a provision of suggestion/complaint box in the administrative office
- The grievance redressal cell is there to resolve the complaints which are given in writing.

- The oral complaints of the non teaching staff are entertained and resolved by the Principal and Superintendent in their office.
- The students may also complaint through their class representative to the General Secretary of the student council.
- The women empowerment and readdressal cell works for the women complaints.
- The students may also complaint through the in-charge of the committee through the teachers.
- In case of staff the staff representative on LMC convey the grievances of the staff and are taken care by the Principal and the Management.
- There is a provision of grievance readdressal cell in the parent university for the faculty members.
- The staff council too occupies a prominent position is resolving the complaints and grievances of the staff.

We are happy to note here that none of the stakeholders had to take shelter of this mechanism during the last five years or so on. This shows the better relationship and an atmosphere of co-operation within the stakeholders for the betterment of the institution.

**For Re-accreditation:**

**1. How are the Core Values of NAAC reflected in the various functions of the institution?**

The Core Values of NAAC reflected in the various functions of the institution are:

**National Development:-**

- ❖ The institution being a higher educational institution naturally becomes a partner to NAAC with a mission of having a role in a significant human resource development and capacity building of individuals to cater to the needs of the economy, society and the country as a whole and thereby contribute to the development of the nation.

The Parent Society and the institutional mission statement '*Tamaso Ma Jyotirgamaya*' matches in tattoo with the NAAC's mission statement.

The institutional efforts to contribute towards the national development are spelt out herewith:

**1. Human Resource Development and Capacity Building of Individuals.**

- ❖ The institution since from the very inception in 1971 has been making efforts to fructify this core value. The alumni of the institution are found taking to all the changes, challenges and trends in their own stride. Our effort to mould them into good citizens seems to have brought light and prosperity in their life. They come across in almost all spheres of human life (business, social life, personal careers, private sectors, public sectors etc.)

**2. Equity and Social Justice:-**

- ❖ The enrollment of the students in the institution comes from different economic and social strata of the society. Above 70 % of our students belong to the socially disadvantage communities, minority classes and economically backward strata of the society. The girl students outnumber the boy students in the institution. They claim around 65 % of the total strength.

The teaching and non-teaching staffs in the institution are recruited from the cross-section of the society. Hence we can claim that the institution is serving the cause of social justice and ensuring equality.

**3. Increasing Access to Higher Education:-**

- ❖ The institution came into being in 1971 with the traditional Arts and Commerce courses. It was a mile stone at that time to start a college in a rural place like Teosa. Later we started Home Economics and English literature and after the previous assessment in 2009-2010 Music as an optional subject was started for UG students in Arts and M.A.Economics. Science as an undergraduate programme came into being from the session 2009-2010. A cluster of career oriented programmes were started in the institution from UGC financial assistance. Recently we have furnished a proposal to UGC for Introduction of under Graduate courses and proposal for the organization of seminar under the Scheme of Human Rights Education. Along with the higher education facility, the institution runs (10+2) junior college in Arts and Commerce which was started in the year 1975. Hence the institution which was initially started with few students in the course of time has become a big HEI having around 524 students enrolled in UG & PG and 326 at Jr. College in the institution.

#### **Fostering Global Competencies among the students:**

- ❖ To ensure skill development amongst the students on par with their counterparts elsewhere the institution has introduced a cluster of courses. We have adequate number of optional subjects both in Arts and Commerce disciplines. Our efforts to introduce Music, English literature, Home Economics in Arts and computer related subjects in Commerce is enough to show our endeavor to ensure skill development among the students. In the year 2009-2010 we have introduced B.Sc for the students. The institution along with the traditional streams imparts competent learning to make the students competent to face the global requirement successfully.

Besides these, the add-on courses like career oriented programmes in four subjects have been introduced in the institution. The Post Graduate course in Economics shows the institutional craze for higher education in a rural place like Teosa.

The subjects like Music, Home Economics and Computer are where theory is supported with practicals. For this purpose we have created laboratories with cooking and home appliances, computers and Internet facilities and special room

with musical instruments for the purpose of practice in music. The practical laboratories for science with minimum required facilities show our endeavor to spread the cause of education. An ICT enabling facility suited best for the purpose of introducing audio visual aid in the teaching- learning process.

Our students are taken for industrial visits at MIDC area or in the neighborhood to give them a practical touch to the theoretical instructions provided in the classroom. We have also arranged campus interviews of some of the business houses in the institution.

### **Inculcating a Value System among Students:**

- ❖ We as an educational institution stand as a natural heir to the cultural heritage as well as to the value system underlined and upheld by the constitutional makers and policy drafters.

We are the legitimate successor to the goals, the vision and mission statement of the institution and are bound by the unwritten commitment made with Dr. Panjabrao alias Bhausaheb Deshmukh, the Founder President of our society, who was an epitome of generosity and philanthropy. Besides, our university is named after Sant Gadge Baba, an illiterate social scientist and reformist saint, who upheld scientific attitude and yearned all through his life to provide education to the underprivileged.

We celebrate anniversaries of great leader of our nation like Mahatma Gandhi, Dr. Babasaheb Ambedkar, Lokmanya Tilak, Dr. Panjabrao alias Bhausaheb Deshmukh etc. The intention is to acquaint the students with the ideals of these heroes of the nation. On the birth anniversary of Swami Vivekananda we celebrate “Youth Day” to make the students aware about his inspiring, vivacious and vigorous youth leadership of all time.

Our N.S.S volunteers emulate the examples of the university - assigned trio of luminaries from the region – Dr. Panjabrao alias Bhausaheb Deshmukh, Rashtra Sant Tukdoji Maharaj and Sant Gadge Baba. The N.S.S. volunteers are motivated

by the legacy of great social work done by them. It also strengthens their resolve “Not Me But You” while taking up various activities for implementation and performance. The activity like “Teacher’s Day” helps the students to bear the responsibility of managing and conducting various activities, functions and events with the view of imbibing a sense of cooperation and mutual understanding.

The annual social gathering in the institution is celebrated on the occasion of birth anniversary of Dr. Panjabrao alias Bhausaheb Deshmukh, who was the first Agriculture Minister of the India, an educationist and agriculturalist par excellence. He is also the Founder Presidents of our Society. The conduct of this mega event is entrusted to the student council along with the ECA in-charge teacher and his team. The other faculty members also are allotted assignments. All the cultural and talent oriented programmes are designed, developed and managed by the students on their own. The in-charge teacher of that event gives his guidance to make it more effective.

The tradition of dress code, I. Card, and display of maxims, inspiring thoughts, signifying values regularity, punctuality and sincerity are the notable institutional measures in this regard.

Our sports persons have satisfactory performance. Every year we have at least two-three colour holders from our institution. We encourage them for participation in intercollegiate, local, state, national levels to reach the heights in their performance.

The students whole heartedly participate in cleanliness drives and other eradication of programmes. Their presence during the blood donation camp is enough to show their sacrifice and national pride. All the assignments entrusted upon our students are gleefully accepted by them. Their enthusiastic response to manual labour shows their dignity to labour. Above all the students and staff are always ready to perform the activities of societal need as and when called upon.

### **Promoting the Use of Technology**

- ❖ We promote the use of new technology towards teaching-learning activity and employ modern gadgets like LCD projectors, smart board and other audio visual aids for the purpose. The ICT enabling teaching learning facility is a major attempt in this direction. The regular staff members are allotted a laptop for promoting the use of technology is also admirable step taken by the Principal and the Management.

There is a free access of Internet facility for the students and staff in the library and in the computer laboratory. The teachers and students are found making utmost use of these facilities for the purpose of making teaching learning more

In B.Com-I there is an optional subject for the student i.e. Computer Fundamental and Operating System (CFS). For B.Com.II, there is Information Technology and Business Data Processing(ITB). The students of B.Sc. also have an optional called Computer Application. There is a Computer Networking center in the institution.

The office operations and library functioning have been partially computerized. There is a LAN to improve the quality of our office and library services considerably. Our website designed for the purpose provides the institutional details. It is updated from time to time as per need. We keep our links updated from time to time. We install new software as and when required.

#### **Quest for Excellence:-**

- ❖ The institution along with the HRD Ministry, U.G.C., NAAC, University and other Statutory Bodies as a higher educational institution is determined to make teaching learning more learner centre. It will empower the learner to develop a cosmic vision to apply the received information to the real world with a cross cultural and multidisciplinary approach.

The institution had voluntarily gone for NAAC assessment and accreditation on September 3-4, 2004. The visit of the Peer Team was a novel experience to the stakeholders of the institution. We were new and had a bit of hesitation, but the Peer team visit brought a spark and made us bold enough for such challenges. It was the effect of their kind and generous attitude. The institution after the post in

the institution in the month of July 2005. It has been continuously trying to bring in all the facets of the college through the establishment of infrastructure and learning resources and up gradation of human resources. The regular IQAC meeting, co-ordination with the various committees and regular submission of Annual Quality Assurance Report is thus an admirable function of the IQAC.

The working committees work in co-ordination to the Principal and to the IQAC. The committee meets twice a year for planning and execution of academic and administrative activities in the institution. At the end of the session it submits its report to the coordinator of IQAC. He along with the others further prepares the IQAR for submission to NAAC after the approval of IQAC. Apart from this, the other committees such as Building Committee, Purchase Committee constituted for the purpose also render their services for the development in the institution.

All these institutional strivings has ingrained a feeling of oneness among the stakeholders of the institution. They cannot separate the institution and the institution cannot separate them. Both have become part and parcel of each other. The faculty and staff are motivated enough to impart their best experiences and services to the students. Hope that we as a small unit in a rural place like Teosa providing educational facility to the enrolled students has made much and more efforts to develop our institution as a Center of Excellence in Higher Education.

### **The Management, the Institution and the Location of the Institution-**

- ❖ The Management, the Institution and the Location of the Institution with its brief survey noted here will be sufficient to show the inclusion of value and educational system among the stakeholders. It will be like travelling in vacuum without knowing the following factors related to the institution and its surrounding.

The institution is a legitimate successor to the goals, the vision and mission statement of Shri Shivaji Education Society, Amravati. Our Parent Society was founded by Dr. Panjabrao alias Bhausaheb Deshmukh. He was the first Agriculture Minister of India along with an educationalist, agriculturist par excellence. He is also the Founder Presidents of our Society.

Founded in 1931 by Shikshan Maharishi Dr. Panjabrao alias Bhausaheb Deshmukh, the society made a modest beginning by taking over the Shri Shivaji Maratha High School and the Shri Shivaji Maratha Hostel. Today it is by far the biggest educational society in Central India running colleges and training centers, schools and kindergartens, hostels, numerous workshops, extension services, printing press, gymnasias, health club and a host of other facilities totaling about 132 in the service of the community at large, along with a 150 bed hospital and Medical Research Center. The society offers education in the field of Information Technology, Agriculture, Commerce, Arts, Education, Engineering, Fine Arts, Law, Management, Medicine, Physical Education, Biotechnology and Science.

Shri Shivaji Education Society, Amravati was awarded the Dr. Babasaheb Ambedkar Dalit Mitra award in 1993-94 by the Government of Maharashtra, in the year 1999-2000 the society was awarded the Gadge Maharaj Memorial award, on 5<sup>th</sup> September, 2000 the Government of Maharashtra declared the society as the best administered society in the State and bestowed upon it a cash award of Rs. 1 lac. In its citation the State Government formally recognized the seminal contribution made by the society in the field of education and cultural advancement.

The Society has celebrated its Platinum Jubilee in the year 2009-2010 with great enthusiasm. Hon'ble President of India has graced the Platinum Jubilee function on 7<sup>th</sup> January 2010, to mark the celebrations.

We as a part and parcel of the institution would like to concentrate the NAAC's attention towards the historical background of Teosa and its neighborhood.

Teosa is a Tehasil place in Amravati district, situated on Nagpur - Mumbai National Highway No-6. It has a historical background to show its identity even from the past. The "Ashram" of Rashtrasant Tukdoji Maharaj is about 06 k.m situated at Gurukunj Mozari. The "Maher of Rukhamini- Shri-Kshetra Kaundenyapur is nearly 15 k.m. The famous "Rukhamini Haran" by Lord Krishna is said to have happened here. The famous "Maharudra Hanuman" temple is located at Shri-Kshetra Jahagirpur about 15 k.m.

This is the blessed and holy land on which saint with enormous power and intellect lived, to name they are Sant Adkoji Maharaj, Sant Satyadeo Maharaj and Sant Sotagir Maharaj are some of them. The Nal- Damayanati Project (Upper Wardha Dam) at Morshi fulfills the need of water for irrigation to a large number of farmers around and in Teosa.

All this has contributed to make the **LAND HOLY, FERTILE** and **PROSPEROUS**.

## **C .EVALUATIVE REPORT OF THE DEPARTMENTS**

### **Evaluative Report of the Department of Commerce:**

#### **1. Faculty profile - adequacy and competency of faculty.**

The department of commerce came into being from the very inception of the institution. The sanctioned faculty for the department is four posts. The workload of the department for the current session is 68 periods. Currently the department has two full time faculties. The Principal and four CHB faculties also exhaust the workload of the department. The faculty members also engage the workload of Post graduate in Economics taught in the institution. The staff members are qualified and are appointed on regular basis as per the criterion of appointment. They are enthusiastic and are eager to participate in seminars, conferences, orientation and refreshers. The department runs undergraduate discipline in commerce and has also implemented career oriented programme i.e. 'Finance Management and Auditing'. The co-ordinator is appointed and the in-house faculty also helps to complete the curriculum.

Sr. No.	Name of Staff Member	Designation	Highest Qualification	Exp in year	Age/ Gender
1.	Dr. Jaywant D. Wadate	Principal	M.Com. M.Phil. Ph.D	24 yrs	51/M
2.	Mr.Dadarao H. Meshram	Asso. Prof.	M.Com. M.Phil.	29 yrs	56/M
3.	Mr. Manojkumar V. Jagtap	Assi. Prof.	M.Com. M.Phil.	21 yrs	47/M
4.	Mr. Nikhil N.Mohod	CHB faculty	M.Com. DBM. B.Ed.	--	26/M
5.	Mr. Nikhil G.Joshi	CHB faculty	M.Com. B.Ed.	--	27/M
6.	Ku. Dharti R. Vairagade	CHB faculty	M.Com. M.Phil. B.Ed	06	30/F
7.	Ku. Vaishali R. Waghmare	CHB faculty	M.Com. B.Ed.	--	24/F

**2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,**

The students' eligibility and merit is tested while giving admission to the faculty of commerce. The enrolled students seeking admission inherit from the socially and economically backward strata of the society. They also have a rural background and hence they lack the skill and knowledge of the subjects. The faculty members take enormous efforts to improve and cultivate their subject knowledge and develop their personality accordingly due to their less exposure to the world outside.

The following table shows the enrollment of the students to the discipline during the session 2011-2012.

Sr.No.	Class	Male	Female	Total
1	B.Com I	37	28	65
2	B.Com.II	15	08	23
3	B.Com.III	11	16	27
TOTAL		63	52	115

The department has received sanction from UGC to start career oriented program i.e. Finance Management and Auditing from the session 2007-2008. We have begun it as certificate course for first year, diploma for second year and advance diploma for final year as per university rules. The students' response is good and it is beneficent for their future. The syllabus recommended by the university is implemented and the students are issued certificates accordingly.

The CHB faculty is the co-ordinator of the programme. Ku. Dharti R. Vairagade along with other CHB and in-house faculty engage classes and completes the prescribed syllabus.

The following table shows the enrollment of the students to the programme during the session 2011-2012.

Course	Girls	Boys	Total
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Certificate course	<b>11</b>	<b>19</b>	<b>30</b>
Diploma	<b>06</b>	<b>12</b>	<b>18</b>
Advance diploma	<b>02</b>	<b>05</b>	<b>07</b>
<b>TOTAL</b>	<b>19</b>	<b>36</b>	<b>55</b>

**3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

There are partial changes made in the syllabus after five or more years. Since last two years, the University has implemented 70-30 marks scheme for theory and internal assessment of the students of commerce respectively. The institution has implemented the same. The internal assessment includes unit tests, seminars, group discussions, assignments, and industrial study tour also. One of the faculties, Mr. Manojkumar V. Jagtap being a member of restructuring syllabus committee of BOS in Accounts and Statistics, S.G.B.A.U. Amravati has contributed to restructure the curriculum during last two years.

We are proud to announce here that our commerce department faculty member Dr. J. D. Wadate, Principal is the Member of Academic Council, Faculty Member, Member of Annual Report Committee, Member of Standing committee and Senate member in S.G.B.A.U. Amravati.

Mr. Manojkumar V. Jagtap, Assistant Professor in Commerce is member of Board of Studies in Accounts and Statistics in S.G.B.A.U. Amravati. He is also the faculty member of commerce of S.G.B.A.U. Amravati.

Mr. Dadarao H. Meshram, Associate professor in commerce was the member of Board of Studies in Commerce of S.G.B.A.U. Amravati during 2002-2007.

The faculty members directly or indirectly advice the members of their concern Board of Studies and render their views and impression upon the designing of curriculum continuously.

As personally engaged in the process of curriculum designing, all of them have suggested and brought drastic changes in the curriculum as per the requirement of

the course and its recreation. The department in co-ordination to Economics department has organised a one state level UGC sponsored conference on the topic 'Power crises in the Maharashtra and its Economy'. Participants and stalwarts from all over Maharashtra were the witness of the grand organisation of the conference. A Souvenir was also published as a memory of the occasion. More than 100 research papers were published and the conference ended with a positive conclusion.

Mr. Manojkumar.V. Jagtap Assistant Professor in Commerce along with his team of authors published a text book 'Cost Management Accounting' (in Marathi) UGC pattern with ISBN.No 978-81-910412-7-9. It is prescribed & recommended for B.Com III as a reference book by S.G.B.A.U. Amravati. It is published by Sir Sahitya Kendra. Nagpur. He has also with his team published a text book for commerce students in Jr. college entitled 'Book Keeping and Accountancy' Published by Das Ganu Prakashan, Nagpur. He has also contributed to frame the syllabus of commerce in the subject 'Financial Accounting' for Distance Education in SGBAU Amravati.

The Changes made in the courses or programmes during the past two years are

Sr.No	Class	Year
1	B.Com I	2010-2011
2	B.Com II	2011-2012

#### 4. Trends in the success and dropout rates of students during the past two years.

<b>Success rate: 2009 – 2010.</b>		<u>2010 - 2011</u>	
Class	Success rate	Class	Success rate
B.Com.III	<b>35.62%</b>	B.Com III	<b>40.74 %</b>

<b>Drop-out rate: <u>2009 – 2010.</u></b>		<b><u>2010 - 2011</u></b>	
Class	Drop-out rate	Class	Drop-out rate
B.Com.III	<b>64.38%</b>	B.Com III	<b>59.26 %</b>

**5. Learning resources of the departments - library, computers, laboratories and other resources.**

The department doesn't have its own separate library. There is a central library which collects the text books, reference books, journals and magazines etc for the department. Currently there are 1217 books and 06 periodicals of commerce department in the library. Apart from this the faculty being experienced has collected a vast collection of books of their own in their personal library at home. The library purchases books in accordance to the need and change in the syllabus. The department is running computer based optional subject for the students. Hence it has its own computer laboratory having twenty computer systems for the purpose of practice to exercise. The students from other discipline also come to the laboratory. There is open access to Internet for the students and the laboratory is open during the working hours. We have inverter for the purpose of provision of electricity during scanty of electric power.

**6. Modern teaching methods practiced and use of ICT in teaching – learning.**

In the department for B.Com-I there is an optional subject for the student i.e. Computer Fundamental and Operating System (CFS). For B.Com.II, there is Information Technology and Business Data Processing (ITB). Apart from the theory periods they have practicals for these subjects. A batch of twenty (20) students is assigned for the purpose of practice to exercise of computer literacy in the laboratory.

As per the university circular the department has adopted a 70-30 marks scheme. Apart from the traditional lecture methods the students are engaged in unit tests, assignments, seminars, and group discussion, industrial study tours as a part of

internal assessment consisting of 30 marks. The department makes use of modern teaching aids such as LCD projector, computers and Internet access to make the process interesting and student centered. The full time faculty members are issued laptop each to utilize ICT enabling teaching-learning more students oriented.

**7. Participation of teachers in academic and personal counseling of students.**

The department every year forms a study circle for the development in education and personality of the students. Programmes are organised for meritorious progress of the students. Activities such as guest lectures, experts' guidance, and industrial and institutional visits are organized. The faculty members are actively engage in the process of guidance and counseling for education and career related programmes. The faculties regularly deliver their lectures and are student centric. They eagerly solve the students' problems promptly and compassionately. They are also assigned other academic committees in the institution. The Principal and the faculty members strive for the all-round development of the students and the institution.

**8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

The faculty members are senior members and have completed their almost all refresher and orientation programme. They have also completed their M.Phil degrees.

**9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research.**

The faculty members make their teaching process more impressive and influential by using traditional and modern teaching methods and techniques. They are prompt and regular in pursuing their duties in the academic activities. They are found regularly participating in paper setting, syllabus restructuring, moderation and evaluation of answer books, officer and co-officer in charge for university

annual examination. They are members of various committees like subject examination committee, syllabus restructuring committee, and local enquiry committee. They are engaged in internal examination and evaluation in the institution. They work as internal and external examiner for computer practical examinations.

Dr. Jaywant D. Wadate, Principal being the faculty member of commerce is the chairman of all the committees in the institution.

The faculty members are members of various working committee in the institution Mr. Dadarao H. Meshram is the member of IQAC, building committee, purchase committee, students grievance and redresses committee. He is the convener of Y.C.M.O.U. study center and has worked on many committees as he is one of the senior and experienced faculties in the institution. He is the member of Local Managing Committee and the Secretary of College Council.

Mr. Manojkumar V. Jagtap is the member of steering committee, student council, environmental science study, personality development committee etc. He is also working as a convener of students' grievance and redressal committee and college examination committee. He is also the member of Local Managing Committee.

The following table shows the participation of the faculty members in seminars and conferences for the last two years.

Sr. No	Topic of Workshops Seminars/Conferences	Name of the Place/ institution Attended	Date of Participation	Paper Yes/No
<b>Dr. Jaywant D. Wadate, Principal</b>				
1.	'ÖÆüÖ,üÖÂ™Öü,üÖ·μÖ †;ÖÖÃÖ×ÖúμÖ 'ÖÆüÖ×¾ÖªÖ»ÖμÖß-Ö -ÖïÖ“ÖÖμÖÖ	S.G.B.A.U. Amravati	30-31 Jan 2010	No

	'ÖÆüÖÃÖÓ'Ö 30 ¾Öê ,üÖ•μÖÃÿÖ,üßμÖ †×-Ö¾Öê;Ö-Ö			
2.	UGC Sponsored First International Buddhist Conference on 'Fundamentals of Buddhism	Gulam Nabhi Azad Arts, Comm & Sci College Barshitakali Dist ; Akola	25-26 Sept 2010	No
3.	5 <sup>th</sup> S.G.B. Amravati University Amravati Department of students welfare h Sihavlokan Conference	Shri Shivaji Education Society Amravati	20-21 December 2010	
4.	'ÖÆüÖ,üÖÂ™Öü ,üÖ•μÖ †;ÖÖÃÖ×üμÖ 'ÖÆüÖ×¾Ö»ÖμÖß-Ö -ÖïÖ"ÖÖμÖÖ 'ÖÆüÖÃÖÓ'Ö 31 ¾Öê ,üÖ•μÖÃÿÖ,üßμÖ †×-Ö¾Öê;Ö-Ö	S.G.B.A.U. Amravati	13-14 February 2011	No
5.	UGC state level seminar on 'Panchayat Raj and Rural Empowerment'	Y.D.V.D. Arts and Commerce college, Teosa.	26 February 2011	Yes
6.	UGC Sponsored Regional level one day workshop on 'Performance Based Self Appraisal System'(PBSAS)	Brijlal Biyani Science College Amravati	21 April 2011	
7.	Principals Meeting UGC Sponsored.	UGC-ASC S.G.B.A.U. Amravati	16-17 July 2011	
<b>Mr. Dadarao H. Meshram. Associate Professor in Commerce</b>				
1.	UGC sponsored one day National level seminar on the topic 'Impact of SEZ on Indian Economy'	Mahatma.Fule Arts, Comm & Sitaramji Chaudhari Science .College, Warud.	20 January 2010	Yes

2.	UGC sponsored one day state level conference on the topic 'Power Crisis in Maharashtra and its Economy'	Y.D.V.D. Arts and Commerce College Teosa	06 February 2010	No
3.	UGC state level seminar on 'Panchayat Raj and Rural Empowerment'	Y.D.V.D. Arts and Commerce college, Teosa.	26 February 2011	Yes
4.	UGC sponsored two day international level interdisciplinary conference on the topic, 'The Relevance and impact of Dr. Ambedkar's Thought in the present Age'	Takshasila Mv. Amravati	27 – 28 August 2011	No
5.	One day regional level workshop on 'Research Methodology'	Takshasila Mv. Amravati	30 December 2011	No
6.	UGC sponsored one day Interdisciplinary National seminar on 'Impact of Foreign Direct Investment in Retail Sector'	Bhartiya Mahavidyalaya, Amravati.	6 January 2012	Yes

**Mr. Manojkumar V. Jagtap. Assistant Professor in Commerce**

1.	UGC Sponsored one day state level seminar on the topic 'Marketing in 21 <sup>st</sup> Century: Concept, Challenges & Opportunities in Indian Context.'	Arts, Commerce and Science college, Arvi.	15 January 2010	No
2.	UGC sponsored one day National level seminar on the topic 'Impact of SEZ on Indian Economy'	Mahatma.Fule Arts, Comm & Sitaramji Chaudhari Science .College, Warud.	20 January 2010	No
3.	UGC sponsored one day state level conference on the topic 'Power Crisis in Maharashtra and its Economy'	Y.D.V.D. Arts and Commerce College Teosa	06 February 2010	Yes

10.

4.	UGC sponsored one day National level Seminar on the topic, 'Importance of E-Commerce at Present Times'	Dr. Gopalrao Khedkar Mv. (Gadegaon) Telhara. Dist Akola	17 February 2010	Yes
5.	UGC sponsored one day National level Conference on the topic, 'Impact of Global Recession on Indian Economy'	S.S.S. K. R. Innani Mv. Karanja (Lad)	03-04 February 2011	Yes
6.	UGC sponsored one day state level seminar on 'Panchayat Raj and Rural Empowerment'	Y.D.V.D. Arts and Commerce college, Teosa.	26 February 2011	No
7.	One day workshop on 'Academic Performance Indicator (API) System'	UGC-ASC S.G.B.A.U. Amravati	23 June 2011	---
8.	UGC sponsored two day international level interdisciplinary conference on the topic, 'The Relevance and impact of Dr. Ambedkar's Thought in the present Age'	Takshasila Mv. Amravati	27 – 28 August 2011	Yes
9.	UGC sponsored two day national conference on the topic 'Banking and Insurance in 21 <sup>st</sup> Century'	Shankarlal Khandelwal Arts, Science and Commerce College, Akola.	14 – 15 October 2011	Yes
10.	UGC sponsored one day Interdisciplinary National seminar on 'Impact of Foreign Direct Investment in Retail Sector'	Bhartiya Mahavidyalaya, Amravati.	6 January 2012	Yes

ion with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.

The department commerce and Economics had collaboration with INC Amravati for the organization of state level conference in the college on the topic 'Power crises in Maharashtra and its Economy.' Participants and stalwarts from all over Maharashtra were the witness of the grand organisation of the conference. A Souvenir was also published as a memory of the occasion. More than 100 research papers were published and the conference ended with a positive conclusion. However the department encourages the students and takes them for industrial visits at MIDC or to some industry and other financial firms. In future such steps would be taken to have collaboration with other departments/ institutions, at the State, National and International levels.

#### **11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

Though any member of the department has not yet submitted any research project, the subject is in consideration. Mr. M.V. Jagtap Assistant Professor in Commerce along with his team of authors published a text book 'Cost Management Accounting' (in Marathi) UGC pattern with ISBN.No 978-81-910412-7-9. It is prescribed & recommended for B.Com III as a reference book by S.G.B.A.U.Amravati .It is published by Sir Sahitya Kendra. Nagpur. He has also with his team published a text book for commerce students in Jr. college entitled 'Book Keeping and Accountancy' Published by Das Ganu Prakashan, Nagpur. He has also contributed to frame the syllabus of commerce in the subject 'Financial Accounting' for Distance Education in SGBAU Amravati. The other faculty members are also prepared to publish their works in recent period.

#### **12. Placement record of the past students and the contribution of the department to aid student placements.**

The department had from time to time made efforts to establish a placement cell, but as the students are provided U.G. education and after the completion the students go for higher education at the district place it becomes hard to keep record. In the coming future some concrete steps would be finally taken in this regard. However, we are extremely proud to denote that our one of the past students Ku. Deepali S. Wankhade was sixth merit in the university and has set a

model before the society by proving her talent in being Chartered Accountant and is serving to Nation. and many are inspired to see her.

### **13. Plan of action of the department for the next five years**

The following is the plan of action of the department for the bright and progressive future.

- To organize workshops, seminars and conferences.
- Up gradation of computer laboratory, Provision of department library.
- Start English medium and Placement cell of the department.
- Collaboration with the NGO, MIDC and Business firms.
- Guidance counseling cell for competitive examination.

### **Evaluative Report of the Department of English.**

#### **1.Faculty Profile - adequacy and competency of faculty.**

The department of English came into being from the very inception of the institution. Currently there are two full time faculties on regular basis and one CHB faculty to exhaust the workload of the department. It provides English as compulsory subject for Arts, Commerce and Science students. English literature is also taught as an optional subject for the students of Arts discipline. There is a career oriented programme, Communication Skills in English for the students. The students are enrolled to the course and they are provided basic knowledge in the area of communication skill.

Mr.Umesh V. Kadu Assistant Professor in English and Mr. Anil R. Waghmare, Associate Professor in English joined by Mr. Rahul B. Gudade as a CHB faculty are enthusiastic and keen in all the activities of the department.

In order to upgrade their knowledge and for keeping themselves abreast with the latest fields of knowledge they have attended orientation and refresher courses. They have also attended seminars and conferences at state, national and international level with presentation of research papers in few.

The following statement shows the details of the faculty members in the department of English in the institution.

Sr. No.	Name of Staff Member	Designation	Highest Qualification	Experience in year	Age/ Gender
1.	Mr.Umesh V.Kadu.	Assist. Prof.	M.A. B.Ed. M. Phil.	13	44/M
2	Mr.Anil R.Waghmare.	Assoct. Prof.	M.A.English.	20	45/M
3.	Mr. Rahul B. Gudade	CHB faculty	M.A.English.	03	27/M

## 2. Student profile-entry level competencies, socioeconomic status, language proficiency etc.,

The student who pass the HSSC or equivalent examination as laid by the government and university rule are given admission to the undergraduate disciplines as per their merit and qualification. Majority of the students enrolled in the institution are from socially and economically backward sections of the society. Their background is basically rural and they are not well versed in English language. In fact, it is not they who should be blamed for this, but this has a direct bearing upon the acquisition of language and results for a subject like English particularly. The institution generally gets its enrollment from Teosa and from its neighborhood. But whatever the reasons may be the students are punctual, sincere and obedient during their stay. In the institution they are very conscious about their lectures and other activities performed. They mark their participation in the institutional programmes and activities.

The following statement shows enrollment of the students during the current year:

Sr.No.	Class	Male	Female	Total
1	B.A.-I	<b>55</b>	<b>130</b>	<b>185</b>
2	B.A.-II	<b>37</b>	<b>81</b>	<b>118</b>
3	B.A.-III	<b>13</b>	<b>59</b>	<b>72</b>
4	B.Com I	<b>37</b>	<b>28</b>	<b>65</b>
5	B.Com.II	<b>15</b>	<b>08</b>	<b>23</b>

6	B.Com.III	11	16	27
7	B.Sc.I	12	03	15
TOTAL		180	325	505

The department has received sanction from UGC to start career oriented program i.e. Communication Skills in English from the session 2008-2009. We have started it as certificate course during the first year and gradually every year as university rule diploma and advance diploma. The students' response is good and it is beneficent for their future. The syllabus recommended by the university is implemented and the students are issued certificates accordingly. Mr. Rahul Gudade is the co-ordinator of the programme. The in-house faculties along with the coordinator engage classes and complete the prescribed syllabus after the regular teaching work. The students are enrolled from undergraduate Arts, Commerce and Science disciplines.

The following table shows the enrollment of the students to the programme during the session 2011-2012.

Course	Girls	Boys	Total
Certificate course	17	08	25
Diploma	11	06	17
Advance diploma	06	03	09
TOTAL	34	17	51

### **3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

The department with a view to overcome upon the deficiency of English language among the students took an initiative by starting add-on programmes as Career Oriented Programme i.e. 'Communication Skills in English' having certificate, diploma and advance diploma courses for the students of Arts, Commerce and Science discipline . Remedial and coaching classes for entry in services for SC/ST/OBC and minority students have been also conducted during the two sessions 2010-2011 and 2011-2012 from the financial support of the UGC.

Our respective university S.G.B. Amravati University, Amravati as a part of exercise and to bring home the basic skills has introduced viva voce in English for arts discipline. It includes reading, writing, group discussion, presentation and personal interview. There is internal assessment scheme for commerce students. The students of science has semester pattern. They have 40 marks theory and 10 marks internal assessment. It includes unit tests, home assignments, group discussions etc. This however is gradually enhancing their oral skills. Their difficulty in the process of learning English is gradually decreasing.

During the last few years there has been drastic major change in the syllabus of English and English Literature. The university has followed the recommendations laid down by UGC for framing and reconstruction of syllabus. The board of studies in English was actively involved in the process of curriculum designing. The institutional faculty indirectly provided their suggestion to their respective board of studies.

The following are the changes.

Sr.No	Class	Subject	Year
1	B.A. Part I	Compulsory English	2009-2010
2	B.A. Part II	Compulsory English	2010-2011
3	B.A. Part III	Compulsory English	2011-2012
4	B.Com I	Compulsory English	2009-2010
5	B.Com II	Compulsory English	2010-2011
6	B.Com III	Compulsory English	2011-2012
7	B.Sc I	Compulsory English	--
8	B.A. Part I	English Literature	2009-2010
9	B.A. Part II	English Literature	2010-2011
10	B.A. Part III	English Literature	2011-2012

#### **4. Trends in the success and dropout rates of students during the past two years.**

The following table shows the success and dropout rates of students during the past two years:

<b>Success rate: <u>2009 – 2010.</u></b>		<b><u>2010 – 2011</u></b>	
Class	Success rate	Class	Success rate
B.A. III (English)	<b>35.50%</b>	B.A. III (English)	<b>37.33%</b>
B.A.III(ELT)	<b>50.00%</b>	B.A.III(ELT)	<b>71.43%</b>
B.Com III(English)	<b>35.62%</b>	B.Com III(English)	<b>30.23%</b>
B.Sc(English)	--	B.Sc(English)	<b>50.00 %</b>

<b>Drop-out rate: <u>2009 – 2010</u></b>		<b><u>2010 – 2011</u></b>	
Class	Drop-out rate	Class	Drop-out rate
B.A. III (English)	<b>64.50%</b>	B.A. III (English)	<b>62.67%</b>
B.A.III (ELT)	<b>50.00%</b>	B.A.III (ELT)	<b>28.57%</b>
B.Com III(English)	<b>64.38%</b>	B.Com III(English)	<b>69.77%</b>
B.Sc(English)	--	B.Sc(English)	<b>50.00 %</b>

##### **5. Learning resources of the departments - library, computers, laboratories and other resources**

There is no separate library of the department. The central library provides space for the books and periodicals and relevant study materials. There is a separate section in the library having an adequate number of books and periodicals in English. Presently we have 1239 books and 02 periodicals. There is a provision of open access and sufficient reading room, open throughout the day. The students spend maximum time in the library after and before the regular teaching hours. The department has two laptops. It is used for the purpose of showing power point presentation, movies related to the syllabus. The department is actively engaged in the preparation of proposals to be submitted to UGC for financial assistance under plan and non plan grants. There is no as such a laboratory of English, but we have

developed an ICT enabling teaching learning facility for the students, where they are accommodated for live presentation.

#### **6. Modern teaching methods practiced and use of ICT in teaching – learning.**

It becomes rather hard and also inconvenient on the part of the students who come to the college from the nearby villages for participation in language enhancing programmes after regular teaching. But in fact of all the hurdles, we try to make use of ICT in teaching learning. The COP students and regular students are shown power point presentation and subject related movies here. This use however is limited and has to be increased.

#### **7. Participation of teachers in academic and personal counseling of students.**

The entire faculty members in the department voluntarily stay for more than five hours in the college campus. This helps them to be more in touch with the academic and personal counseling of the students.

The in-house faculties and the CHB faculty are allotted workload available in the institution. It is carried out as per the time table. After and before the regular teaching they carry out the special language enhancing career oriented programme, Communication Skills in English. Remedial and Coaching classes for entry in services for SC/ ST/OBC and minority students are also implemented as bridge courses.

The literature and M.A. English students who come for help or counseling are guided by the faculty. The teachers also offer cash incentives to the academic outstanding performances of the students. The detail is given in the prospectus.

#### **8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

The institution provides opportunities and encouragement to all the faculties for participation and upward mobility.

Mr. Umesh V. Kadu, Assistant Professor in English has passed M.Phil from S.G.B. Amravati University Amravati. The Topic of his dissertation was, ‘Charles

Lamb The Essayist: A Study of his Style'. Dr. R. M. Patil, H.O.D. English. Vidya Bharati Mahavidyalaya. Amravati was his supervisor.

He has also registered his Ph.D Topic, 'Ruskin Bond's Select Works and his Ecological Concerns.' in S.G.B. Amravati University, Amravati. His supervisor is Dr. R.M.Patil, H.O.D. English. Vidya Bharati Mahavidyalaya. Amravati. He is working on his topic and is going to submit it as early as possible.

He has attended Refresher Course in English organized by ASC/ S.G.B. Amravati University, Amravati from 03-03- 2010 to 20-03 2010.

Mr. Anil R. Waghmare has completed all his orientation and refresher courses.

#### **9. Participation / contribution of teachers to the academic activities including teaching consultancy and research.**

Apart from the regular workload the faculty members engage in the teaching of Remedial classes, Coaching classes and Communication Skill in English.

Besides this Mr. Umesh V. Kadu is the co-ordinator of IQAC. He is the convener of U.G.C. proposals and concerning committee, member of building committee; purchase committee, library committee etc. He is working on his Ph.D research and is on the verge of submission. He participates in seminars/conferences at state, national and international level and has presented research papers in few.

He worked as a Chief Editor of the Souvenir published during the one day state level conference on the topic 'Power crises in Maharashtra and its Economy' held in the institution.

Mr. Anil R. Waghmare is the member of the steering committee. He is also a member of the IQAC. He is the officer in-charge for the smooth working of the Coaching classes.

Mr. Umesh V. Kadu attended meeting as a member of Local Enquiry Committee at Mahila Mv. Darvha on Dt.12 -04 -2009. (University work).

Mr. Umesh V. Kadu attended meeting as a member of Local Enquiry Committee at Adarsha Mv. Dhamangaon Rly on Dt.2-12 -2010. (University work)

The faculty members worked as an invigilator in the college for university annual examination, evaluation of answer book at Spot Valuation Centre S.G.B.

Amravati University, Amravati, internal examination, and continuous assessment work in the college, worked as an internal examiner in the college and external examiner to other colleges for viva- voce examination in English during summer. The following is the list of workshops, seminars and conferences attended by the faculty during the last two years.

<b>Mr. Umesh V. Kadu. Assistant Professor in English.</b>				
Sr. No	Topic of Workshops Seminars/Conferences	Name of the Place/ institution Attended	Date of Participation	Paper Yes/No
1.	UGC sponsored Two days International Conference on 'English Language & Literature Today'	Vidya Bharati Mv. Amravati.	12 – 13 November 2009	Yes
2.	One day university level Workshop on 'Minor & Major Project Preparation'	Shri Shivaji College of Education Amravati	12 December 2009.	--
3.	'54 <sup>th</sup> All India English Teachers Conference'	Shri Shivaji Arts and Commerce College Amravati	14 – 16 December 2009	No
4.	UGC sponsored one day state level conference on the topic 'Power Crisis In Maharashtra And Its Economy'	Y.D.V.D. Arts and Commerce College Teosa	06 February 2010	No
5.	UGC sponsored one day state level seminar on the topic "Panchayati Raj and Rural Empowerment"	Y.D.V.D. Arts and Commerce College Teosa	26 February 2011.	
6.	UGC sponsored One day state level seminar on the topic 'The Communicative Aspect of English'	Mahatma Jotiba Fule Mv. Amravati.		No

7.	UGC sponsored one day Regional level Workshop on the topic 'Performance Based Self Appraisal System (PBSA)'	Brijalal Biyani Science College Amravati	21 April 2011	--
8.	One day workshop on 'Academic Performance Indicator (API) System'	UGC-AS S.G.B.A.U. Amravati	23 June 2011	--
9.	UGC sponsored two day international level interdisciplinary conference on the topic, 'The Relevance and impact of Dr. Ambedkar's Thought in the present Age'	Takshasila Mv. Amravati	27 – 28 August 2011	
10	UGC sponsored one day State level Seminar on the topic 'The Problems in Teaching English Language and Literature in Mofussil Colleges'	J.D. Patil Sangludkar Mahavidyalaya, Daryapur	3 December 2011	No

**Mr. Anil R. Waghmare Associate Professor in English**

10. C o l l e g e a n d u n i v e r s i t y	1.	UGC sponsored one day state level seminar on the topic 'The Communicative Aspect of English'	Mahatma Jotiba Fule Mv. Amravati.		
	2.	UGC sponsored one day state level seminar on the topic 'Panchayati Raj and Rural Empowerment	Y.D.V.D. Arts and Commerce College Teosa	26 February 2011	
	3.	UGC sponsored Two day international level interdisciplinary conference on the topic 'The Relevance and Impact of Dr. Ambedkar's Thought in the Present Age'	Takshasila Mv. Amravati	27 – 28 August 2011	

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**on with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

The department has no collaboration with any other department. In the coming future steps will be taken to have a tie- up with some prestigious institutions with rich language departments at the district place.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years**

No member of the department has till now submitted any research projects. We don't have any note worthy publications to be mentioned here.

**12. Placement record of the past students and the contribution of the department to aid student placements.**

No such record has been maintained by the department. In the coming years, the department proposes to form a placement cell with an active collaboration with call centers, schools and colleges. Now this activity is performed through the Career Counseling/ Placement Cell.

**13. Plan of action of the department for the next five years**

The faculty members have geared up to carry out research projects in the coming future. They will be presenting research papers and publishing articles and papers in profession related journals and magazines.

The department is also planning to organize a conference in future. It is also planning to make use of ICT in the teaching learning process more effectively in the days to come. It will put more emphasis on remedial and coaching classes, competitive examinations, counseling and laboratory for Communication Skills in English.

Apart from this,

- To arrange more workshops.
- To subscribe journals/ magazines.
- To collect more study materials and books in the library.
- More practical and laboratory work.
- Arranges programmes on self employment.
- To develop entrepreneurship within the students.

### **Evaluative Report of the Department of Marathi**

#### **1) Faculty profile - adequacy and competency of faculty**

The department of Marathi is a one man department existing from the beginning of the institution. Marathi is a compulsory subject for the students of Arts, Commerce and Science at the undergraduate level. The faculty member recruited is qualified as per the norms of the university and government. Mr.Charandas G. Solanke, Assistant Professor in Marathi exhausts the entire teaching workload along with the other committees assigned to him. He is a voracious reader in the institution. He is enthusiastic in his academic quest and is eager to participate in workshops, seminars and conferences at all the levels. He has presented research papers in seminars and conferences. He has also attended orientation, refresher courses to enrich his academic sight.

Sr. No.	Name of Staff Member	Designation	Highest Qualification	Exp in year	Age/ Gender
1.	Mr.Charandas G. Solanke.	Assist. Prof.	M.A. B.Ed.	13	44/M

#### **2) Student profile – entry level competencies, socioeconomic status, language proficiency etc.,**

The students who are enrolled in the institution have Marathi as a compulsory language. Though the students coming to the institution inherit from the Marathi

background and their mother tongue is Marathi they lack the understanding of standard language. We organized debate competitions, elocutions, group discussions, essay writing competitions, developing reading writing skills, wallpapers writing etc. Much emphasis is put upon grammar, letter writing, essay writing etc. It has become necessary for the students coming from different strata of the society to be familiar with the regional language. The beauty of language must be preserved and enriched. The teachers being assigned try to bring the student such skill by making them to read the works of well known writers in Marathi.

The following table shows the enrollment of the students in the institution.

Sr.No.	Class	Male	Female	Total
1	B.A.-I	55	130	185
2	B.A.-II	37	81	118
3	B.A.-III	13	59	72
4	B.Com I	37	28	65
5	B.Com.II	15	08	23
6	B.Com.III	11	16	27
7	B.Sc.I	12	03	15
TOTAL		180	325	505

**3) Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

No faculty members from the department is directly involved in the process of university curriculum making; yet, directly or indirectly oral suggestions are given to the concerned board of studies. During the last two year the following are the major changes in the syllabus.

Sr.No	Class	Subject	Year
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1.	B.A. Part I	Compulsory Marathi	2011-2012
2.	B.Com I	Compulsory Marathi	2011-2012
3.	B.Sc. I	Compulsory Marathi	2009-2010

Remedial and coaching classes for entry in services for SC/ST/OBC and minority students were also conducted during the two sessions 2010-2011 and 2011-2012 from the financial support of the UGC.

The university has adopted 70-30 marks scheme of examination to all its affiliated colleges. There is a 70 marks theory paper and 30 marks internal assessment to the under graduate students. In internal assessment the students have to undergo unit tests, seminars, group discussion, home assignments, reading writing skills etc. The institution too had implemented the same to its students.

**4) Trends in the success and dropout rates of students during the past two years.**

The following table shows the trends in success and dropout rate of students during the last two years:

<b>Success rate: 2009 – 2010.</b>		<b>2010 – 2011</b>	
Class	Success rate	Class	Success rate
B.A. III (Marathi)	<b>34.86%</b>	B.A. III (Marathi)	<b>35.22%</b>
B.Com.III(Marathi)	<b>35.62%</b>	B.Com III (Marathi)	<b>30.23%</b>
B.Sc.I (Marathi)	--	B.Sc I(Marathi)	<b>50.00%</b>

<b>Drop-out rate: 2009 – 2010</b>		<b>2010 – 2011</b>	
Class	Drop-out rate	Class	Drop-out rate
B.A. III (Marathi)	<b>65.14%</b>	B.A. III (Marathi)	<b>64.78%</b>
B.Com.III(Marathi)	<b>64.38%</b>	B.Com III (Marathi)	<b>69.77%</b>
B.Sc.I (Marathi)	--	B.Sc. I (Marathi)	<b>50.00%</b>

**5) Learning resources of the departments - library, computers, laboratories and other resources.**

There is no as such a separate library for Marathi department. There are about 1869 books and 02 periodicals of the subject in the Central library. The faculty member himself has a quest for purchasing and reading books and new editions. Moreover, he has purchased many books and has developed good collection of at his home. The library has books as per syllabus and reference books. Due to open access the students and staff enjoy the library facilities. The department in consultation to the Principal and the librarian regularly purchases new books. There is one laptop for the department; but no language laboratory of the department is yet established. The students from all the courses are allowed to exercise and access Internet in the computer laboratory.

**6) Modern teaching methods practiced and use of ICT in teaching – learning.**

As the language is growing day by day, it is provoking new ideas and novel facets. To adapt with the forthcoming changes, we have adopted new techniques of teaching. The faculty member makes the students to enter into discussions on the topics related to the syllabus and existing new trends in the art of creation in the language. The methods of teaching are changed according to the topic. They are also made acquaint with our folk dance, festivals of the land and the tribal's and the kirtan of great saints with the help of CDs, DVDs etc. The faculty makes use of ICT in the teaching learning process. The power point presentation and syllabus related movies are prominent among them.

**7) Participation of teachers in academic and personal counseling of students.**

The faculty member regularly engage lectures to the classrooms allotted to him. Apart from this the students of Marathi literature and M.A. Marathi are provided counseling. He provides reading materials and notes to the students and is willing to solve their problems. He is also active in personal counseling such as eradication of social evils and blind faiths. He serves for enlightening the students and organizes personality development programmes. During the youth festival and

college annual social gathering he helps the students in organizing and performing one act play, skit, street plays, debates, essay competitions, recital of songs, and in kavi sammelan etc. He also encourages the students to prepare and publish wall papers and posters. He has also invited guest lecturers in the institution in the inauguration of language study circle and such other programs in the institution.

The faculty members worked as an invigilator in the college for university annual examination, evaluation of answer books at spot valuation centre S.G.B.A.U.Amt, internal examination, and continuous assessment work in the college.

**8) Details of faculty development programmes and teachers who have been benefited during the past two years.**

- He has attended a refresher course organized by ASC/ SGBAU, Amravati on 15/02/2011 to 04/03/2011
- He has been doing his M.Phil on the topic ‘†Ö×¤ü¾ÖÖÃÖß ¶ ú×¾ÖÖÖÖ: ¶ ú †³µÖÖÃÖ from Y.C.M.O.U. Nasik.
- He has also registered his topic for Ph.D on the topic ‘-ÖÖ,ü-Öß ·ÖÖÖYÖß“µÖÖ »ÖÖê¶ ú¶ ÖßYÖÖÖ“ÖÖ ×“Ö¶ úßYÄÖ¶ ú †³µÖÖÃÖ from Ahilyadevi Vishwavidyalaya, Indore (M.P.) and his work is going on.

**9) Participation / contribution of teachers to the academic activities including teaching, consultancy and research.**

Besides the regular workload the faculty is engaged in remedial and coaching classes for the students. He is the member of the IQAC. He is the convener of magazine and prospectus committee, convener of personality development

committee, member of library committee, and an assistant programme officer of N.S.S.

The following table shows the participation of the faculty in seminar and conferences.

Sr. No	Topic of Workshops Seminars/Conferences	Name of the Place/ institution Attended	Date of Participation	Paper Yes/ No
<b>Mr. Charandas G. Solanke, Assistant Professor in Marathi</b>				
1	UGC Sponsored one day National level seminar on the topic ‘Ö, üÖšÿß ¼ÖÖ>Ë:ü’ÖμÖß-Ö x- -ÖμÖYÖÖ? úÖ»Öß? úÖÓ“Öê ÃÖÖ×ÆüYμÖ -ÖÖúÖ,üÖ»ÖÖ μÖÖêÖÖαüÖ-Ö’	Neharu Mahavidyalaya, Ner Parsopant	24 January 2009	No
2	UGC sponsored one day state level conference on the topic ‘Power Crisis in Maharashtra and its Economy’	Y.D.V.D. Arts and Commerce College Teosa	06 February 2010	No
3	One day University level seminar on the topic ‘ÖÖ? Ö×YÖ? úß? ú,ü †Ö×? Ö ’Ö,üÖšÿß? ú×¼ÖYÖÖ	Social Welfare College, Amravati.	14 February 2010	No
4	UGC state level seminar on ‘Panchayat Raj and Rural Empowerment’	Y.D.V.D. Arts and Commerce college, Teosa.	26 February 2011	No
5	UGC sponsored two day interdisciplinary international Buddhist conference on the topic, ‘Relevance of Buddhism in Present Era’	Ramkrushna Mahavidyalaya, Darapur.	11 – 12 March 2011	No
6	UGC sponsored one day seminar cum workshop on the topic ‘Personality Development’	Swami Vivekananda study center, SGBAU Amravati & Ramkrushna	08 April 2011	No

		Vivekanada Samiti Amravati.		
7.	ग ३/४Öê †Û  Ö»Ö ³ÖÖ,üÿÖßµÖ ÃÖÖ×ÆüÿµÖ ÃÖÖ'Öê»Ö-Ö, -ÖÖÖ-Öã,ü	Nagpur	7-8 May 2011	Yes
8.	-Ö×Æü»Öê †Ö×µü³/४ÖÖÃÖß ^»ÖÖÖã»ÖÖ-Ö³/४Öê-Ö ÃÖÖ×ÆüÿµÖ ÃÖÖ'Öê»Ö-Ö	Adivasi Sahityajagar & Jatan Sansad, Chandrapur.	11 July 2011	
9.	UGC sponsored Two day international level interdisciplinary conference on the topic 'The Relevance and Impact of Dr. Ambedkar's Thought in the Present Age'	Takshasila Mv. Amravati	27 – 28 August 2011	Yes
10.	UGC sponsored Two day international level interdisciplinary conference on the topic "Women Empowerment"	Ramkrushna Mahavidyalaya, Darapur.	25-26 November 2011	Yes
11.	UGC sponsored one day interdisciplinary National Seminar on the topic 'Impact of Foreign Direct Investment in Retail Sector'	Bharatiya Mv. Amravati	06 January 2012	No
12.	UGC Sponsored two day international conference on the topic 'Dr. Babasaheb Ambedkar's Buddhism and Its Emancipatory Potential'	Shri. Shivaji College of Arts, Commerce & Science College, Akola.	27 – 28 January 2012	Yes

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

The department has not yet made any collaboration at any level, but it will do definitely something in this regard.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years**

The department doesn't have any such priority areas for research or any ongoing projects, important and noteworthy publications of the faculty, during past two years

**12 . Placement record of the past students and the contribution of the department to aid student placements.**

No such record has been maintained by the department. In the coming years, the department proposes to form a placement cell with an active collaboration with call centers, schools and colleges. Now this activity is performed through the Career Counseling Cell.

**13. Plan of action of the department for the next five years.**

After the completion of M.Phil and Ph.D., more emphasis will be given on submitting and presenting research papers and articles. The faculty has a quest to publish collection of poetry and some books. The department is also planning to organize seminar or conference in the future. We are also making a mindset to introduce Marathi literature at undergraduate level for the students.

**Evaluative Report of the Department of Political Science:**

**1. Faculty profile - adequacy and competency of faculty**

Political Science as an optional subject for Arts discipline, currently there is one full time faculty on regular basis. Mr. Vinayak H. Bhatkar, Assistant Professor in Political Science exhausts all the workload of the department. He has attended orientation and refresher courses organized by Academic Staff College. He has also attended one orientation course organized by Training and Orientation Course (TOC-NSS) at Ahmadnagar. He has also attended international, national and state level seminars, conferences and workshops. The department has organized UGC sponsored one day state level seminar on 'Panchayat Raj and Rural

Empowerment' in the institution. He has presented research papers and published souvenir of the conference and also published one ISBN number book.

The following statement shows the details of the faculty member position in the department of Political Science in the institution.

Sr. No.	Name of Staff Member	Designation	Highest Qualification	Exp in year	Age/ Gender
1.	Mr. Vinayak H. Bhatkar	Assist. Prof.	M.A., M.Phil	17/Yrs	44/Male

## 2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,

The student who pass the HSSC or equivalent examination as laid by the government and university rule are given admission to the undergraduate disciplines as per their qualification. The students enrolled in the institution are from socially and economically backward and inherit from rural areas. The students are very punctual and conscious about their lectures and other cultural and social activities and programmes. Although the students are not so much versed in their subject knowledge, they bridge their gap within their stay in the institution while completing the course. Much endeavor has to be taken on the part of the teacher to develop their language proficiency. But lastly they bring to fruition the teachers exercise.

The following statement shows enrolled of the students during the current year.

Sr.No.	Class	Male	Female	Total
1.	B.A.I	55	130	185
2.	B.A.II	37	81	118
3.	B.A.III	13	59	72
TOTAL		105	270	375

## 3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.

No change has been occurred from the last two to three year in the course or programmes. But there are some minor changes in the annual examination question paper pattern. Initially there were five questions on five units each of 20 marks out of which there were two long answer questions and three short answer questions. After the minor change two long, two short and one objective type question has come forward for B.A.I, B.A.II and B.A.III classes.

#### 4. Trends in the success and drop- out rates of students during the past two years.

The following table shows the success and dropout rate of the students.

<b>Success rate: 2009 – 2010.</b>		<b>2010 - 2011</b>	
Class	Success rate	Class	Success rate
B.A.III	<b>33.14%</b>	B.A.III	<b>37.50%</b>

<b>Drop-out rate: 2009 – 2010</b>		<b>2010 - 2011</b>	
Class	Drop-out rate	Class	Drop-out rate
B.A.III	<b>66.86%</b>	B.A.III	<b>62.50%</b>

#### 5. Learning resources of the departments - library, computers, laboratories and other resources.

The central library in the institution occupies all the books in its shelter from the entire departments. The department cannot remain as exemption. All the books of the department are provided space in the library. We have separate stacking compartment for keeping the books and other study material of this department. At present there are 1052 books and 02 periodicals. As there is no practical side of the subject we don't have any laboratory in the department. Due to open access and sufficient reading room the student enjoy reading. The college provided laptop. The other equipments are shared in common in the presentation room.

## **6. Modern teaching methods practiced and use of ICT in teaching – learning.**

The college provided laptop to the department for practice and use of ICT in teaching – learning. The other equipments are shared in common in the presentation room. There is a use of power point presentation and such relevant programmes are displayed while teaching.

## **7. Participation of teachers in academic and personal counseling of students.**

The faculty in the department stays voluntarily for more than five hours in the college campus. The faculty remains in touch with lectures as per regular time table. There is a study circle of the department. Guest lectures, debate competition, group discussion, surprise tests, open book tests, unit tests, and question answer session are prominent among the activities of the department. We have organized remedial and coaching classes for SC/ST/OBC and minority students as an academic activity. All this helps them for academic and personal counseling after and before the regular teaching. He actively participates in college and university examination, paper setting, invigilation, paper evaluation work etc.

## **8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

The institution provides opportunities and encouragement to the entire faculty for participations and upward mobility. The department of Political is a one man department Mr. Vinayak H. Bhatkar Assistant Professor in Political Science exhausts the entire workload of the department.

The faculty development programmes which have been benefited by the faculty during the past two years are.

- He has passed M.Phil (Political Science) in first class. The topic of his M.Phil dissertation is ‘A Comparative Study of XIII<sup>th</sup> and XIV<sup>th</sup> Lok-Sabha Election, Special Reference to Amravati Lok-Sabha constituency’.
- He has also registered his Ph.D topic ‘Politics and public enterprise: special reference MSRTC 2001 to 2010 Amravati division’ at S.G.B.A.U., Amravati.
- He has organized UGC sponsored one day state level seminar on ‘Panchayat Raj and Rural Empowerment’ and published Souvenir and one ISBN book. He is the Chief Editor of this book.

#### **9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research.**

Apart from regular workload the faculty is engaged in the teaching of remedial and coaching classes, counseling programmes, guest lectures and personal counseling. The faculty member is the NSS programme officer, co-ordinator of student council and student welfare committee, convenor of study tour committee, in-charge of cultural and youth festival committee during the session 2010-2011. He worked as a chief editor of the souvenir for UGC sponsored one day state level seminar on the topic ‘Panchayat Raj and Rural Empowerment’ in the session 2010-2011 and was the chief editor of ISBN number book on ‘A Way of Rural Development: Panchayat Raj’ He participated in central government survey on child labour survey in Teosa region.

He had also attended UGC sponsored international, national and state level seminars, workshops and conferences and submitted research paper. He presented his research paper in interdisciplinary international conference on ‘Dr. Babasaheb views about democracy’ published in ISSN number souvenir, two research paper published in ISBN number book and other paper published in without of ISSN, ISBN number souvenir. The faculty member participated in the following activities. He was subject expert on Selection Committee for the recruitment of lecturer in Political Science at Tompe College, Chandur Bazar and V.N.College, Dharni, Subject expert of placement for senior and selection grade at Shivaji

College, Amravati, Subject expert for university annual examination, paper moderation committee in February 2010.

The following is the list of workshops, seminars and conferences attended and research paper presented by the faculty during the last four years.

<b>Mr. Vinayak H. Bhatkar, Assistant Professor in Political Science.</b>				
Sr. No	Topic of Workshops Seminars/Conferences	Name of the Place/ institution Attended	Date of Participation	Paper Yes/No
1	'Subject Revaluation Seminar' organised by SGBAU, Amravati	S.G.B.A.U. (Chikhaldara)	30 November 2009	No
2.	National conference on 'Human Rights'.	Late. M.M. Mahavidyalaya, Chandur Rly.	30 December 2010	Yes
3.	UGC sponsored one day national seminar on 'Panchayat Raj and Rural Development'	Mahatma.Fule Arts, Comm & Sitaramji Chaudhari Science College, Warud.	21 January 2010	Yes
4.	UGC sponsored one day state level conference on the topic 'Power Crisis in Maharashtra and Its Economy'	Y.D.V.D. Arts and Commerce College Teosa	06 February 2010	No
5.	UGC sponsored one day national seminar on 'India's Foreign Policy: Post Cold War Period'	Yashwant Mahavidyalaya, Wardha.	01 February 2011	No
6.	UGC sponsored one day state level seminar on "Panchayat Raj and Rural Empowerment"	Y.D.V.D.Arts and Commerce College, Teosa.	26 February 2011	Yes
7.	UGC sponsored one day national level seminar on 'M.K.Gandhi and Pandit Nehru Thoughts on Socio-Economic and Political Issues'	Shri Shivaji College, Akola	28 February 2011	Yes
8.	UGC sponsored two days international conference on 'Gandhian Thought's'	Kolhapur University	11 – 12 March 2011	No
9.	National seminar on 'Expanding Horizons of Human Rights'	Bhivapur Mahavidyalaya, Bhivapur	13 March 2011	Yes

10.	UGC sponsored two day international interdisciplinary conference on 'The Relevance and Impact of Dr. Ambedkar's Thought in the Present Age'	Takshasila Mv. Amravati	27 - 28 August 2011	Yes
11.	UGC sponsored Two days National level Seminar on 'Indian Democracy : issues and challenges -The changing trends in Indian democracy '(ISBN)	P. J. Nehru Mv. Aurangabad	23 – 24 December 2011	Yes
12.	S.G.B. Amravati University Amravati Department of students welfare workshop on ' Awareness of Training and Placement Activities for NSS faculty coordinators'	S.G.B. Amravati University Amravati Department of students welfare	23 January 2012	No
13.	Published ISBN book on – Panchayatraj – A Way of Rural Development (Chief Editor & Research paper)			

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

The department has organised one day state level seminar on 'Panchayat Raj and Rural Empowerment' in collaboration with Institute of Social Research Education (ISRE) Amravati. The department has participate in 'Child Labour Survey' in Teosa region collaboration with Central govern labour ministry and collector

office, Amravati 2010-2011, participated in the 'Competitive Examination and Personality Development Workshops' in collaboration with Student Welfare, SGBAU, Amravati and department of library, Y.D.V.D. Arts and Commerce College, Teosa. In social activity the department has participate and organised blood donation camp, collaboration with NSS, SGBAU, Amravati, Government General Hospital Amravati and Prahar Sanghatana. The department participates in Youth festival 2009 at Yeotmal organized by S.G.B.A.U.Amravati. Department has participate in 'Environment movement' with NSS and Collector office, Amravati and the college received first place award in environment movement.

#### **11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

The department has undertaken child labor survey project and submitted report to collector office, Amravati. In publication the department published souvenir on 'Panchayat Raj and Rural Empowerment' on 26<sup>th</sup> February 2011 and one ISBN number book on 'A Way of Rural Development: Panchayat Raj

#### **12 Placement record of the past students and the contribution of the department to aid student placements.**

The department participated in competitive examination workshop programme organised by college placement cell, five students joined as CHB faculty in Political Science at various colleges. Further there is no such updated record maintained.

#### **13 Plan of action of the department for the next five years.**

- In future department is eager to organize international conference on 'Political Corruption in India'.
- To submit Minor research project, and
- To publish subject related article and research papers in ISSN, magazine and research journals.

## **Evaluative Report of the Department of History**

### **1. Faculty profile - adequacy and competency of faculty**

After the transfer of Dr. Nitin Vasantryo Changole to the sister institution at Amravati, in order to exhaust the workload we have appointed clock hour basis faculty. History as an optional subject taught to the student of Arts discipline. The Management is in the process of recruiting full time faculty in the coming days. At present the three CHB faculties are allotted one class each in Arts discipline. The following statement shows the details of the faculty member position in the department of History in the institution.

Sr. No.	Name of Staff Member	Designation	Highest Qualification	Exp in year	Age/ Gender
1.	Mr. Shrikant P. Khedkar	CHB faculty	M.A. B.Ed	--	M/27
2.	Mr. Bhaiyya B. Chikhale	CHB faculty	M.A. M.Phil	--	M/44
3.	Mr. Rajendra S.Dongre	CHB faculty	M.A. NET	--	M/33

### **2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,**

The students who pass the HSSC or equivalent examination as laid by the government and university rule are given admission to the undergraduate disciplines as per their merit and qualification. Majority of the students enrolled in the institution are from socially and economically backward and inherit from rural areas. The students are very punctual and conscious about their lectures and other cultural and social activities and programmes. Although the students are not much versed in their subject knowledge, they bridge their gap within their stay in the institution while completing the course. Much endeavor has to be taken on the part of the teacher to develop their language proficiency. But lastly they bring to fruition the teachers exercise.

The following statement shows enrolled of the students during the current year.

Sr.No.	Class	Male	Female	Total
1.	B.A.I	<b>69</b>	<b>101</b>	<b>170</b>
2.	B.A.II	<b>29</b>	<b>72</b>	<b>101</b>
3.	B.A.III	<b>10</b>	<b>50</b>	<b>60</b>
<b>TOTAL</b>		<b>108</b>	<b>223</b>	<b>331</b>

**3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

No change has been occurred from the last two to three year in the course or programmes. But there is a minor change in the annual examination question papers pattern. Initially there were five questions on five units each of 20 marks out of which there were two long answer questions and three short answer questions. After the minor change two long, two short and one objective type question has come forward for B.A.I, B.A.II and B.A.III classes. As there are CHB faculties appointed they have not imparted their contribution to the change in the syllabus at the university level. Whatever changes those were suggested in the courses were implemented during the session and syllabus were completed accordingly

**4. Trends in the success and drop- out rates of students during the past two years.**

The following table shows the success and dropout rate of the students.

<b>Success rate: 2009 – 2010.</b>		<b>2010 - 2011</b>	
Class	Success rate	Class	Success rate
B.A.III	<b>41.72%</b>	B.A.III	<b>34.54%</b>
<b>Drop-out rate: 2009 – 2010</b>		<b>2010 - 2011</b>	
Class	Drop-out rate	Class	Drop-out rate
B.A.III	<b>58.28%</b>	B.A.III	<b>65.46%</b>

**5. Learning resources of the departments - library, computers, laboratories and other resources.**

The central library in the institution occupies all the books in its shelter from the entire departments. The department cannot remain as exemption. All the books of the department are provided space in the library. We have separate stacking compartment for keeping the books and other study material of this department. At present there are 705 books and 02 periodicals in the library. As there is no practical side of the subject we don't have any laboratory in the department. Due to open access and sufficient reading room the student enjoy reading.

**6. Modern teaching methods practiced and use of ICT in teaching – learning.**

As there are CHB faculties appointed, they are not provided any electronic equipment as that like the full time faculty. But these members are allowed to make use of ICT teaching–learning aids at the presentation room to make the process more interesting and interactive. There is a use of power point presentation and such relevant programmes are displayed while teaching.

**7. Participation of teachers in academic and personal counseling of students.**

The faculty in the department stays voluntarily for more than five hours in the college campus. They remain in touch with lectures as per regular time table and study circle activities like guest lectures, debate competition, group discussion, surprise tests, open book tests unit tests, and question answer session are taken accordingly. We have also made them apart in the organisation of remedial and coaching classes for SC/ST/OBC and minority students as an academic activity. All this helps them for academic and personal counseling after and before the regular teaching.

**8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

As there are CHB faculty in the department of History, the details of faculty development programmes and teachers who have been benefited during the past two years is not mentioned here. As these faculty have not availed these facilities being on temporary basis.

**9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research.**

Apart from regular workload the faculty is engaged in the teaching of remedial and coaching classes, counseling programmes, guest lectures and personal counseling.

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

The department has no collaboration with any other department. In the future steps will be taken to have a tie- up with some prestigious institutions at the district place.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

No member of the department has till now submitted any research projects. We don't have any note worthy publications to be mentioned here.

**12. Placement records of the past students and the contribution of the department to aid student placements.**

No such record has been maintained by the department. In the coming years, the department proposes to form a placement cell with an active collaboration with call centers, schools and colleges. Now this activity is performed through the Career Counseling Cell.

**13. Plan of action of the department for the next five years.**

- At the outset it is very important to recruit full time faculty in this department.
- To organize workshop, seminars/conference etc
- To maintain Placement records of the past students
- To have collaboration with any other department at the district place

## Evaluative Report of Department of Economics.

### 1. Faculty profile - adequacy and competency of faculty.

The department of Economics has its existence from the inception of the institution i.e. from 1971. Our Ex- Principal Mr. Kankale headed the department. Mr. Kishor V. Sable, Assistant Professor in Economic succeeded on the lien vacancy and was continued through the permission of the concerned authority. He is the full time faculty and has an experience of teaching for more than 14 years in this institution. He is young, dynamic and enthusiastic in his nature ready to engage lectures and skilled in organizing and participating in various institutional and other activities. He has completed his M.Phil degree from YCMOU, Nasik. He is the only faculty member besides the Principal to have completed his Ph.D research. He has recently submitted his Ph.D thesis to R.T.M.N.U, Nagpur and is waiting for the result. There are CHB faculties to exhaust the remaining workload of the institution. Economic is an optional subject taught to Arts and Commerce discipline. There is M.A. Economics as a Post- graduate studies in the institution. The department of Economics looks into the entire working of the UG and PG classes. The faculty members participated in orientation and refresher courses. They are always alert and are curious to attend the seminars and conferences at different levels

The following statement shows the details of the faculty members in the department of Economics in the institution.

Sr. No.	Name of Staff Member	Designation	Highest Qualification	Experience in year	Age/ Gender
1.	Mr. Kishor V. Sable	Assist. Prof.	M.A. M. Phil.	17	40/M
The following faculty are allotted paper-wise workload for Post graduate					
1.	Dr. Jaywant D.Wadate	Principal	M.Com,M.Phil,Ph.D	24 yrs	51/M
2.	Mr.Dadarao H.Meshram	Assoct.Prof	M.Com,M.Phil	29 yrs	56/M
3.	Mr. Nikhil N.Mohod	CHB faculty	M.Com,DBM,B.Ed	--	26/M
4.	Mr. Nikhil G.Joshi	CHB faculty	M.Com,B.Ed	--	27/M

5.	Ku. Dharti R. Vairagade	CHB faculty	M.Com,M.Phil, B.Ed	06	30/F
6.	Ku. Vaishali R.Waghmare	CHB faculty	M.Com,B.Ed	--	24/F

**2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,**

The students who qualify the HSSC, of equivalent examination are eligible for admission. The rules laid down are minutely followed. The students' ability, knowledge and awareness of the subject are tested before and after given admission to the course. Most of the students inherit from rural background. As the students are inheriting from economically and socially backward families, they are indifferent to the developing trends in the subject. The teachers with their competency in teaching have weeded their inabilities in the course during their stay in the institution. It is the academic atmosphere and the other activities which are responsible for this change. The following table shows the enrollment of the students in the institution.

Sr.No.	Class	Male	Female	Total
1	B.A.-I	<b>65</b>	<b>44</b>	<b>109</b>
2	B.A.-II	<b>31</b>	<b>31</b>	<b>62</b>
3	B.A.-III	<b>12</b>	<b>10</b>	<b>22</b>
4	B.Com II	<b>15</b>	<b>08</b>	<b>23</b>
7	M.A. Eco.I	<b>07</b>	<b>05</b>	<b>12</b>
8	M.A. Eco II	<b>02</b>	<b>01</b>	<b>03</b>
<b>TOTAL</b>		<b>132</b>	<b>99</b>	<b>231</b>

**3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

The faculty being experienced provides his precious guidelines upon the syllabus recreation and formation. He is not the member of board of studies. The feedback taken from the students is also conveyed to the board of studies for further improvement and changes. During the last three- four years partial changes in the

syllabus had taken place. In Arts there is an inclusion of objective types question and in Commerce there is internal assessment scheme apart from the theory papers. In P.G. too there are some partial changes made in the syllabus. The university has followed the recommendations and guidelines from UGC in regard to curriculum designing. The faculty member is engaged in the work of moderation for paper setting at UG and PG level from the last three- four years regularly.

#### 4. Trends in the success and dropout rates of students during the past two years.

The following table shows the success and dropout rate of the students.

<b>Success rate: 2009 – 2010.</b>		<b>2010 - 2011</b>	
Class	Success rate	Class	Success rate
B.A.III(Eco)	<b>23.46%</b>	B.A.III(Eco)	<b>30.17%</b>
M.A Eco	<b>15.79 %</b>	M.A Eco	<b>75.00 %</b>

<b>Drop-out rate: 2009 – 2010</b>		<b>2010 - 2011</b>	
Class	Drop-out rate	Class	Drop-out rate
B.A.III(Eco)	<b>76.54%</b>	B.A.III(Eco)	<b>69.83%</b>
M.A Eco	<b>84.21 %</b>	M.A Eco	<b>25.00%</b>

#### 5. Learning resources of the departments - library, computers, laboratories and other resources.

There is an ample store of books of Economics as per syllabus and reference books placed at the central library in the institution. There are 694 books and 05 periodicals of the department in the library. Economics is taught as a theory paper to UG and PG. As there is no practical for this subject, there is no laboratory for the department. The students are motivated for computer literacy. There is one laptop for the department. There are research papers, question bank and other materials to facilitate research for the staff and the students.

## **6. Modern teaching methods practiced and use of ICT in teaching – learning.**

Apart from the traditional lecture methods, new techniques and devices are implemented in the teaching learning process to make it livelier. There are unit tests, assignments, group discussion and seminars are taken as a part of curriculum. The ICT methods such as PPT etc are made use of. The students are given opportunity to display their own talents. They are also given information about the access to Internet and computer by the faculty members. We arrange guest lectures, farm tours and industrial visits to make them aware of the professional life. We make use of the presentation room for enabling ICT in teaching – learning process.

## **7. Participation of teachers in academic and personal counseling of students.**

The study circle formed activates the academic and other activities of the department. Much care is taken for the development of the students. Apart from the regular curriculum counseling the faculty eagerly helps the student in personal counseling. They are also given information about the various job recruitments and the eligibility for recruitments. In the end the department being concerned more with the economical side of life provides counseling which is important for survival and day to day living and existence.

## **8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

The faculty member has completed his orientation/ refresher course as determined by the concerned authority. He has also completed his M.Phil and has submitted his Ph.D thesis at R.T.M.N.U. Nagpur. He is waiting for the result.

## **9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research.**

The faculty is earnest in participation at academic activities wherever they are held. They have marked their presence and submitted research paper at workshops, seminars and conferences at all levels. Mr. Kishor V. Sable, Assistant Professor in Economic has worked for paper setting, moderation at the affiliated university and renders his precious advice to the BOS. He is engaged in evaluation and examination works internally and externally during college and university examination. He works as officer in charge for university examination in and out of the institution He personally consults the students in their academic areas. He engages his lectures regularly and is always student centered in his activities. He leaves no stone unturned to bring teaching- learning process to function. He has submitted his Ph.D thesis and is waiting for the result.

The department has organised one day state level UGC sponsored Economic-Commerce conference on the topic “Power crises in Maharashtra and its Economy” dated –06/02/2010

The faculty member also is the convener of the following committees in the institution.

1. Alumni, Teachers-Parents Committee.
2. Remedial and Coaching Classes Committee.
3. E.C.A. Committee.
4. Examinations and Result Committee.

He works as a member of the following committees in the institution.

1. Development and Scrap Committee.
2. Women Empowerment and Harassment Committee.
3. Reaccreditation Steering Committee.
4. Research, Consultancy and Extention Committee
5. Prospectus And Magazine Committee
6. Admission Committee
7. IQAC

8. Building committee
9. Employment Information and Guidance Bureau.
10. Purchasing committee.

The following table shows the faculty participations in seminars and conferences for the last two years and the current year.(2009-2010,2010-2011 and 201 2012)

<b>Mr. Kishor V. Sable, Assistant Professor in Economics</b>				
Sr. No	Topic of Workshops Seminars/Conferences	Name of the Place/ institution Attended	Date of Participation	Paper Yes/ No
1.	5 <sup>th</sup> S.G.B. Amravati University Amravati Department of students welfare h Sihavlokan Conference	Shri Shivaji Education Society Amravati	20-21 December 2010	No
2.	UGC sponsored two days state level. seminar on, 'Research Methodology'	Govt. Vidarbha Institute of Science & Humanities, Amravati	20-21 December 2010	No
3.	UGC sponsored one day state level seminar on, 'Marketing in 21 <sup>st</sup> Century :Concept Challenges & Opportunities in Indian Context '	Arts ,Commerce & Science College, Amravati	15 January 2010	No
4.	UGC sponsored one day National level seminar on the topic 'Impact of SEZ on Indian Economy'	Mahatma. Fule Arts, Comm. & Sitaramji Choudhari Science .College, Warud.	20 January 2010	Yes
5.	UGC sponsored one day state level conference on the topic 'Power Crisis in Maharashtra and Its Economy'	Y.D.V.D. Arts and Commerce College Teosa	06 February 2010	Yes
6.	UGC sponsored two day National level seminar on the topic 'Special Economic Zone :Problems And Policies'	Jijamata Mv. Buldhana	13-14 March 2010	No

7.	UGC sponsored one day seminar cum workshop on the topic 'Personality development'	Swami Vivekananda study center, SGBAU Amravati & Ramkrushna Vivekanada Samiti Amravati.	08 April 2011	Yes
8	UGC one day state level seminar on 'Panchayat Raj and Rural Empowerment'	Y.D.V.D.Arts and Commerce College, Teosa.	26 February 2011	Yes
9.	UGC sponsored two day National level Conference on the topic, 'Global Financial Crunch & India's Economic Growth'	S.S.S. K. R. Innani Mv. Karanja (Lad)	03-04 February 2011	Yes
10.	UGC sponsored two day National level Conference on the topic, 'Problem of Inflation in India'	Ramkrushna Mahavidyalaya, Darapur.	15- 16 January 2011	No
11.	UGC sponsored one day National level seminar on the topic 'Agro Processing Industries & Employment Opportunities in India'	Jeevanvikas Mv. Thugaon Deo Dist Nagpur	26 September 2011	No
12.	One day UGC sponsored interdisciplinary National Seminar on the topic 'Impact of Foreign Direct Investment in Retail Sector'	Bharatiya Mv. Amravati	06 January 2012	Yes
13.	UGC sponsored two day international level interdisciplinary conference on the topic 'The Relevance and Impact of Dr. Ambedkar's Thought in the Present Age'	Takshasila Mv. Amravati	27 - 28 August 2011	Yes
14.	Three days Maharashtra Marathi Economics conference.	Peoples college, Nanded.	07-08,09 November 2011	No
15.	Two days National conference on 'Inflation Problem in India'	Janta Mahavidyalaya, Malkapur.	04-05 February 2012.	Yes

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

As per the UGC guidelines, to organise a seminar or conference is mandatory to have collaboration with an outside agency. During the UGC sponsored one day state level conference on ‘Power crises in Maharashtra and its Economy’ collaboration was made with INC, Amravati. The conference had an outstanding participation from the corners of the state. Apart from this the department does not have any collaboration. However the department organises study and industrial visits to the nearby industries and MIDC.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

Profession related research projects and publications are carried out by the department through its activities like participation in seminars and conferences at different levels. The topic taken for M.Phil dissertation was ‘Upper Wardha Project: Economical Analysis of Beneficiaries Farmers in Morshi Taluka’. The topic taken for Ph.D thesis, ‘Economical Analysis of Project Affected People in Upper Wardha Project’ (Special reference to submerged area)

A souvenir was published on the occasion of the one day state level UGC sponsored Economic- Commerce conference on the topic ‘Power Crises In Maharashtra and its Economy’. Apart from this the faculty members have published and presented research papers at seminars and conferences.

**12. Placement record of the past students and the contribution of the department to aid student placements.**

Initially, we were providing education through Arts and Commerce discipline for UG courses. Recently we have started PG. This will take time to maintain a record of the placement of the past students who have left the local school. But it is evident and certain that in the walks of life many students of the institution are found having selected their professions.

### **13. Plan of action of the department for the next five years.**

- Organisation of national level conference.
- Formation of department library.
- Publication of books and articles.
- To make a tie- up or collaboration with business firms.
- To arrange campus interview and industrial visits.

## **Evaluative Report of the Department of Home Economics**

### **1. Faculty profile - adequacy and competency of faculty.**

The institution started Home Economics as an optional subject for undergraduate Arts from the session 1996-1997. Initially as a grant in aid course later came on grant basis in the year 2003-04. Today the department of Home Economics has an independent laboratory well furnished with equipments and home appliances. The workload of the department is 28 Periods/week, out of which 12 theory and 16 practical. We have two full time sanctioned posts for this department. Ku.Vijaya M. Wuike, Assistant Professor in Home Economics is the head of the department assisted by Ku. Vaishali S. Deshmukh as CHB faculty. The head is assigned 21 periods along with practicals while the CHB faculty is allotted 07 periods. The faculty members regularly attend workshops, seminars and conferences at all level and also present their research papers. Ku Vijaya M. Wuike has qualified NET examination and has passed her M.Phil She has also registered for Ph.D at RTM Nagpur University, Nagpur. Ku Vaishali S. Deshmukh has submitted her Ph.D doctoral thesis and is waiting for the result. The department runs fashion designing as a career oriented programme for the girls students in the institution. They are provided basic knowledge as per the curriculum prescribed.

The following table shows the faculty members of the department:

Sr. No.	Name of Staff Member	Designation	Highest Qualification	Exp in year	Age/ Gender
01.	Ku. Vijaya M. Wuike.	Assist. Prof.	M.A. M. Phil. NET	02 yrs.	40/F
02	Ku.Vaishali S. Deshmukh	CHB Faculty	M.Sc, M.A.	08 yrs.	39/F

### **2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,**

Only girl students opt for Home Economics as an optional subject. While giving admission, the eligibility and merit of the students is tested. All the students

enrolled are from Teosa and its neighborhood. They inherit from all the strata of the society. They are new and are unaware to the new world of cooking and its recipes. These girls in accordance to the syllabus are made aware about the nutrition, health and hygienic education. They are made aware about the preparation and serving of food and its various delicious dishes. They lack the skill to handle the home appliances. These students are put into effort and their capacity for use is enhanced through this course. This is helpful for their future.

The following table shows the enrollment of students to the course (2011-2012)

Sr.No	Class	Male	Female	Total
1	B.A.-I	--	<b>77</b>	<b>77</b>
2	B.A.-II	--	<b>46</b>	<b>46</b>
3	<i>B.A.-III</i>	--	<b>43</b>	<b>43</b>
<i>TOTAL</i>		--	<b>166</b>	<b>166</b>

The department has received sanction from UGC to start career oriented program i.e. Fashion designing from the session 2008-2009. We have began it as certificate course for first year, diploma for second year and advance diploma for final year as per university rules. The students' response is good and it is beneficent for their future. The syllabus recommended by the university is implemented and the students are issued certificates accordingly. The in-house faculty is the co-ordinator of the programme. He along with others engages classes and completes the prescribed syllabus.

The following table shows the enrollment of the students to the programme during the session 2011-2012

Course	Girls	Boys	Total
Certificate course	<b>22</b>	--	<b>22</b>
Diploma	<b>15</b>	--	<b>15</b>
Advance diploma	<b>08</b>	--	<b>08</b>
<b>TOTAL</b>	<b>45</b>	--	<b>45</b>

**3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

Apart from the regular teaching and completing the syllabus much importance is given on practical and laboratory work. Emphasis is put on increasing their ability and skills. During the last two sessions there has been no major change in the syllabus although, there are some partial changes in the syllabus. The department through the programmes of the study circle arranges activities such as dish decoration, flower arrangements, poster session, poshan sundari, celebrating nutrition week and world food day. Programmes related to hygiene, women diagnostic camp, Rubella immunization are prominently organized. There are also activities organized during the annual social gathering by the department.

The following table shows the partial changes in the course.

Sr.No	Class	Subject	Year
1	B.A. Part I(HEC)	Home Management	2005-2006
2	B.A. Part II(HEC)	Food and Nutrition	2006-2007
3	B.A. Part III(HEC)	Human Development	2007-2008

**4. Trends in the success and dropout rates of students during the past two years.**

<b>Success rate: 2009 – 2010.</b>		<b>2010 - 2011</b>	
Class	Success rate	Class	Success rate
B.A. (HEC)	<b>50.60%</b>	B.A. III (HEC))	<b>42.86%</b>

<b>Drop-out rate: 2009 – 2010</b>		<b>2010 - 2011</b>	
Class	Drop-out rate	Class	Drop-out rate
B.A. III (HEC)	<b>49.40%</b>	B.A. (HEC)	<b>57.14%</b>

## **5. Learning resources of the departments - library, computers, laboratories and other resources.**

The department of Home Economics has an independent laboratory equipped with home appliances. There is no independent library of the department. In the central library there are 124 books and 01 periodical of the department. The collection of books contains, text books, reference books etc. The purchase of books is made as per the syllabus. There are charts, leaflets and seminars prepared and organized by the department. The practicals which are allotted to the department provide essential knowledge to the students about cooking and its related work. The students are given opportunity to prepare food and its various dishes as a part of the syllabus.

## **6. Modern teaching methods practiced and use of ICT in teaching – learning.**

Apart from the regular theory and practical, there are home assignments, group discussion, surveys, charts, leaflets etc. We have a LPG cylinder, microwave oven, refrigerator, mixture, sewing machine, embroidery machine, cookery, utensils etc. A practical examination is conducted during the final examination and the students are strictly evaluated and marks are given in accordance to their performance. Modern teaching methods are practiced and use of ICT in teaching – learning process is made by the department. The students are given opportunity to visit the computer laboratory and the library to access the Internet. The faculty members assist the students in visiting such sites. They are also given chance to see the preparation of the recipes of the well known chefs in the country and abroad through the programs on the net or in the Television.

## **7. Participation of teachers in academic and personal counseling of students.**

Various programmes are organized through the study circle. Guest lectures are organized. Discussions on burning issues related to women empowerment and physical harassment are arranged. The students are given counseling about the diet, nutrition, pregnancy diet, lactating mothers' diet, adolescence diet, hemoglobin and calcium tests, teenager's problems, guidance to malnourished

children due to deficiencies in protein to the *Anganwadi Sevika* in the neighborhood. The in-house faculty also works for the completion of course for fashion designing as a career oriented programme.

The faculty members work as an invigilator in the college for university annual examination, internal examination, and continuous assessment work.

**8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

Ku.Vijaya M. Wuike registered her Ph.D topic at R.T.M.Nagpur University, Nagpur.

Ku.Vaishali S. Deshmukh has submitted her Ph.D thesis at YCMOU, Nasik. She is waiting for the result.

**9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research.**

The faculty members are eager to increase their and the students proficiency. They participate in internal examinations; take practicals as internal examiner in the institution. Ku. Vijaya M. Wuike is the convener of Women Empowerment and Harassment committee, NSS advisory committee, ECA committee, Student grievance and redressal committee.

The following table shows the participation of the faculty in various seminars and conferences:

<b>Ku. Vijaya M. Wuike. Assistant Professor in Home Economics.</b>				
<b>Sr. No</b>	<b>Topic of Workshops Seminars/Conferences</b>	<b>Name of the Place/ institution Attended</b>	<b>Date of Participation</b>	<b>Paper Yes/No</b>
1.	UGC sponsored one day state level seminar on the topic 'Women Empowerment'	Rajkumar Kewalramani Kanya Mahavidyalaya, Jaripatka, Nagpur.	19 September 2010	No
2.	UGC sponsored state level seminar on 'Women Empowerment'	S.S.N.J. Mahavidyalaya, Deoli, Wardha.	08 January 2011	Yes
3.	UGC sponsored one day state level seminar on the topic 'Women Empowerment'	New Arts, Commerce and Science College, Wardha.	30 January 2011	No
4.	UGC sponsored state level seminar on 'Panchayat Raj and Rural Empowerment'	Y.D.V.D. Arts and Commerce college, Teosa.	26 February 2011	Yes
5.	UGC sponsored Indian Academy of pediatrics, Nagpur branch one day state level seminar on 'Adolescent issues and challenges'	Mahila Mahavidyalaya, Nagpur.	27 February 2011	Yes
6.	UGC sponsored one day state level workshop on 'Dyslexia – Learning Disability'	Shri Binzani College, Nagpur	24 August 2011	Yes

7.	UGC sponsored two day International interdisciplinary conference on 'The Relevance and Impact of Dr. Ambedkar Thought in the Present Age'	Takshasila Mv. Amravati	27-28 August 2011	Yes
8.	One day National Seminar on the topic, 'Recent Development in Entrepreneurship Skills in Indian Women'	S.S. Girls' College Gondia	23 September 2011	No
9.	One day national level seminar on 'Defence Expenditure , Development and Governance with special reference to Budgeting Pattern Of Central Government'	Mahila Mahavidyala, Nandanvan, Nagpur	29 September 2011	No
10.	UGC sponsored one day National level Seminar on the topic, 'Need to Assess the Nutritional Status of Adolescent Girls for Futuristic Tasks'	Shankarlal Khendelwal College Akola	13 October 2011	No
11.	UGC sponsored two day international conference on the topic 'Dr. Babasaheb Ambedkar's Buddhism and Emancipatory Potential'	Shri. Shivaji college of Arts, Commerce & Science, Akola.	27 – 28 January 2012.	Yes

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

There is no such collaboration established by the department. Besides, the department in its own jurisdiction arranges programmes to develop proficiency level of the students. Programmes such as eradications of superstitious, beliefs and myths regarding a particular pattern of diet were organised. Demonstrations are made to broaden their view by the faculty members. In the coming future steps

will be taken to have a tie-up with some prestigious institutions with rich departments at the district place.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years**

Ku. Vijaya M. Wuike has registered her Ph. D synopsis at R.T.M. Nagpur University, Nagpur. No member of the department has till now submitted any research projects. We don't have any note worthy publications to be mentioned here.

**12. Placement record of the past students and the contribution of the department to aid student placements.**

No such record has been maintained by the department. In the coming years, the department proposes to form a placement cell with an active collaboration with call centers, schools and colleges. Now this activity is performed through the employment information and guidance bureau.

**13. Plan of action of the department for the next five years**

- To arrange more workshops.
- To organize state conference.
- To subscribe journals/ magazines.
- To collect more study materials and books in the library.
- More practical and laboratory work.
- To enhance the laboratory with latest and modern facilities.
- Arranges programmes on self employment.
- To develop entrepreneurship within the students.

### **Evaluative Report of the Department of Music:**

#### **1. Faculty profile - adequacy and competency of faculty.**

The department is a newly started programme in the year 2008-2009. It was started, taking in view the demands of the students. It is a self financing programme for Arts discipline. The course is run on permanent no-grant basis. Hence no full time faculty has been appointed. At present there are two CHB faculty appointed to exhaust the workload. There are six theory periods and six practical of total twelve period's workload of the department. The two CHB faculties are well versed in their subject knowledge and are regular and sincere in their work. To increase their subject knowledge the faculty members engage themselves in workshops, seminars and conferences.

The following statement shows the details of the faculty member position in the department of music in the institution.

Sr. No	Name of staff member	Designation	Highest qualification	Total Exp.	Age/ Gender
1.	Ku. Tejswini M. Dhaskat	CHB Faculty	M.A.,M.Phil, NET	3 yrs.	28/F
2.	Mr. Vinod S. Khadse	CHB Faculty	M.A.	5 yrs.	36/M

**2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,**

The students enrolled in the institution are from Teosa and its neighborhood. The students who opt for music as an optional subject have prior knowledge because before coming for UG and selecting the subject they had opt for music at their studies during their junior college. The students are given admission as per the criteria of admission and their eligibility for the course. Their previous knowledge of the subjects is tested. The subject is new and conventional hence the students' enrollment is not more. Girls outnumber the boys in admission to the course. Some students who are desirous, but do not have financial potential do not opt for the course. In this case the institution provides them concession, or installment in fees.

The enrollment of the students for the session 2011-2012 is:-

Sr.No.	Class	Male	Female	Total
1	B.A.I	08	14	22
2	B.A.II	01	12	13
3	B.A.III	01	05	06
Total		10	31	41

**3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

During the period from which we have started music, there is no change in curriculum. As there are no regular faculty their participation to the change in course does not occurs.

**4. Trends in the success and dropout rates of students during the past two years.**

The following table shows the success and dropout rate of the students.

Success rate: <u>2009 – 2010.</u>		<u>2010 - 2011</u>	
Class	Success rate	Class	Success rate

B.A.III	<b>34.37%</b>		B.A.III	<b>43.48%</b>
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<b>Drop-out rate: <u>2009 – 2010</u></b>		<b><u>2010 - 2011</u></b>	
Class	Drop-out rate	Class	Drop-out rate
B.A.III	<b>65.62%</b>	B.A.III	<b>56.62%</b>

**5. Learning resources of the departments - library, computers, laboratories and other resources.**

There is no separate library for music. The central library occupies all the material of the subject. There are 14 books of library and 00 periodicals. These books are purchased in accordance to the syllabus and the recommendation of the faculty. There is a separate practical room for the students for the purpose of practice and exercise of vocal, classical and traditional music as per the syllabus. The department has basic musical instruments such as, Harmonium, Tablaset and one Chat, Zanj, Daf, Nal etc. for the purpose creating atmosphere. The students are provided notes and reading materials.

**6. Modern teaching methods practiced and use of ICT in teaching – learning.**

The college had not provided any electronic devices to the department. For practice and use of ICT in teaching – learning equipments are shared in common in the presentation room. There is a use of power point presentation and such relevant programmes are displayed while teaching. The programmes of well known singers and musicians are showed to the students.

**7. Participation of teachers in academic and personal counseling of students.**

Although music has contributory faculty members, they voluntarily stay in the college campus for five hours. The department is active in its performance during

the Independence Day and Republic Day celebration. Apart from this whenever there are programmes in the institution the department along with its troop sings the welcome song. Their participation in annual social gathering and during youth festival is marked by its presence and organisation of songs of different kinds. The atmosphere creates liveliness in the college campus, all the day we hear them singing and practicing after their theory lectures.

**8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

Ku. Tejswini M. Dhaskat has passed her M.Phil degree from the Global Open University, Nagaland. She has also cleared NET examination.

**9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research.**

The faculty members are continuously engaged in the process of teaching. There are three classes i.e. B.A.I, B.A.II and B.A.III. There are theory periods and practical's undertaken by the faculty. They personally give counseling to the students.

The following table shows the participation of the faculty in:-

Ku. Tejswini M. Dhaskat CHB Faculty				
Sr. No	Topic of Workshops Seminars/Conference	Name of the Place/ institution Attended	Date of Participation	Paper Yes/No
1.	UGC spo. state level conference on the topic, "Research Methodology in Indian Music"	.Smt. R.D.G. College for Women, Akola	29 February 2011	
2.	State level music workshop	Govt. Vidarbha Institute of Science & Humanities, Amravati	29 December 2011	No

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

The department has no collaboration with any other department. In the coming future steps will be taken to have a tie- up with some prestigious institutions with rich language departments at the district place.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

No member of the department has till now submitted any research projects. We don't have any note worthy publications to be mentioned here.

**12. Placement record of the past students and the contribution of the department to aid student placements.**

We have started music as an optional subject from 2008-2009 for the students of arts undergraduate discipline. We have not yet development any placement scheme for the students. This however will be definitely be done in the future.

**13. Plan of action of the department for the next five years.**

- Upgrade the music department.
- Arrange programme on self employment.
- Practice room more spacious with musical instruments.
- More students' enrollment.
- Make recommendation to the concerned authority for grants.

## **Evaluative Report of the Department of Physics.**

### **1. Faculty profile - adequacy and competency of faculty**

We have started B.Sc as an undergraduate programme for the students from the session 2009-2010. At present we do not receive any grants from the government to run this course it is a programme run totally on no grant basis. We are making efforts to bring this programme on grant basis. Physics is started as an optional subject. The university to which the institution is affiliated has implemented semester system from the session 2010-2011. The students as per the syllabus assigned are made familiar with the syllabus assigned by the university. There is theory as well as practicals periods assigned to this subject. Every year CHB faculty is appointed for the purpose of teaching and completing the syllabus.

The following statement shows the details of the faculty member position in the department of Physics in the institution.

Sr. No	Name of staff member	Designation	Highest qualification	Total Exp.	Age/ Gender
1.	Mr. Kishor A. Koparkar	CHB Faculty	M.Sc B.Ed	--	M/30

### **2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,**

The students who are enrolled to B.Sc are generally who have passed HSSC in science. Admission is provided as per government and university rule. The students from the neighborhood of Teosa are admitted for the course. These students inherit from socially and economically backward classes. There is no rush for admission to the programme. Whatever is the number of admission the students are regular, sincere and punctual in the process of teaching learning.

The following statement shows enrolled of the students during the current year.

Sr.No.	Class	Male	Female	Total
1.	B.Sc.I	03	--	03
2.	B.Sc.II	03	--	03

**3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

Initially there was annual pattern for the undergraduate science programme; from the last two batches the university has implemented semester system. Apart from theory there is practical as an evaluative means during university examination. The faculty member appointed is on CHB, he are not regular and full time faculty hence he doesn't have any contribution for framing or reconstruction of syllabus. The concerning board of studies do the work as per the recommendation and guidelines of the UGC and State government.

The following table shows the partial changes in the course.

Sr.No	Class	Subject	Year
1	B.Sc. Part I	Physics	2010-2011

2	B.Sc. Part II	Physics	2011-2012
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**4. Trends in the success and dropout rates of students during the past two years.**

At present we are having classes of B.Sc- I and B.Sc-II enrolled in the institution during this session. As the programme is not completed it is not possible to quote the success and dropout rate.

**5. Learning resources of the departments - library, computers, laboratories and other resources.**

As already said we have just started science as an undergraduate discipline. We are making effort to cope with the required facility and infrastructure. The department doesn't have any separate library. The books are collected in the central library. There are 40 books and 00 periodicals of Physics in the library. As this subject has practicals there is a separate laboratory for the department with required apparatus.

**6. Modern teaching methods practiced and use of ICT in teaching – learning.**

The faculty member although is appointed on CHB is making used of PPT and other modern techniques in the process of teaching learning. There is an ICT enabled teaching learning room in the institution. It is made available for the students and teachers.

**7. Participation of teachers in academic and personal counseling of students.**

The faculty member is continuously rendering his service in the participation of academic and personal counseling of students. He helps in the smooth working and assists the other full time faculty members in the institution. He also personally assists the students in their problems related to syllabus or such other relevant matters.

**8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

The faculty member is appointed on CHB and their appointment is purely temporary. Hence he has not participated in any faculty development programmes during the past two years.

**9. Participation / contribution of teachers to the academic activities including teaching , consultancy and research**

The faculty member is appointed on CHB and his appointment is purely temporary. Hence he doesn't participate in consultancy and research. However he renders his services in teaching and other academic activities in the institution.

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes Internet. In the coming future collaboration with other departments/ institutions, at the State, National and International levels will surely be established.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

We at present do not have any research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.

**12. Placement record of the past students and the contribution of the department to aid student placements.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes run. In the coming placement record of the past students and the contribution of the department to aid student placements will surely be maintained.

### 13. Plan of action of the department for the next five years.

- To increase the students enrollment.
- To make compliance to the state government to bring the programme under grant in aid.
- To update the library, Laboratory facility.

### Evaluative Report of the Department of Chemistry

#### 1. Faculty profile - adequacy and competency of faculty

We have started B.Sc as an undergraduate programme for the students from the session 2009-2010. At present we do not receive any grants from the government to run this course it is a programme run totally on no grant basis. We are making efforts to bring this programme on grant basis. Chemistry is started as an optional subject. The university to which the institution is affiliated has implemented semester system from the session 2010-2011. The students as per the syllabus assigned are made familiar with organic chemistry, inorganic chemistry and physical chemistry. Every year CHB faculty is appointed for the purpose of teaching and completing the syllabus. At present we are having classes of B.Sc- I and B.Sc-II enrolled in the institution during this session. There is theory as well as practical periods engaged in order to complete the syllabus.

The following statement shows the details of the faculty member position in the department of Chemistry in the institution.

Sr. No	Name of staff member	Designation	Highest qualification	Total Exp.	Age/Gender
1.	Mr. Avinash S. Holey	CHB Faculty	M.Sc B.Ed	01	28/M

#### 2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,

The students who are enrolled to B.Sc are generally who have passed HSSC in science. Admission is provided as per government and university rule. The students from the neighborhood of Teosa are admitted for the course. This student inherits from socially and economically backward classes. There is no rush for admission to the programme. Whatever is the number of admission the students are regular, sincere and punctual in the process of teaching learning.

The following statement shows enrolled of the students during the current year.

Sr.No.	Class	Male	Female	Total
1.	B.Sc.I	10	04	14
2.	B.Sc.II	04	--	04
TOTAL		14	04	18

**3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

Initially there was annual pattern for the undergraduate science programme; from the last two batches the university has implemented semester system. Apart from theory there is practical as an evaluative means during university examination. The faculty member appointed is on CHB, hence as he is not regular and full time faculty. He doesn't have any contribution for framing or reconstruction of syllabus. The concerning boards of studies do the work as per the recommendation and guidelines of the UGC and State government.

The following table shows the partial changes in the course.

Sr.No	Class	Subject	Year
1	B.Sc. Part I	Chemistry	2010-2011

2	B.Sc. Part II	Chemistry	2011-2012
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**4. Trends in the success and dropout rates of students during the past two years.**

At present we are having classes of B.Sc- I and B.Sc-II enrolled in the institution during this session. As the programme is not completed it is not possible to quote the success and dropout rate.

**5. Learning resources of the departments - library, computers, laboratories and other resources.**

As already said we have just started science as an undergraduate discipline. We are making effort to cope with the required facility and infrastructure. There are 52 books and 00 periodicals of chemistry in the library. There is a computer laboratory in the institution; it is communally used by all the students who are enrolled in the institution. There is a chemistry laboratory having the minimum required chemicals and apparatus for the purpose of practicals.

**6. Modern teaching methods practiced and use of ICT in teaching – learning.**

The faculty member although is appointed on CHBis making used of PPT and other modern techniques in the process of teaching learning. There is an ICT enabled teaching learning facility in the institution. It is made available for the students and teachers.

**7. Participation of teachers in academic and personal counseling of students.**

The faculty member is rendering his service in the participation of academic and personal counseling of students. He helps in the smooth working and assist the other full time faculty members in the institution. He also personally assist the students in their problems related to syllabus or such other.

**8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

The faculty member is appointed on CHB basis and his appointment is purely temporary. Hence he doesn't participate in any faculty development programmes during the past two years

**9. Participation / contribution of teachers to the academic activities including teaching , consultancy and research**

The faculty member is appointed on CHB basis and his appointment is purely temporary. Hence he doesn't participate in consultancy and research. However he renders his services in teaching and other academic activities in the institution.

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes run. In the coming future collaboration with other departments/institutions, at the State, National and International levels will surely be established.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

We at present do not have any research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.

**12. Placement record of the past students and the contribution of the department to aid student placements.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes run.

In the coming placement record of the past students and the contribution of the department to aid student placements will surely be maintained.

### **13. Plan of action of the department for the next five years.**

- To increase the students enrollment.
- To make compliance to the state government to bring the programme under grant in aid.
- To update the library, Laboratory facility.

### **Evaluative Report of the Department of Mathematics.**

#### **1. Faculty profile - adequacy and competency of faculty**

We have started B.Sc as an undergraduate programme for the students from the session 2009-2010. At present we do not receive any grants from the government to run this course it is a programme run totally on no grant basis. We are making efforts to bring this programme on grant basis. Mathematics is started as an optional subject. The university to which the institution is affiliated has implemented semester system from the session 2010-2011. The students as per the syllabus assigned are made familiar with two papers in each semester. During the programme they are taught in total twelve papers. This subject doesn't have practicals as evaluative criteria. Every year CHB faculty is appointed for the purpose of teaching and completing the syllabus.

The following statement shows the details of the faculty member position in the department of Mathematics in the institution.

Sr. No	Name of staff member	Designation	Highest qualification	Total Exp.	Age/ Gender
1.	Mr. K. V. Somvanshi	CHB Faculty	M.Sc B.Ed	--	M/28

#### **2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,**

The students who are enrolled to B.Sc are generally who have passed HSSC in science. Admission is provided as per government and university rule. The students

from the neighborhood of Teosa are admitted for the course. These students inherit from socially and economically backward classes. There is no rush for admission to the programme. Whatever is the number of admission the students are regular, sincere and punctual in the process of teaching learning.

The following statement shows enrolled of the students during the current year.

Sr.No.	Class	Male	Female	Total
1.	B.Sc.I	<b>01</b>	--	<b>01</b>
2.	B.Sc.II	--	--	--
TOTAL		<b>01</b>	--	<b>01</b>

**3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

Initially there was annual pattern for the undergraduate science programme; from the last two batches the university has implemented semester system The faculty member appointed is on clock hour basis, he is not regular and full time faculty hence he doesn't have any contribution for framing or reconstruction of syllabus. The concerning board of studies do the work as per the recommendation and guidelines of the UGC and State government.

The following table shows the partial changes in the course.

Sr.No	Class	Subject	Year
1	B.Sc. Part I	Mathematics	2010-2011
2	B.Sc. Part II	Mathematics	2011-2012

**4. Trends in the success and dropout rates of students during the past two years.**

At present we are having classes of B.Sc- I and B.Sc-II enrolled in the institution during this session. As the programme is not completed it is not possible to quote the success and dropout rate.

**5. Learning resources of the departments - library, computers, laboratories and other resources.**

As already said we have just started science as an undergraduate discipline. We are making effort to cope with the required facility and infrastructure. The department doesn't have any separate library; the books are collected in the central library. There are 06 books and 00 periodicals of Mathematics in the library. As this subject doesn't have any practicals there is no separate laboratory for the department.

**6. Modern teaching methods practiced and use of ICT in teaching – learning.**

The faculty member although is appointed on CHB is making used of PPT and other modern techniques in the process of teaching learning. There is an ICT enabled teaching learning room in the institution. It is made available for the students and teachers.

**7. Participation of teachers in academic and personal counseling of students.**

The faculty member is continuously rendering his service in the participation of academic and personal counseling of students. He helps in the smooth working and assists the other full time faculty members in the institution. He also personally assists the students in their problems related to syllabus or such other relevant matters.

**8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

The faculty member is appointed on CHB and their appointment is purely temporary. Hence he has not participated in any faculty development programmes during the past two years.

**9. Participation / contribution of teachers to the academic activities including teaching , consultancy and research**

The faculty member is appointed on CHB and his appointment is purely temporary. Hence he doesn't participate in consultancy and research. However he renders his services in teaching and other academic activities in the institution.

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes run. In future collaboration with other departments/ institutions, at the State, National and International levels will surely be established.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

We at present do not have any research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.

**12. Placement record of the past students and the contribution of the department to aid student placements.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes run.

In the coming placement record of the past students and the contribution of the department to aid student placements will surely be maintained.

### **13. Plan of action of the department for the next five years.**

- To increase the students enrollment.
- To make compliance to the state government to bring the programme under grant in aid.
- To update the library, Laboratory facility.

### **Evaluative Report of the Department of Botany.**

#### **1. Faculty profile - adequacy and competency of faculty**

We have started B.Sc as an undergraduate programme for the students from the session 2009-2010. At present we do not receive any grants from the government to run this course. It is a programme run totally on no grant basis. We are making efforts to bring this programme on grant basis. Botany is started as an optional subject. The university to which the institution is affiliated has implemented semester system from the session 2010-2011. The students as per the syllabus assigned are made familiar with plant diversity, algae, fungi, bryophytes, pteridophytes in one semester and other semester palaeobotany, gymnosperms and angiosperm. Every year CHB faculty is appointed for the purpose of teaching and completing the syllabus.

The following statement shows the details of the faculty member position in the department of Botany in the institution.

Sr. No	Name of staff member	Designation	Highest qualification	Total Exp.	Age/ Gender
1.	Ku. Manisha V. Sontakke	CHB Faculty	M.Sc B.Ed	02	26/F

#### **2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,**

The students who are enrolled to B.Sc are generally who have passed HSSC in science. Admission is provided as per government and university rule. The students from the neighborhood of Teosa are admitted for the course. This student inherits from socially and economically backward classes. There is no rush for admission to the programme. Whatever is the number of admission the students are regular, sincere and punctual in the process of teaching learning.

The following statement shows enrolled of the students during the current year.

Sr.No.	Class	Male	Female	Total
1.	B.Sc.I	08	04	12
2.	B.Sc.II	01	00	01
TOTAL		09	04	13

**3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

Initially there was annual pattern for the undergraduate science programme; from the last two batches the university has implemented semester system. Apart from theory there is practical as an evaluative means during university examination. The faculty member is appointed are on CHB, he is not regular and full time faculty hence he dosen't have any contribution for framing or reconstruction of syllabus. The concerning boards of studies do the work as per the recommendation and guidelines of the UGC and State government.

The following table shows the partial changes in the course.

Sr.No	Class	Subject	Year
1	B.Sc. Part I	Botany	2010-2011

2	B.Sc. Part II	Botany	2011-2012
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**4. Trends in the success and dropout rates of students during the past two years.**

At present we are having classes of B.Sc- I and B.Sc-II enrolled in the institution during this session. As the programme is not completed it is not possible to quote the success and dropout rate.

**5. Learning resources of the departments - library, computers, laboratories and other resources.**

As already said we have just started science as an undergraduate discipline. We are making effort to cope with the required facility and infrastructure. There are 37 Books and 00 Periodicals of chemistry in the library. There is a computer laboratory in the institution; it is communally used by all the students who are enrolled in the institution. We have a botany laboratory having the minimum required plants species, chemicals and apparatus for the purpose of practicals.

**6. Modern teaching methods practiced and use of ICT in teaching – learning.**

The faculty member although is appointed on CHB is making used of PPT and other modern techniques in the process of teaching learning. There is an ICT enabled teaching learning facility in the institution. It is made available for the students and teachers.

**7. Participation of teachers in academic and personal counseling of students.**

The faculty member is continuously rendering his service in the participation of academic and personal counseling of students. He helps in the smooth working and assists the other full time faculty members in the institution. He also personally assist the students in their problems related to syllabus or such other relevant matters.

**8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

The faculty member is appointed on CHB and his appointment is purely temporary. Hence he doesn't participate in any faculty development programmes during the past two years.

**9. Participation / contribution of teachers to the academic activities including teaching , consultancy and research**

The faculty member is appointed on CHB and his appointment is purely temporary. Hence he doesn't participate in consultancy and research. However he renders his services in teaching and other academic activities in the institution.

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes run. In the coming future collaboration with other departments/ institutions, at the State, National and International levels will surely be established.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

We at present do not have any research and details of the ongoing projects, important and noteworthy publications of the faculty, during the past two years.

**12. Placement record of the past students and the contribution of the department to aid student placements.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes run. In the coming placement record of the past students and the contribution of the department to aid student placements will surely be maintained.

### **13. Plan of action of the department for the next five years.**

- To increase the students enrollment.
- To make compliance to the state government to bring the programme under grant in aid.
- To update the library, Laboratory facility.

### **Evaluative Report of the Department of Zoology.**

#### **1. Faculty profile - adequacy and competency of faculty**

We have started B.Sc as an undergraduate programme for the students from the session 2009-2010. At present we do not receive any grants from the government to run this course it is a programme run totally on no grant basis. We are making efforts to bring this programme on grant basis. Zoology is started as an optional subject. The university to which the institution is affiliated has implemented semester system from the session 2010-2011. The students as per the syllabus assigned are made familiar with the life and diversity of non chordate, including ten different phyla in one semester and other semester include cell biology, consisting various structural and functional aspect of cell. Every year CHB faculty is appointed for the purpose of teaching and completing the syllabus.

The following statement shows the details of the faculty member position in the department of Zoology in the institution.

Sr. No	Name of staff member	Designation	Highest qualification	Total Exp.	Age/ Gender
1.	Ku. Vishakha A. Somkunwar	CHB Faculty	M.Sc B.Ed	04	27/F

#### **2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,**

The students who are enrolled to B.Sc are generally who have passed HSSC in science. Admission is provided as per government and university rule. The students from the neighborhood of Teosa are admitted for the course. This student inherits from socially and economically backward classes. There is no rush for admission to the programme. Whatever is the number of admission the students are regular, sincere and punctual in the process of teaching learning.

The following statement shows enrolled of the students during the current year.

Sr.No.	Class	Male	Female	Total
1.	B.Sc.I	08	04	12
2.	B.Sc.II	01	00	01
TOTAL		09	04	13

**3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

Initially there was annual pattern for the undergraduate science programme; from the last two batches the university has implemented semester system. Apart from theory there is practical as an evaluative means during university examination. The faculty member appointed is on CHB, he is not regular and full time faculty hence he doesn't have any contribution for framing or reconstruction of syllabus. The concerning board of studies do the work as per the recommendation and guidelines of the UGC and State government.

The following table shows the partial changes in the course.

Sr.No	Class	Subject	Year
1	B.Sc. Part I	Zoology	2010-2011

2	B.Sc. Part II	Zoology	2011-2012
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**4. Trends in the success and dropout rates of students during the past two years.**

At present we are having classes of B.Sc- I and B.Sc-II enrolled in the institution during this session. As the programme is not completed it is not possible to quote the success and dropout rate.

**5. Learning resources of the departments - library, computers, laboratories and other resources.**

As already said we have just started science as an undergraduate discipline. We are making effort to cope with the required facility and infrastructure. The department doesn't have any separate library as other the books are collected in the central library. There are 37 books and 00 periodicals of Zoology in the library. There is a Zoology laboratory in the institution it used by all the students who are enrolled in Zoology for the purpose of practicals.

**6. Modern teaching methods practiced and use of ICT in teaching – learning.**

The faculty member although is appointed on CHB is making used of PPT and other modern techniques in the process of teaching learning. There is an ICT enabled teaching learning room in the institution. It is made available for the students and teachers.

**7. Participation of teachers in academic and personal counseling of students.**

The faculty member is continuously rendering his service in the participation of academic and personal counseling of students. He helps in the smooth working and assists the other full time faculty members in the institution. He also personally assists the students in their problems related to syllabus or such other relevant matters.

**8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

The faculty member is appointed on CHB and their appointment is purely temporary. Hence he doesn't participate in any faculty development programmes during the past two years.

**9. Participation / contribution of teachers to the academic activities including teaching , consultancy and research**

The faculty member is appointed on CHB and his appointment is purely temporary. Hence he doesn't participate in consultancy and research. However he renders his services in teaching and other academic activities in the institution.

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes run. In future collaboration with other departments/ institutions, at the State, National and International levels will surely be established.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

We at present do not have any research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.

**12. Placement record of the past students and the contribution of the department to aid student placements.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes run. In the coming placement record of the past students and the contribution of the department to aid student placements will surely be maintained.

### **13. Plan of action of the department for the next five years.**

- To increase the students enrollment.
- To make compliance to the state government to bring the programme under grant in aid.
- To update the library, Laboratory facility.

### **Evaluative Report of the Department of Computer Science/Application**

#### **1. Faculty profile - adequacy and competency of faculty**

We have started B.Sc as an undergraduate programme for the students from the session 2009-2010. At present we do not receive any grants from the government to run this course it is a programme run totally on no grant basis. We are making efforts to bring this programme on grant basis. Computer Science/Application is started as an optional subject. The university to which the institution is affiliated has implemented semester system from the session 2010-2011. There are theory and practical periods taken in this subject. The computer laboratory is used for the purpose of practicals. There is a CHB faculty appointed to exhaust the entire workload of the department.

The following statement shows the details of the faculty member position in the department of Computer Science/Application in the institution.

Sr. No	Name of staff member	Designation	Highest qualification	Total Exp.	Age/ Gender
1.	Mr. N. D. Sable	CHB Faculty	M.Sc B.Ed	--	M/29

#### **2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,**

The students who are enrolled to B.Sc are generally who have passed HSSC in science. Admission is provided as per government and university rule. The students from the neighborhood of Teosa are admitted for the course. These students inherit from socially and economically backward classes. There is no rush for admission to the programme. Whatever is the number of admission the students are regular, sincere and punctual in the process of teaching learning.

The following statement shows enrolled of the students during the current year.

Sr.No.	Class	Male	Female	Total
1.	B.Sc.I	03	--	03
2.	B.Sc.II	03	--	03
TOTAL		06	--	06

### **3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

Initially there was annual pattern for the undergraduate science programme; from the last two batches the university has implemented semester system. Apart from theory there is practical as an evaluative method during university examination. The faculty member is appointed on clock hours basis, he is not regular and full time faculty hence he doesn't have any contribution for framing or reconstruction of syllabus. The concerning board of studies do the work as per the recommendation and guidelines of the UGC and State government.

The following table shows the partial changes in the course.

Sr.No	Class	Subject	Year
1	B.Sc. Part I	Computer Science	2010-2011
2	B.Sc. Part II	Computer Science	2011-2012

**4. Trends in the success and dropout rates of students during the past two years.**

At present we are having classes of B.Sc- I and B.Sc-II enrolled in the institution during this session. As the programme is not completed it is not possible to quote the success and dropout rate.

**5. Learning resources of the departments - library, computers, laboratories and other resources.**

As already said we have just started science as an undergraduate discipline. We are making effort to cope with the required facility and infrastructure. The department doesn't have any separate library. The books are collected in the central library. There are 78 books and 02 periodicals of Computer Science/ Application in the library. There is a computer laboratory in the institution; it is commonly used by all the students and who are enrolled in Computer Science/ Application for the purpose of practicals.

**6. Modern teaching methods practiced and use of ICT in teaching – learning.**

The faculty member although is appointed on CHB is making used of PPT and other modern techniques in the process of teaching learning. There is an ICT enabled teaching learning facility in the institution. It is made available for the students and teachers.

**7. Participation of teachers in academic and personal counseling of students.**

The faculty member is continuously rendering his service in the participation of academic and personal counseling of students. He helps in the smooth working and assists the other full time faculty members in the institution. He also

personally assists the students in their problems related to syllabus or such other relevant matters.

**8. Details of faculty development programmes and teachers who have been benefited during the past two years.**

The faculty member is appointed on CHB and his appointment is purely temporary. Hence he doesn't participated in any faculty development programmes during the past two years.

**9. Participation / contribution of teachers to the academic activities including teaching , consultancy and research**

The faculty member is appointed on CHB and there appointment is purely temporary. Hence they do not participate in consultancy and research. However he renders his services in teaching and other academic activities in the institution.

**10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes. In the coming future collaboration with other departments/ institutions, at the State, National and International levels will surely be established.

**11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

We at present do not have any research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.

## **12. Placement record of the past students and the contribution of the department to aid student placements.**

As we have recently started B.Sc for undergraduate we have not even completed one batch of the programme. At present there is B.Sc-I and B.Sc-II year classes. In the coming future placement record of the past students and the contribution of the department to aid student placements will surely be maintained.

## **13. Plan of action of the department for the next five years.**

- To increase the students enrollment.
- To make compliance to the state government to bring the programme under grant in aid.
- To update the library, Laboratory facility.

## **Evaluative Report of the Department of Physical Education**

### **1. Faculty profile, adequacy and competency**

The department of physical education came into being from the very inception of the institution. There is a Director of Physical Education on regular basis to look into the entire workings of the department. The in -charge look into the activities regarding the students' participation in games and sports. It occupies space for indoor and outdoor games and sports. All the students from Arts, Commerce and, Science male and female are directly connected to this department. It works to bring about healthy atmosphere in the institution and among the students. The activities are carried out in the morning or at the evening after the regular teaching hours. The students are motivated for exercise and practice in their individual or group games and sports. The department has brought laurels to the institution by its participation at different levels. The department has received sanction from UGC to start career oriented program i.e. Health club management from the session 2008-2009. We have started it as certificate course first year and gradually every year as university rule diploma and advance diploma. The students' response is good and it is beneficent for their future.

In order to upgrade themselves the faculty engages in participation at conferences, seminars at national, state and international level. They are encouraged to

participate in orientation and refreshers; presentation of research papers at various levels helps them to upgrade their knowledge and potential in their profession.

Sr. No.	Name of Staff Member	Designation	Highest Qualification	Exp in year	Age/ Gender
1.	Mr.Vishwanath A. Kodape	Director of Physical Education.	M. P. Ed. NET.	05 years	40/M

## 2. Student Profile according to programme of study, gender, region etc

All the students enrolled in the institution are as per government and university rule are connected to the department. Majority of the students enrolled come from Teosa and its neighborhood i.e. from rural area. The students are found physically strong and mentally fit. They are eager for participation in games and sports. The students' participation depends upon their inclination to particular games and sports which they have practiced during their lower classes. Such students are selected and are motivated for practice and further participation at different levels. The students discipline is also maintained by the department in the institution. We are very conscious about the overall development of the students. The other faculty members assist them and are made in- charge for the smooth functioning of the activities.

The department has received sanction from UGC to start career oriented program i.e. Health Club Management from the session 2009-2010. We have started it as certificate course first year and gradually every year as university rule diploma and advance diploma. The students' response is good and it is beneficent for their future. The syllabus recommended by the university is implemented and the students are issued certificates accordingly. The in-house faculty is the co-ordinator of the programme. He along with others engages classes and completes the prescribed syllabus.

The following table shows the enrollment of the students to the programme during the session 2010-2011 and 2011-2012

Course	2010-2011			2011-2012		
	Girls	Boys	Total	Girls	Boys	Total
Certificate Course	07	07	14	--	15	15
Diploma	--	04	04	--	10	10
Advance Diploma	--	--	--	--	05	05
Total	07	11	18	00	30	30

**3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes.**

NA

**4. Trends in success rate and dropout rate of students during the past five years.**

NA

**5. Learning resources of the Developments like Library, Computers, laboratories and other such resources.**

❖ **Computers-**

- 01-Laptop
- Digital Camera

❖ **Sport Material –**

- **Cricket** -Kit bag, cricket mating half, stumps, bats, leg pads, Tennis and Leather balls, gloves, helmets etc.
- **Badminton**- 4 rackets and boxes of shuttle cocks, net
- **Volley Ball**- Practice and Match Balls , Nets and Poll sets (fixed on the ground
- **Kabaddi**- well maintained ground
- **Table tennis**- Table, 4 bats, balls.

- **Soft Ball-** 1 Slugger (metal), hand gloves for catcher, pitcher and fielders, Chest guard Helmet, caps, balls. Some of these equipments are also used for Baseball.
- **Chess-** 02-Chess boards with men/ women.
- **Carom-**01- Wooden Carom boards
- **Gymnastic-** Single bar and double bar (fixed on the ground)
- **Weight lifting-** Weight lifting set with plates
- **Athletics-** 04-Shot puts, 04-Discus, Stop board, 03-Javelins, batons, Running starting blocks.
- **Long Jump-** Take of board (wooden)
- **High jump** -measuring stand and Cross bar.
- **Sports kits** -including Game-pants and T-shirts for all games.

❖ **Library (Central Library)**

- Sports related books =138 books
- Sport Magazine = 02 periodicals

❖ **Gymkhana**

- 1 unit of Multi Gym with 12 Stations
- 1 unit of Multi Gym with 4 Stations
- 1 Jogger
- 4 dumbbells
- 1 dips stand
- 1 Ground Roller
- Other materials like measuring tape, chalk powder, first aid kit etc.

❖ **Indoor Stadium**

- The institution has received sanction and financial assistance of Rs. 70 Lac from UGC under XI plan period. The work of construction is in progress and will soon be completed. It will definitely be an extra facility for the overall

development of the students and a concrete step taken by the institution of having an Indoor Stadium in a rural place like Teosa.

#### **6. Modern teaching methods practiced and use of ICT in teaching-learning**

The students are shown various CDs of different Drills and Skills of Games on LCD or Internet

#### **7. Participation of teachers in academic and personal counseling of students**

The Director of Physical Education of the department is engaged in academic and personal counseling as below.

- Mr. V. A. Kodape is a member of Students' Council and is in continuous contact with students. He is well aware of problems faced by the students and provides them regular guidance and counseling.
- He is also the convener of discipline & games and sports committee. He guides and coaches the students for various sports/cultural activities of college/universities. He also helps in preparing for various intercollegiate and interuniversity competitions.
- Mr. V. A. Kodape is a member of Career Counseling Cell. He helps the students in acquiring career oriented opportunities.
- Besides, he provides counseling to the local clubs and players for better performance. The schools and colleges in the neighborhood also invite him for guidance and for understanding relevant matters regarding games and sport.

#### **8. Details of Faculty Development Programs and teachers who benefited during the past two years.**

- Mr. V. A. Kodape attended UGC sponsored Orientation Programme organised by ASC/ RSTMU, Nagpur from 08/07/2009 to 04/08/2009.
- Mr. V. A. Kodape attended UGC sponsored Refresher Programme organised by ASC/ RSTMU, Nagpur from 22/02/2010 to 14/03/2010.
- Mr. V. A. Kodape attended UGC sponsored Refresher Programme organised by ASC/ RSTMU, Nagpur from 04/03/2011 to 24/03/2011.

**9. Participation/contribution of teachers in academic activities other than teaching, consultancy and research.**

The faculty member is not actively involved in the process of teaching. All the day he is busy in maintaining discipline in the institution. In short he is the care taker. He helps the students and the natives in consultancy wether it be about the dimension of the playground or about the organization of any sport event at the nearby institution or in the club

The following are the participation of the faculty in seminars and conferences.

Sr. No	Topic of Workshops Seminars/Conferences	Name of the Place/ institution Attended	Date of Participation	Paper Yes/No
<b>Mr. Vishwanath A. Kodape Director of physical education.</b>				
1.	UGC sponsored one day state level seminar on topic 'Role of Physical Education in Modern Society and Curriculum Development of Physical Education'	Takshashila Mahavidyalaya Amravati.	22 January 2009	No
2.	UGC Sponsored Orientation course participation	Rashtrasant Tukdoji Maharaj Nagpur University	08 July to 04 August 2009.	--
3.	UGC sponsored one day state level seminar on "New Concept of Exercise & its Impact on the Physical Fitness of Individual"	Shri. Radhakisan Laxminarayan Toshniwal college of Science, Akola	05 January 2010	No
4.	UGC Sponsored one day national level seminar on the topic 'A Study of Improvement in Rules and Regulations of Certain Games'	Bhartiya Mahavidyalaya, Morshi.	18 January 2010	No

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5.	UGC Sponsored Refresher course participation	Rashtrasant Tukdoji Maharaj Nagpur University	22 February to 14 March 2010	
6.	UGC sponsored one day seminar on the topic 'Physical Fitness and Holistic Life'	Phulsing Naik Mahavidyalaya, Pusad	22 January 2011	No
7.	UGC sponsored three day national conference on the topic, 'Issue and Themes in Physical Education & Sports: Contemporary Situation'	Mahatma Gandhi Mahavidyalaya, Ahmedpur Dist. Latur	28, 29, 30 January 2011	Yes
8.	UGC Sponsored Refresher course participation	Rashtrasant Tukdoji Maharaj Nagpur University	04 March to 24 March 2011.	
9.	Attended one day workshop on 'Academic Performance Indicator (API) system.'	Dadasaheb Dhanaji Nana Choudhari college of social work, Malkapur Dist. Buldhana.	09 October 2011	
10.	UGC sponsored two day national conference on the topic ' Role of Education, Physical Education and Sports to make India Super Power 2020'	Dr. Babasaheb Nandurkar College of Physical Education, Yavatmal.	07- 08 January 2012.	
11.	UGC sponsored three day national conference on 'Traditional Physical Culture, Sports and Games'	Shree. H.V.P. Mandal's Degree College of Physical Education, Amravati.	15-16-17 January 2012.	

**on with other departments and institutions at the national and international levels and their outcome during the past two years.**

The department of Physical Education in collaboration with the university participates in games and sports. It also has collaboration with the local games and sports club.

## **11. Priority areas for Research and Details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.**

Mr. V. A. Kodape has received sanction of minor project from UGC on the topic, 'Cardio Vascular Endurance of the Female Football Players between Fourteen to Eighteen Years of Age'. He is working on his project and is on the verge of submission. He is sanctioned Rs 55,000 from UGC for completing and working on the project.

## **12. Placement record of the past students and the contribution of the department to aid student placements.**

The following enrolled students of the institution provided their outstanding performance.

### **2009-2010**

- Mr.Parag Gawande B.Com III Participated in inter university Gymnastics and Open National. He was given certificate for outstanding performance.
- Mr.Ankush Changole B.Com I Participated in district, division and state level tournaments. He won gold medal in district and division. He was selected for National tournament at Jamshedpur, selected in SRP force.
- Mr.Snehal Gawai, B.Com-I participated in state and vidarbha level kabaddi level tournament. He is selected for Indian Army.
- Mr.Submit Pidekar, B.A.-I participated in state and vidarbha level kabaddi level tournament. He is selected for Maharashtra Police Force.

### **2010-2011**

- Mr.Parag Gawande, B.Com III participated in intercollegiate gymnastic tournament and was selected in the interuniversity gymnastic team of the respective university. He was the university color holder. He has also

participated in the state and national level tournaments and was awarded as a best Gymnast for both the tournaments.

- Mr. Nikhil Deshmukh B.Sc- 1 was honored as a Best Player as a Softball and Baseball game.
- He was also selected in interuniversity Softball as well as Baseball University team.
- Nikhil Deshmukh also has received an honour receiving two colors for the two games in a single session from this institution. He is received to be called an outstanding player of the session.
- The Kabaddi team from the institution participated in a various invitational State level tournament and received prizes like 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> or Silver & Bronze Placement.
- Mr. Harshal Kene B.Com – 3 recruited in SRP.
- Mr. Sumit Pidekar B.A. - 1 recruited in Police Force.
- Mr. Chaudhari B.Com -2 Recruited in Air Force
- Mr. Aniket Bokey B.A. – 1, recruited in Indian Army

### **2011-2012**

- Mr. Nikhil P. Deshmukh, B.Sc-II is the color holder from the respective university in Base ball. He also participated in 18<sup>th</sup> Senior Maharashtra State Soft Ball Championship (Men's) at Sholapur. He was the Runner (Second Place) in the tournament.
- Mr. Nikhil P. Deshmukh, B.Sc-II is the color holder from the respective university in Softball. He has received an honour of receiving two colors for the two games in a single session from this institution second time.
- Mr. Bhushan R. Agarkar, B.Sc –I participated in Athletics and stood at IIIrd position in 200 mts. in intercollegiate tournament.
- The college cricket team participated in the D-I. Zone intercollegiate tournament organized by the respective university, it was the zone winner.

### **13. Plan of action of the department for the next five years**

After performing SWOT analysis of the department, the department has following plans.

- To develop infrastructure needed for different sports activities.
- To organize guest lectures and workshops for different games.
- To purchase new sports equipments.
- To provide additional coaching facilities for the students.
- To organize intercollegiate competition in the college.
- To undergo Major research project.
- To take care of financial needs of potential excellent sportsmen among the students.



*Shri Shivaji Education Society, Amravati's*  
**Y. D. V. D. ARTS & COMMERCE COLLEGE**

TEOSA. DIST. AMRAVATI 444903 (M.S)

E-mail:principal@ydvcollege.org

Website: www.ydvcollege.org



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■ President ■                      ■ Principal ■                      ■ Founder President ■  
Adv. Arunbhau B. Shelke.      Dr. Jaywant D. Wadate.      Dr. Panjabrao Alias Bhausahab Deshmukh

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Outward No. \_\_\_\_\_

Date : \_\_\_\_\_

**D. Declaration by the Head of the Institution**

I certify that that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and No part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

**Place: Teosa**

**Signature of the Head of the Institution**

**Date: 12/02/2012**

**With seal:**